



**CITY OF WALLED LAKE**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**TUESDAY, JUNE 9, 2020**

The Meeting was called to order at 4:00 p.m.

**ROLL CALL:** Ackley, Ambrose, Blair, Fernandes, Marshal, Shuman, Lublin

**ABSENT:** Allen, Atwell, Easter, Wlodarczyk

There being a quorum present, the meeting was declared in session.

**OTHERS PRESENT:** DDA Managing Director Pesta, Finance Director Barlass, Police Captain Kolke, Confidential Assistant Jaquays

**REQUESTS FOR AGENDA CHANGES: None**

**APPROVAL OF THE MINUTES:**

**1. Regular DDA Meeting of May 12, 2020**

**DDA 06-01-20 APPROVAL OF THE MINUTES FROM THE MAY 12, 2020 MEETING**

Motion by Ackley, supported by Blair: CARRIED UNANIMOUSLY: To approve the minutes from the May 12, 2020 meeting.

**CORRESPONDENCE: None**

**UNFINISHED BUSINESS:**

**1. Update on Downtown Stormwater Project Bid**

Ms. Pesta explained the second round of bids came back higher than expected. Ms. Pesta said city council rejected the bids. Ms. Pesta explained the city is looking at financially feasible plans for this year to complete the downtown stormwater project.

**2. Update on Public Safety Expansion Phase II Bid**

Ms. Pesta said the public safety bids came in higher than what the city estimated the cost to be. Ms. Pesta said council rejected these bids at last month's meeting. Ms. Pesta explained the city is looking at financially feasible plans for this year to include access to Walled Lake's trail, now a linear park.

**NEW BUSINESS:**

**EXECUTIVE DIRECTOR REPORT:**

**1. Discussion: Oakland County Re-Open Business Toolkits**

Ms. Pesta explained that Oakland County is offering COVID-19 re-opening toolkits for applicable businesses and non-profits. Ms. Pesta summarized what each toolkit is comprised of and that approximately 60 applicants have signed up to receive one. Ms. Pesta said information on how to receive one can be found through Oakland County's website. Ms. Pesta said that Walled Lake's kit captain will be Hana Jaquays.

DDA Board Member Fernandes asked when the City is looking to pass the kits out?

Ms. Pesta explained they are waiting to receive the kits from the county.

**2. Update on Walled Lake Trail- Withdraw from Trailway**

Executive Director Whitt said city council withdrew from the Trailway Management Council at last month's meeting. Mr. Whitt explained that the Trailway Management Council has cost the taxpayers of Walled Lake \$166,505 since 2017 and approximately \$87,000 this current year in engineering costs.

Mr. Whitt said the city council's decision to withdraw from the Trail Management Council will be beneficial to the citizens of Walled Lake in that the trail will now be maintained by the city as a linear park. Mr. Whitt said the Parks and Recreation Commission began discussion on regulating and maintaining the trailway as a linear park and concerns were brought up at the meeting. Mr. Whitt noted that the new trailway parking lot is being used for the businesses on Pontiac Trail rather than for trailway users. Mr. Whitt explained that the city will be regulating the parking in this city lot.

Mr. Whitt addressed the parking concerns downtown at Riley Park due to heightened traffic. Mr. Whitt explained that the parking lot is currently being rehabilitated to better serve those who use and visit Riley Park and those who visit the Foster Farmhouse. Mr. Whitt said that the Farmhouse's poor condition will be addressed as well and suggested the DDA consider funding a paint job for the Farmhouse. Mr. Whitt expressed his desire and need to rehabilitate Riley Park and make it functional for use by Walled Lake residents and visitors to the Farmhouse.

**DDA 06-02-20**

**MOTION FOR DDA TO FUND EXTERIOR CLEANING OF FOSTER FARMHOUSE INCLUDING POWER WASHING, PAINTING, AND WOOD REPAIR**

Motion by Lublin, supported by Ackley. CARRIED: To approve funding the exterior cleaning of foster farmhouse including power washing, painting, and wood repair.

Roll Call Vote:

Ayes (5) Lublin, Ambrose, Blair, Fernandes, Ackley  
Nays (2) Marshal, Shuman,

### 3. Update on Code Enforcement

Executive Director Whitt explained that direction has been given to remove signs on the sidewalks downtown by way of a traffic order. Mr. Whitt explained that none of the parking was illegal and the sidewalk signs downtown were used as placeholders to make curbside traffic move more rapidly. Mr. Whitt opined that the management and leadership at Greenhouse has been in compliance.

Mr. Whitt noted that garbage downtown has been piling up, there are sections in downtown that are overgrown, and promotional signs have been chained to light posts throughout the city. Mr. Whitt said there could be two code enforcement officers appointed this summer to address these continuing issues.

#### AUDIENCE PARTICIPATION:

Jerry Millen - 103 E Walled Lake Drive – Mr. Millen said the Greenhouse is willing to pay for the costs of painting to rehabilitate the Foster Farmhouse at Riley Park.

Neal Wolfson – 565 Winwood Court – Mr. Wolfson thanked Mr. Millen for his generous donation. Mr. Wolfson said that Eddie's will be having a BBQ this weekend. Mr. Wolfson asked if there any progress has been made regarding the surveys?

DDA Board Member Lublin asked if any developments have happened regarding the bids and surveys for downtown?

Ms. Pesta said administration is working alongside the city's engineer to see what can be removed or changed to reduce the costs.

DDA Board Member Lublin asked what the cost is currently estimated for?

Ms. Pesta said the bids came in around \$600,000 while the original estimate was \$400,000-\$450,000.

Executive Director Whitt said the city is moving forward on redesigning to lower the costs. Mr. Whitt said administration is working on securing easements for this project to improve the infrastructure downtown.

DDA Chairman Ambrose questioned when the sidewalk survey will be completed?

Executive Director Whitt said as soon as the reports are completed, administration will be able to report on them.

DDA Board Member Ackley thanked Mr. Millen for his generous donation.

**WARRANT REPORT:**

**DDA 06-03-20      APPROVAL TO RECEIVE AND FILE THE WARRANT FOR MAY 2020**

Motion by Lublin, supported by Ackley: CARRIED UNANIMOUSLY: To receive and file the warrant for May 2020.

DDA Board Member Lublin asked what the expense for D'Angelo Brothers was for?

Ms. Pesta explained that D'Angelo Brothers completed work to locate the stormwater pipes downtown for the rebidding process.

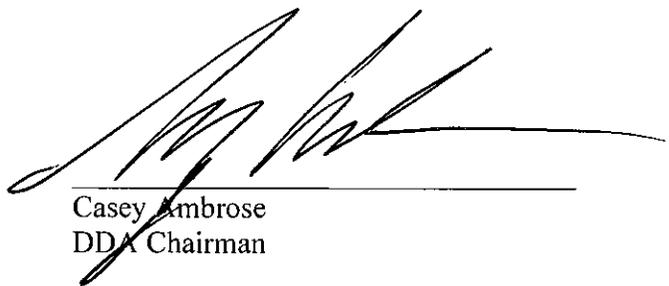
**ADJOURNMENT:**

**DDA 06-03-20      ADJOURNMENT**

Motion by Ambrose, seconded by Lublin; CARRIED UNANIMOUSLY: To adjourn the meeting at 4:36 p.m.



Hana Jaquays  
Confidential Assistant



Casey Ambrose  
DDA Chairman