



**CITY OF WALLED LAKE
PARKS & RECREATION COMMISSION
MONDAY, JANUARY 8, 2018**

The Meeting was called to order at 7:30 p.m.

ROLL CALL: Cheney, Hecht, Moore, Palmer

ABSENT: Loch, Skronek

OTHERS PRESENT: Recording Secretary Joyce, Financial Advisor Colleen Coogan,
DPW Laborer Dan Ladd

REQUESTS FOR AGENDA CHANGES:

Financial Advisor, Colleen Coogan, asked for an addition to the agenda. It is the cost and repair estimates that she has received back. Commissioner Hecht also would like to add discussion of the Foster Farmhouse to the agenda as well as grant money information, timelines, and eligibility.

**P&R 01-01-18 MOTION TO REVISE THE AGENDA WITH THE THREE
ADDITIONAL ITEMS**

Motion by Palmer, seconded Cheney, **CARRIED UNANIMOUSLY:** To approve the revision to the agenda with the additional agenda items.

APPROVAL OF MINUTES:

**P&R 01-02-18 APPROVAL OF THE NOVEMBER 13, 2017, PARKS AND
RECREATION COMMISSION MEETING MINUTES**

Motion by Palmer, seconded Cheney, **CARRIED UNANIMOUSLY:** To approve the November 13, 2017, Parks and Recreation meeting minutes.

COMMUNICATION: Hospitality House sent a thank you for the donations that were accepted on their behalf at the holiday tree lighting ceremony.

AUDIENCE PARTICIPATION: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. **Master Plan Update**

Colleen Coogan has presented a copy of the draft for the Master Plan. Authorization is needed for it to be advertised for a 30-day review. A public hearing will be held at the next Parks and Recreation Meeting and at this time the Master Plan needs to be adopted.

Chairman Moore mentioned that Hiram Sims Park was not listed on the survey. Mike Deem from McKenna and Associates apologized and said it accidentally got left off.

Commissioner Hecht went through the survey and categorized the responses. He felt we should use percentages instead of number of responses. He felt it made a better representation of the number of responses.

Mike Deem stated that the 50 responses we received was really a good number. Most communities don't get that many responses back. It is difficult to get people to respond. Mr. Deem stated that the number of responses should be mentioned but they will make it look more visual.

The Master Plan draft now needs to be published for public comment for 30 days and then a public hearing will be held at the next Parks and Recreation Meeting.

Mike Deem stated that the next version will be the final draft.

Colleen Coogan stated that she picked some of the Action Items from the list that the Commission put together after the Parks walk that was done last July. The new parking lot is a wish list because she doesn't know if the amount budgeted will be enough to do the project.

The Commission discussed where the crossing at Pontiac Trail will be for the trailway. Colleen Coogan stated that they are trying to keep it straight across. The County doesn't want it there. The State wants it there though.

The Commission went over the Action Items and suggested a few minor changes. Overall it was felt to be a very good list. It was felt that "Mayor's committee" should be replaced with "Commission".

Mike Deem felt the Action List was robust enough to get a grant.

P&R 01-03-18

**MOTION TO AUTHORIZE THE PUBLICATION OF THE
MASTER PLAN WITH AMENDMENTS THAT WERE
DISCUSSED AND AMENDED**

Motion by Hecht, seconded Palmer, CARRIED UNANIMOUSLY: To authorize the publication of the master plan with the amendments that were discussed and amended.

2. Holiday Tree Lighting Wrap-Up

Overall consensus was that the event went very well. Commissioner Hecht felt we needed to have more things for the kids to do. This is his first year with the event but he thought we should get them involved in more activities.

Chairman Moore explained that the event is only a two-hour event and the main attraction is for the children to see Santa. They do have the opportunity to write Santa their "Want List" and other drawings at the table before the Santa line. Santa gives them a holiday ornament and candy.

Secretary Janell Joyce has updated the Preparation List with changes.

3. Easter Egg Hunt

The Commission went over the preparation list. Easter is early this year – April 1; therefore, the Easter Egg Hunt will be on March 31st.

There was discussion on mailing the schedule of events to the residents. We will try and advertise on the water bills with events. Coleen Coogan thought the Library sent out information to all of the residents for about \$800.

Chairman Moore said he has most of the concerts dates confirmed with the bands. Contracts still have to be sent out. Secretary Joyce will update the concert flier.

Commissioner Hecht volunteered to be the Easter Bunny this year.

Commissioner Cheney volunteered to order the candy for the Easter Eggs. Secretary Joyce will give him the companies they have used the past couple of years.

Secretary Joyce will followup with the Villa and see if the residents will stuff the eggs.

Secretary Joyce presented two fliers—one with a chick on it and the other with a bunny. The Commission decided to use the flier with the bunny.

**P&R 01-04-18 MOTION TO APPROVE THE BUNNY EASTER EGG HUNT
FLIER**

Motion by Cheney, seconded Hecht, CARRIED UNANIMOUSLY: To Approve the Bunny Easter Egg Flier

Commissioner Hecht stated that he feels that this house is nothing but a liability. Even if it is completed. He doesn't feel that it will bring anything positive to the City and there would always be maintenance costs. He would like to have the City take a direct move and either complete the project or get rid of it.

**P&R 01-09-18 MOTION FOR THE CITY COUNCIL TO MAKE AN
EVALUATION OF THE FOSTER FARMHOUSE, BEFORE ANY
MORE DETERIOATION SETS IN, AND DETERMINE IF IT IS AN
ASSET TO THE CITY OR SHOULD THE PROJECT BE
ABANDONED**

Motion by Palmer, seconded Cheney, CARRIED UNANIMOUSLY: To have City Council Evaluate the Foster Farmhouse and determine if it is an asset to the City or should it be abandoned.

Chairman Moore recommended that Greenmead in Livonia be contacted if the project is abandoned.

9. Grant Money

Commissioner Hecht explored some different opportunities of obtaining grant money. He went over the procedures and the timeline. He explained that there are three different things that could be explored -- Land and Water which give 50% match on all money, Michigan National Resource Trust Fund which requires you put 25% towards. And third, the Recreation Passport which you also have to put 25% towards. It was recommended that if we were interested, we should do the Trust Fund first. It was recommended that you do atleast \$50,0000. Commissioner Hecht would like to earmark areas we want to update. He stated that the deadline for these grants is April 1.

Mike Deem stated that McKenna does grant writing and would be willing to get us a quote.

It was felt that we should try and get some dollar figures for some of the projects we have put in the Master Plan that would be worthy of a grant.

Commissioner Hecht stated that the last grant that the City of Walled Lake received was in 1997. He also asked if a third party could be hired to work as a grant finder. He also asked what amount of money was realistic for matching funds. Colleen Coogan said she would check with the City Manager for figures.

Chairman Moore asked what the plans were for the work to be done down at the Beach this summer as this will affect the Memorial Day Parade and the Beach Party/SummerFest. Dan Ladd said they would work around it and make the events happen and we could move forward with planning and preparation.

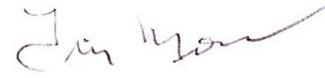
The Commission thanked Secretary Janell Joyce and the DPW for their hardwork and support to the Parks & Recreation Commission.

P&R 11-03-17 ADJOURNMENT

The meeting adjourned at 9:21 p.m.



Janell Joyce
Recording Secretary



Tim Moore
Chairman