



**CITY OF WALLED LAKE  
REGULAR COUNCIL MEETING  
TUESDAY, FEBRUARY 3, 2015  
7:30 P.M.**

The Meeting was called to order at 7:30 p.m. by Mayor Ackley

Pledge of Allegiance led by Mayor Ackley

Invocation led by Mayor Pro Tem Robertson

**ROLL CALL:** Mayor Ackley, Mayor Pro Tem Robertson, Council Member Ambrose, Council Member Loch, Council Member Owsinek, Council Member Yezbick

**ABSENT:** Council Member Sturgeon

There being a quorum present, the meeting was declared in session.

**OTHERS PRESENT:** City Manager Whitt, Police Chief Shakinias, Interim Fire Chief Coomer, Finance Director Coogan, Public Works Coordinator McGill, City Attorney Vanerian, Deputy City Clerk Stuart and Confidential Assistant Rodgers

**REQUESTS FOR AGENDA CHANGES:** None

**CM 02-01-15 TO EXCUSE COUNCIL MEMBER STURGEON FROM TONIGHT'S MEETING**

Motion by Robertson, seconded by Yezbick, **CARRIED UNANIMOUSLY:** To excuse Council Member Sturgeon from tonight's meeting.

**APPROVAL OF MINUTES:**

**CM 02-02-15 APPROVAL OF THE JANUARY 6, 2015 REGULAR COUNCIL MEETING MINUTES**

Motion by Robertson, seconded by Owsinek, **CARRIED UNANIMOUSLY:** To approve the January 6, 2015 Regular Council Meeting Minutes.

**AUDIENCE PARTICIPATION:** None

**COUNCIL CONSIDERATION:**

- 1. Reschedule May 5, 2015 Council meeting due to Special Election**

Deputy City Clerk Stuart stated there was a Special Election that will be hosted Tuesday, May 5, 2015 for a state wide ballot proposal asking voters to allow for a one-percent increase in Michigan's sales tax.

**CM 02-03-15            MOTION TO RESCHEDULE MAY 5, 2015 MEETING TO  
MONDAY, MAY 4, 2015**

Motion by Robertson, seconded by Owsinek, CARRIED UNANIMOUSLY: To reschedule the May 5, 2015 to Monday, May 4, 2015 due to Special Election.

**2. Automatic Mutual Aid Agreement with the City of Novi**

Fire Marshal Coomer stated the agreement allows dispatch to take information when structure fire occurs, once confirmed by Police Department on scene or repeat calls. Dispatch is approved to call for automatic aid from Novi. He said there are similar agreements with Wixom and Commerce. He said this agreement is a newer style for communities to work together. Police Chief Shakinis added that this type of mutual aid agreement counts towards the City's Economic Vitality Incentive Program (EVIP) requirements.

**CM 02-04-15            MOTION TO ENTER INTO AUTOMATIC MUTUAL AID  
AGREEMENT WITH THE CITY OF NOVI**

Motion by Ambrose, seconded by Loch, CARRIED UNANIMOUSLY: To enter into Automatic Mutual Aid Agreement with the City of Novi.

**3. Planning Fees**

Deputy City Clerk Stuart said the building permit fees were reviewed and brought before Council at the last meeting. Tonight the planning fees were being brought before Council for review and consideration.

**MAYOR'S REPORT:**

Mayor complimented the City staff during Sunday's winter snow storm.

**COUNCIL REPORT:**

Council Member Ambrose reported the Walled Lake - Novi Lake Improvement Board met and said the special assessment will continue for the lake.

**CITY MANAGER'S REPORT:**

**1. Monthly Departmental Statistical Reports**

**CM 02-05-15                    MOTION TO RECEIVE MONTHLY DEPARTMENTAL  
STATISTICAL REPORTS**

Motion by Owsinek seconded by Robertson, CARRIED UNANIMOUSLY: To receive monthly departmental statistical reports.

**2. Request for Executive Session for Labor Negotiations**

Motion by Robertson, seconded by Ambrose, CARRIED UNANIMOUSLY: To enter into executive session for labor negotiations.

