

**PARKS & RECREATION COMMISSION**  
**City of Walled Lake**  
**September 8, 2014 - 7:30 P.M.**

The meeting was called to order at 7:38 p.m. by Chairman Tim Moore

Present: Moore, Cheney, Cole, Palmer, Rondeau, Yezbick, Costanzo  
Absent: None

**DETERMINATION OF A QUORUM** – Quorum was declared.

**CHANGES TO AGENDA –**

Cheryl Flammer is in attendance and she has a brief presentation/request regarding the Foster Farmhouse. It was suggested to have this added in the Audience Participation.

**APPROVAL OF MINUTES --**

**PR09-01-14 -- Motion to approve the minutes of August 11, 2014**

Moved by Cole, supported by Yezbick  
To approve the minutes of the meeting of August 11, 2014, as submitted.

VOTE: UNANIMOUSLY CARRIED

**AUDIENCE PARTICIPATION:**

Cheryl Flammer, participant of the Banks Dolbeer Historic Home restoration project. She is asking for the support of using the gazebo at Riley Park on the afternoon of October 5, 2014 for their brick installation ceremony.

She is also asking for the group to be a part of the Holiday Tree Lighting Ceremony. She stated that they may not be selling anything but the event would help them build awareness of the Banks Dolbeer Historic Home.

Cheryl said they are in the process of having 4”x4” tiles made with the Banks Dolbeer House on them but she didn’t know if they really wanted to sell these tiles at the event. They would like to hand out candy canes and/or cookies. The Commissioner explained that they handed out cookies, hot cocoa, and Santa handed out candy canes. It was felt that they could setup a table with their banner on it in an effort to bring public awareness to the group.

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The Commission felt that the Tree Lighting event would be a great opportunity for the Restoration Group to sell their historic tiles and bring awareness to their group and the restoration efforts.

**PR09-02-14 -- Motion to approve the request for gazebo use**

Moved by Rondeau, supported by Yezbick  
To approve the Banks Dolbeer Historic Home Group to use the gazebo on October 5<sup>th</sup> for their brick installation ceremony.

VOTE: UNANIMOUSLY CARRIED

**PR09-03-14 -- Motion to approve Banks Dolbeer Historic Home participation**

Moved by Yezbick, supported by Cole  
To approve the Banks Dolbeer Historic Home group to be a part of the Holiday Tree Lighting Ceremony

VOTE: UNANIMOUSLY CARRIED

**UNFINISHED BUSINESS: Concert Update**

1. Concerts

The Commission felt that there should be at least one concert at Sims Park. It was felt that with the neighboring communities around Sims Park it could be more of an attendance draw.

Pizza and pop sales were a success for it being a first time item. It was felt that this should be done again next year at all of the concerts. The residents at the Villa do appreciate the concert that is held there and the attendance was very good this year for the Novi Concert Band that performed at the Villa.

The Commission discussed ways of attempting to promote the concerts and events that we sponsor. It was felt that better advertising is a big need. The Commission felt they should possibly ask the DDA for assistance. Commissioners stated that ideas needed to be proposed in a definite plan and then go forward with thoughts and ideas when approved.

The Commission discussed getting the events on the Facebook and twitter and Pure Michigan. The Commission thanked Commissioner Costanzo for doing this for the events this summer. It was suggested to get some professional fliers done and printed off at a printing business; not just the copy machine fliers.

Commissioner Rondeau said that she has read the outdated Master Plan and it really feels that it needs to be updated. The outdated Master Plan has the same complaints and ideas for progress that our current Commission has been concerned with these past couple of years. There has virtually been no progress.

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Commissioners felt that we do a good job with the Easter Egg Hunt, The Memorial Day Parade, Farmer's Market and the Tree Lighting Ceremony. The concerts and Market Day event need to have more of a public draw.

**NEW BUSINESS:**

1. Market Day

Vendors were up by two this year. Public attendance was probably about the same as last year. The Police Department did a great job this year. All of the Commissioners felt that they were totally awesome this year.

Commissioner Costanzo did a great job promoting Market Day on Festivals.net, Craigslist, and Facebook.

The weather was perfect with temperatures in the mid 80's and no rain.

Commissioner Rondeau drove the City Smart bus for local residents and she had 27 residents ride the bus to Market Day and home again. The bus gave the residents an opportunity to attend the event.

Secretary Joyce said that the vendor map needs to be updated and some of the spaces deleted. Commissioner Palmer will try and locate the map and they can update it.

**PR09-04-14 -- Motion to approve 2015 Market Day date**

Moved by Moore, supported by Cheney

To approve August 30, 2015, as the date for the 40<sup>th</sup> Annual Market Day.

VOTE:

UNANIMOUSLY CARRIED

2. Holiday Tree Lighting

The Commission went over the preparation list for the Holiday Tree Lighting Ceremony. Bill Ramsey will once again be asked to portray Santa. Secretary Joyce will do the application to Meijers for a cookie donation as well as ask Mary Gaedt for portray Mrs. Santa. Chairman Moore will check with Dance Dynamics in regards to entertaining us. Commission Rondeau will follow up with Rhonda Muscaro and the Twirl M's .

Secretary Joyce will check on getting a new coffee pot as one of the pots died last year. It was felt that we needed to purchase a 100-cup pot.

The Commission thought the holiday ornament for each child was a good idea and we should once again do it this year. Santa will present each child with an ornament and a candy cane.

**PR09-05-14 -- Motion to approve Holiday Ornament for Children**

Moved by Rondeau, supported by Palmer

To approve the purchase of holiday ornaments to be handed out at the Holiday Tree Lighting Ceremony.

VOTE:

UNANIMOUSLY CARRIED

Secretary Rondeau will follow-up with Tammy Grubner to see if she would like to once again do the photos with Santa.

The Library has requested to have the live reindeer at the Holiday Tree Lighting. We have already approved this request.

The Commission will once again do the Hospitality House donation boxes and cash donations.

3. Farmers Market

The Farmers Market is pulling in the customer clientel. Parking lot has been full with people waiting to park. The produce is great this year and as usual it is a big pull for customers.

**OTHER BUSINESS:**

The Commission thanked the DPW Department for their work and Janell Joyce for her work with the Commission.

The meeting adjourned at 8:59 p.m.

Respectfully Submitted,

Janell Joyce  
Recording Secretary

Tim Moore, Chairperson  
Parks & Recreation Commission