

**PARKS & RECREATION COMMISSION**  
**City of Walled Lake**  
**June 8, 2015 - 7:30 P.M.**

The meeting was called to order at 7:30 p.m. by Chairman Tim Moore

Present: Moore, Cheney, Cole, Palmer, Rondeau, Costanzo  
Absent: Yezbick

**PR06-01-15 -- Motion to Excuse**

Moved by Rondeau, supported by Palmer  
Motion to excuse Commissioner Yezbick from tonight's meeting due to illness.

VOTE: UNANIMOUSLY CARRIED

**DETERMINATION OF A QUORUM** – Quorum was declared.

**CHANGES TO AGENDA** – None

**APPROVAL OF MINUTES** --

**PR06-02-15 -- Motion to approve the minutes of May 11, 2015**

Moved by Palmer, supported by Rondeau  
To approve the minutes of the meeting of May 11, 2015, as submitted.

VOTE: UNANIMOUSLY CARRIED

**AUDIENCE PARTICIPATION:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

1. Memorial Day Parade Wrap-Up

The Commission updated the "Parade Preparation List" with a few updates. City Council has asked that we include "nothing political" on the application. There should be no political t-shirts, fliers, nor vehicle signage.

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Chairman Tim Moore said that he had a lot of compliments on the parade this year. The Commission felt the parade was very well attended and we had the largest group of parade attendees.

2. Concerts

- A. Robby Falkenberg, 230 Aqueduct, Walled Lake was in attendance representing the Banks Dolbeer Restoration Group. They would like to set up an informational booth at the concerts. The group would like to get information out to the public about the home. They may also sell the historic tiles that were shown to the Parks and Recreation Commission last fall.

**PR06-03-15 -- Motion to have Banks Dolbeer Group participate at the concerts**

Moved by Rondeau, supported by Cheney

To allow the Dolbeer Banks Group to participate with an informational booth at the 2015 summer concerts.

VOTE:

UNANIMOUSLY CARRIED

Secretary Joyce submitted a flier with the concert dates.

Commissioner Costanzo will update the concerts on Facebook. Commissioner Cheney will put a sandwich sign out in front of his home advertising the concerts the week of the performances.

The Commission will again sell pizza, pop, and water at the concerts. Commissioner Cole will coordinate the pizza order with Jet's Pizza. They will order 5 pizzas initially to start with – 3 pepperoni and 2 cheese pizzas.

Last year someone put Christmas lights on the gazebo at one of the concerts. The Commission liked the effect of the lights and wondered if they could get some lights. Secretary Joyce said she had 3 or 4 strands of lights she would give to the Commission.

It was felt the Commission should be there at 6:30 for setup.

Commissioner Rondeau will pick up the check for payment to the band members. Chairman Tim Moore has made a flier looking for bands that may like to perform for free in order to get exposure. He has posted this flier at Marshall Music and at Dance Dynamics but has had no response. Commissioner Rondeau's daughters have posted fliers at Oakland Community College -- Orchard Ridge and Highland Lakes.

3. Market Day

Secretary Janell Joyce reported that 30 booth spaces have been reserved at this time.

The Commission has been asked to push this event. This is the 40<sup>th</sup> year and it would be nice to have it successful. We were down about 15 booths last year from the previous year.

Chairman Moore reported that Dori Matkowski at Dance Dynamics has again accepted to take on the entertainment portion of Market Day.

#### 4. Farmers Market

Commissioner Rondeau said that the Farmers Market was really good. Attendance is picking up every week. Need a few more vendors. The Vendors that are attending have a good selection of different items.

### **OTHER BUSINESS:**

1. The Commission received a thank you from Wes Goff, the Memorial Day parade grand marshal.
2. Movies in the Park

City Council has given the Commission one thousand dollars for movies in the park but there has to be sponsorship from local businesses also. The Commission needs to visit local businesses and get their support and contribution to the event. It is felt that approximately \$1700 is needed to cover the event.

Commissioner Costanzo said that he has spoken to the editor of the Spinal Column and she said she would help the Parks and Recreation Commission get sponsors for the Movies in the Park. Once a date is picked he will contact her and ask for the Spinal Column's assistance.

The Commission discussed dates and felt that July was just too big of a vacation month. It was felt that July 31 or August 7 would be the best dates in order to not conflict with other local events. It was determined the "The Great Outdoor Movies" company would be best suited to do the event. The event will be held in Hiram Sims Park near the back of the park by the old baseball diamond.

The Commission felt that the Police Department and DPW should be notified when a date is definite. There may need to be Police presence and the DPW will need to provide trash cans.

The Commission again discussed the sponsorship and felt that a letter or flier should be done to promote the event to the businesses when asking for sponsorship. It was felt that there are several businesses that could be asked to sponsor the movies in the park, i.e. PNC Bank, Zeal Credit Union, Casey's, Bayside, local doctors and dentists, etc.

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The Commission felt it would be good to let the local churches know about this event and have it put in their newsletter and on their bulletin boards.

First thing that needs to be done is to get the sponsors and a definite date. It was felt that this has to be finalized within 30 days as the next meeting will be the last one prior to the dates that the Commission has selected. Commissioner Cheney suggested having the movie night in September. School is back in session and vacations are pretty well over.

Commissioner Costanzo will check on nights that the movie company will be available and the Commissioners will start looking for sponsorships. Commissioner Costanzo will email everyone with the information he obtains.

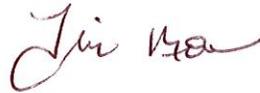
The Commission thanked the DPW Department for their work and Janell Joyce for her work with the Commission.

The meeting adjourned at 9:04 p.m.

Respectfully Submitted,



Janell Joyce  
Recording Secretary



Tim Moore, Chairperson  
Parks & Recreation Commission