Roll Call Vote:

Yes: (6)                    Ambrose, Loch, Owsinek, Robertson, Yezbick, Ackley  
No: (0)  
Absent: (1)                Sturgeon  
Abstentions: (0)

(6-0) MOTION CARRIED

City Manager Whitt said at the last meeting, Council requested information about Maple Road resurfacing fees and engineering fees. Public Works Coordinator McGill said Boss Engineering provided two engineering proposals one is for Maple Road and the second is for the municipal complex parking lot. She said the proposals include commercial driveways, stamped concrete, signage, sidewalks, and curb/gutter. She said the proposed fees for Maple Road resurfacing are \$12,500 and the second proposal includes a topographical survey of the City complex parking lot, soil borings, and RFP preparation with a fee of \$16,000.

City Manager Whitt said if the City is going to consider Maple Road, the City complex parking lot is to be reviewed as well. He said in order to work with the Road Commission for Oakland County, there has to be a plan in place to submit. He said he is requesting motion to move forward with Boss Engineering for preparation of a plan to submit for both proposals.

Finance Director Coogan said there are funds available from the Major and Local Roads Funds.

**CM 02-06-15                    MOTION TO INSTRUCT ENGINEERING CONSULTANT TO  
PREPARE PLANS FOR MAPLE ROAD AND CITY COMPLEX  
RESURFACING AND REPAIR**

Motion by Loch, seconded by Robertson, CARRIED UNANIMOUSLY: To instruct engineering consultant to prepare plans for Maple Road and City complex resurfacing and repair.

Council member Ambrose said if the City is going to move forward, he would like to have the businesses on board and involved. City Manager Whitt said he agrees and will get DDA involved as well.

**CORRESPONDENCE:** None

**ATTORNEY'S REPORT:**

**1. Confidential Attorney Client Communication**

City Attorney Vanerian said he prepared a memo that he will discuss during executive session.

**CM 02-07-15 MOTION TO ENTER IN EXECUTIVE SESSION TO DISCUSS  
CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION**

Motion by Owsinek, seconded by Loch, CARRIED UNANIMOUSLY: To enter into executive session to discuss confidential attorney client communication.

Roll Call Vote:

Yes: (6) Loch, Owsinek, Robertson, Yezbick, Ambrose, Ackley  
No: (0)  
Absent: (1) Sturgeon  
Abstentions: (0)

(6-0) MOTION CARRIED

**2. Wireless Communications**

City Attorney Vanerian stated the local regulatory authorities are getting left behind with the new wireless communications network laws. He said changes need to be made to the City's ordinance to address this and it needs to be done by April 1, 2015.

**CM 02-08-15 MOTION TO INSTRUCT CITY ATTORNEY TO PREPARE THE  
APPROPRIATE WIRELESS COMMUNICATIONS ORDINANCE  
AMENDMENTS AS NECESSARY**

Motion by Ambrose, seconded by Owsinek, CARRIED UNANIMOUSLY: To instruct City Attorney to prepare the appropriate wireless communications ordinance amendments as necessary.

**UNFINISHED BUSINESS:**

**1. Second Reading C-319-14 Sign Ordinance Amendment**

City Manager Whitt said he has been approached by business owners of what they can do with their signs. He suggested reviewing the screen changing requirement of minimum of eight hours in between screen changing.

Council Member Ambrose said there was a sign ordinance committee when this was first created. He said the eight hour time frame was established so drivers would not be distracted by the changing screen.

City Manager Whitt said further information and ordinances from neighboring communities will be prepared and presented at the next meeting.

**CM 02-09-15            MOTION TO TABLE SECOND READING OF C-319-14 SIGN  
ORDINANCE AMENDMENT UNTIL FURTHER  
INFORMATION IS PROVIDED**

Motion by Ambrose, seconded by Owsinek, CARRIED UNANIMOUSLY: To table second reading of C-319-14 Sign Ordinance amendment until further information is provided.

**NEW BUSINESS:**

**1. Proposed Resolution 2015-6 Building Permit Fees**

Finance Director Coogan said the proposal before Council shows more uniform fees and will be based on the most current Bureau of Construction Codes Square Foot Construction Cost Table.

**CM 02-10-15            MOTION TO APPROVE RESOLUTION 2015-6 BUILDING  
PERMIT FEES**

Motion by Owsinek, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve Resolution 2015-6 Building Permit Fees.

