



**CITY OF WALLED LAKE
REGULAR COUNCIL MEETING
FEBRUARY 7, 2012**

The Meeting was called to order at 7:30 p.m. by Mayor Roberts.

Pledge of Allegiance led by Mayor Roberts.

Invocation led by Mayor Pro Tem Ackley.

ROLL CALL: Mayor Roberts, Mayor Pro Tem Ackley, Council Member Ambrose, Council Member Owsinek, Council Member Robertson, Council Member Sturgeon, Council Member Yezbick

ABSENT: None

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: City Manager Whitt, Deputy Clerk Williams, Deputy Treasurer Stuart, DPW Coordinator McGill, Police Chief Shakinias, Fire Chief Van Sparrentak, and City Attorney Vanerian.

REQUESTS FOR AGENDA CHANGES: None

CM 02-01-12 APPROVAL OF THE JANUARY 17, 2012 REGULAR COUNCIL MEETING MINUTES

Motion by Ackley, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve the Minutes of the Regular Council Meeting on January 17, 2012.

AUDIENCE PARTICIPATION: None

Mayor Roberts welcomed Cub Scout Pack 222 from Walled Lake Church of Christ. The three boys introduced themselves to Council, Zack Hill, Marcin Ugolnik and Hiro Takahashi.

COUNCIL CONSIDERATION:

1. Swearing in of Reserve Police Officers: Lucas Doe and Matthew Matchett

Police Chief Shakinias explained to Council the importance of the reserve officers roll on the Police Department and welcomed the families of both Lucas Doe and Matthew Matchett. Deputy Clerk Williams administered the Oath of Office to both gentlemen.

2. ITC Vegetation Management Easement Proposal

No one was present to speak on behalf of ITC. City Attorney Vanerian answered the questions of Council. He explained this is a vegetation easement and is used to maintain the lines which run behind the Department of Public Works building. This is not a

02-07-12

granting of ownership and is limited to alterations of the vegetation only. DPW Coordinator McGill explained that this is a proactive approach to avoid blackouts like what occurred in 2003. Council felt it would be best to decide this issue after speaking to a representative of ITC.

**CM 02-02-12 TABLE THE APPROVAL OF THE ITC VEGETATION
EASEMENT UNTIL THE NEXT COUNCIL MEETING AT
WHICH A REPRESENTATIVE OF ITC SHOULD BE PRESENT
TO ANSWER QUESTIONS**

Motion by Owsinek, seconded by Ackley, CARRIED UNANIMOUSLY: To table the easement request until the next Council Meeting.

MAYOR'S REPORT: None

COUNCIL REPORT: None

CITY MANAGER'S REPORT:

**CM 02-03-12 ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL
ISSUES AT THE END OF THE MEETING**

Motion by Owsinek, seconded by Ackley, CARRIED UNANIMOUSLY: To enter into Executive Session to personnel issues at the end of the meeting.

Roll Call Vote:

Yes: Ackley, Ambrose, Owsinek, Robertson, Sturgeon, Yezbick, Roberts

No: None

Absent: None

City Manager Whitt yielded to DPW Coordinator McGill to update Council on the Oakland County parcel exchange request. McGill described to Council a 30 x 100 foot area at the north end of Riley Park which is outside of the sidewalk area and is essentially "dead" space and not being used for park activities. She believes this would be a good location for the fiber optic hub requested by Oakland County. She welcomed Council to visit the location and to provide feedback.

City Manager Whitt updated Council regarding the Oakland County Road Commission meeting and informed them that the Michigan Department of Transportation is reviewing the specifications regarding the Downtown Development Area. A meeting has been scheduled for Wednesday, February 15, 2012 at 7:00 p.m. in the Council Chambers at Walled Lake City Hall. The purpose of this meeting is for business owners affected by the construction to find out details of the project. Work is slated to begin after Memorial Day 2012.