**2. Proposed Resolution 2015-7 2015 Poverty Exemption**

Deputy Treasurer Stuart stated the resolution is a yearly resolution approved by Council for poverty exemption requests. The Board of Review is requesting additional information from applicants as underlined in the resolution provided in the packet.

**CM 02-11-15            MOTION TO APPROVE RESOLUTION 2015-7 POVERTY  
EXEMPTION**

Motion by Owsinek, seconded by Loch, CARRIED UNANIMOUSLY: To approve Resolution 2015-7 2015 Poverty Exemption

**3. First Reading C-320-15 2012 International Fire Code**

City Attorney Vanerian said this ordinance adopts the most current version of the International Fire Code.

**CM 02-12-15            MOTION TO APPROVE FIRST READING C-320-15 2012  
INTERNATIONAL FIRE CODE**

Motion by Robertson, seconded by Loch, CARRIED UNANIMOUSLY: To approve first reading C-320-15 2012 International Fire Code

**AUDIENCE PARTICIPATION:** None

**COUNCIL COMMENTS:**

Council thanked the City staff for efforts with snow removal.

Council Member Yezbick asked when the City website would be up and running. City Manager Whitt said the old website is accessible.

Mayor Ackley said she received a letter from resident regarding the water rate increase.

**CM 02-13-15            BILLS FOR APPROVAL**

Motion by Robertson, seconded by Yezbick, CARRIED UNANIMOUSLY: To authorize the Treasurer to make disbursements and transfers on Warrant #2-2015 in the amount of \$450,871.22 this being the best interest of the City.

Council recessed at 8:30 p.m.

Council entered into Executive Session at 8:37 p.m.

Council rose from Executive Session at 8:49 p.m.

**CM 02- 13 -15            MOTION TO APPROVE CITY ATTORNEY TO WRITE A  
LETTER DEMANDING CROWN CASTLE TO SEND A COPY OF  
CROWN CASTLE SUBLEASE AGREEMENT FOR ALL  
TENANTS**

Motion by Robertson, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve the City Attorney to write a letter demanding Crown Castle to send a copy of Crown Castle sublease agreement for all tenants.

**CM 02-14 -15            MOTION TO RATIFY AND APPROVE RESOLUTION 2015-3  
APPROVING AN EMPLOYEE AGREEMENT WITH PAUL  
SHAKINAS AND AUTHORIZING THE CITY MANAGER TO  
EXECUTE THE AGREEMENT WITH THE CHANGES MADE BY  
THE CITY ATTORNEY**

Motion by Ambrose, seconded by Robertson, CARRIED UNANIMOUSLY: To ratify and approve Resolution 2015-3 approving an employee agreement with Paul Shakin

and authorizing the City Manager to execute the agreement with the changes made by the City Attorney.

**CM 02-15-15            MOTION TO RATIFY AND APPROVE RESOLUTION 2015-4  
APPROVING AN EMPLOYEE AGREEMENT WITH COLLEEN  
M. COOGAN AND AUTHORIZING THE CITY MANAGER TO  
EXECUTE THE AGREEMENT WITH THE CHANGES MADE BY  
THE CITY ATTORNEY**

Motion by Owsinek, seconded by Ambrose, CARRIED UNANIMOUSLY: To ratify and approve Resolution 2015-4 approving an employee agreement with Colleen M. Coogan and authorizing the City Manager to execute the agreement with the changes made by the City Attorney.

**CM 02-16-15            MOTION TO REATIFY AND APPROVE RESOLUTION 2015-5  
APPROVING AN AMENDED EMPLOYEE AGREEMENT WITH  
L. DENNIS WHITT AND AUTHORIZING THE CITY MAYOR TO  
EXECUTE THE AGREEMENT WITH THE CHANGES MADE BY  
THE CITY ATTORNEY**

Motion by Loch, seconded by Yezbick, CARRIED UNANIMOUSLY: To ratify and approve Resolution 2015-5 approving an employee agreement with L. Dennis Whitt and authorizing the City Mayor to execute the agreement with the changes made by the City Attorney.

City Attorney suggested that each employee should initial each page of the Schedule of Benefits.

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Jennifer A. Stuart, DEPUTY CITY CLERK

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Linda S. Ackley, MAYOR