**CM 02-04-12 APPROVE THE CITY ENGINEER TO REVIEW THE PLANS FOR
THE ROAD CONSTRUCTION ALONG E. WEST MAPLE AND
PONTIAC TRAIL AND THE TYPE OF CONCRETE USED**

Motion by Sturgeon, seconded by Yezbick, CARRIED UNANIMOUSLY: Approve the City Engineer to review the plans for the road construction along E. West Maple and Pontiac Trail and the type of concrete used.

CORRESPONDENCE: None

ATTORNEY'S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: Designation of Street Administrator

CM 02-05-12 DESIGNATION OF LISA MCGILL, DPW COORDINATOR, AS STREET ADMINISTRATOR

Motion by Sturgeon, seconded by Ambrose, CARRIED UNANIMOUSLY: To designate Lisa McGill, DPW Coordinator, as Street Administrator.

Discussion of Council continued regarding a letter from Plante & Moran regarding an invoice for services provided in 2010 in the amount of \$10,000. City Manager Whitt asked Council if they recalled approving such services. Council stated that they never approved this service.

City Attorney Vanerian inquired as of if Plante & Moran actually performed the services they are requesting compensation for. This could not be confirmed by Council because they did not know that the company was even providing services for the City at that time. Plante & Moran stated that they were assisting the City Treasurer.

City Attorney Vanerian recommends that the City not pay the invoice until Plante & Moran can provide further evidence of the services and the nature of the work they provided the City. There should be a written agreement for such services.

CM 02-06-12 INSTRUCT THE CITY MANAGER TO NOT RENDER PAYMENT FOR THE INVOICE FROM PLANTE & MORAN UNLESS HE IS PROVIDED AND IN TURN PROVIDES COUNCIL WITH THE SUPPORTING DOCUMENTS OF THE WORK PROVIDED

Motion by Ackley, seconded by Sturgeon, CARRIED UNANIMOUSLY: To instruct the City Manager to not render payment for the invoice from Plante & Moran until further documentation is provided as proof of such services.

AUDIENCE PARTICIPATION: None

COUNCIL COMMENTS:

Council Member Owsinek questioned an item in the Warrant for Office Renovations to the new DDA office in the amount of \$552. He does not understand how the move generated savings for the DDA when they had to spend \$522 on renovations.

Council Member Ambrose informed Council that the DDA had one month of free rent in the new location to compensate for the cost of the renovations.

Council Member Robertson noted that he would have preferred that this contract had come before Council for approval.

Discussion followed in regards to the accuracy of the Code of Ordinances books which have been distributed to the Council and City offices.

Council Member Owsinek explained that the current and most accurate version of the City Ordinances is located on the Municipal Code website.

City Manager Whitt explained that while the books were not current, the ordinance was passed by Council and is considered to be the law. He explained that the Code Books have not been supplemented; however, the supplements are listed on the website.

Further discussion continued regarding the DDA lease agreement.

CM 02-07-12 BILLS FOR APPROVAL

Motion by Ackley, seconded by Owsinek, CARRIED UNANIMOUSLY: To authorize the Treasurer to make disbursements and transfers on Warrant #03-2012 in the amount of \$479,430.87 this being in the best interest of the City.

The meeting recessed at 8:35 p.m. Council entered into Executive Session at 8:40 p.m. to discuss personnel issues and ended this session at 9:27 p.m.

**CM 02-08-12 RESOLUTION DIRECTING AND AUTHROIZING THE CITY
MANAGER TO MAKE INQUIRY INTO THE CONDUCT OF THE
SEVERAL DEPARTMENTS OF THE CITY PURSUANT TO CITY
CHARTER**

Motion by Ackley, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve the resolution directing and authorizing the City Manager to make inquiry into the conduct of the several departments of the City pursuant to City Charter.

REGULAR COUNCIL MEETING

February 7, 2012

Page 5 of 5

CM 02-09-12 ADJOURNMENT

Motion by Owsinek, seconded by Ambrose, CARRIED UNANIMOUSLY: To adjourn the regular meeting of the City Council at 9:28 p.m.

Meeting adjourned at 9:28 p.m.



Tamara Williams, Deputy City Clerk

William T. Roberts, Mayor

FOR: L. Dennis Whitt, City Clerk