



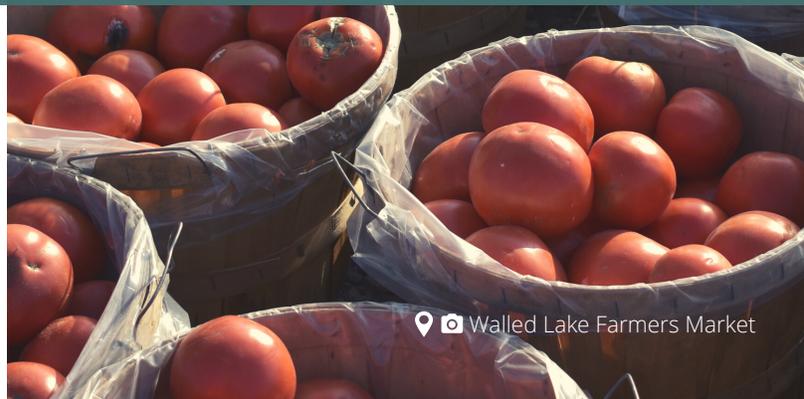
THE CITY OF WALLED LAKE PRESENTS

Walled Lake Farmers Market

Application , Rules & Regulations 2020

WEDNESDAYS MAY- OCTOBER
7 AM- 1 PM
PUBLIC SAFETY CAMPUS

The Walled Lake Farmers Market is dedicated to promoting local farmers and artisans. By fostering economic and community growth, the market will showcase Walled Lake's small-town feel that is a welcoming destination focused on offering farm fresh products and encouragement of local shopping.



Walled Lake Farmers Market

Wednesdays May-October

7am- 1pm

Public Safety Campus 1499 E. West Maple

Hana Jaquays- Market Manager (MM)

hjaquays@walledlake.com

248-624-4847

Mailing Address:

Walled Lake City Hall Attn: Farmers Market

1499 E. West Maple

Walled Lake, MI 48390



Introduction

The Walled Lake Farmers Market is an outdoor seasonal market owned by the City of Walled Lake. The Market operates to provide access to fresh local produce in addition to connecting residents with local businesses and entrepreneurs. We welcome you to the Market!

Mission Statement: The Walled Lake Farmers Market is dedicated to promoting local farmers and artisans. By fostering economic and community growth, the market will showcase Walled Lake's small-town feel that is a welcoming destination focused on offering farm fresh products and encouragement of local shopping.



The City of Walled Lake 2020 Farmers Market Application

Date: Wednesdays, May - October

Size: 12' by 12'

Set-up: 6:00 AM

Time: 7:00 AM - 1:00 PM

Booth Fee: \$12/ Week for 1 booth or \$125 for 1/2 season (13 weeks) or \$200 for 1 seasonal booth (26 weeks)

Location: City of Walled Lake Public Safety Campus - 1499 E. West Maple



Name: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____

Business Name: _____ Artisan or Producer (A/P): _____

Email Address: _____

Would you like to be considered for an Annual Lease on a Market booth? (Y/N) _____

How many booths do you need? _____

Detailed booth description: _____

Special needs: _____

Emergency Contact: _____ Emergency Phone: _____

Please submit a copy of any licensing that is required by the Department of Agriculture

PLEASE READ AND SUBMIT A SIGNED COPY OF RULES & REGULATION:

Signature of Applicant

Date

Date Received

Approve/ Disapprove Date

Mail Entry Form and Payment (made payable to City of Walled Lake) to:

City of Walled Lake

1499 E. West Maple

Walled Lake, MI 48390

For more information, please call (248) 624 4847 or email: hjaquays@walledlake.com

Vegetables

- _____ Artichoke
- _____ Asparagus
- _____ Beans, Lima
- _____ Beans, Snap
- _____ Beets
- _____ Broccoli
- _____ Brussel Sprouts
- _____ Cabbage
- _____ Carrots
- _____ Cauliflower
- _____ Celeriac
- _____ Celery
- _____ Chinese Cabbage
- _____ Collards
- _____ Cucumbers
- _____ Eggplant
- _____ Endive
- _____ Garlic
- _____ Kale
- _____ Kohlrabi
- _____ Leeks
- _____ Lettuce, Leaf
- _____ Lettuce, Head
- _____ Mustard
- _____ Okra
- _____ Onions, Green
- _____ Parsley
- _____ Parsnips
- _____ Peas
- _____ Peppers
- _____ Potatoes
- _____ Pumpkins
- _____ Radishes
- _____ Rutabaga
- _____ Spinach
- _____ Squash, Summer
- _____ Squash, Winter
- _____ Sweet Corn
- _____ Sweet Potatoes
- _____ Swiss Chard
- _____ Tomatoes
- _____ Turnips

Other:

Fruit

- _____ Apples
- _____ Apricots
- _____ Blackberries
- _____ Blueberries
- _____ Cherry – Sweet
- _____ Cherry – Tart
- _____ Currants
- _____ Elderberries
- _____ Gooseberries
- _____ Grapes
- _____ Kiwi
- _____ Melon, Other
- _____ Melon, Musk
- _____ Melon, Water
- _____ Nectarines
- _____ Peaches
- _____ Plums
- _____ Raspberries
- _____ Strawberries

Other:

OTHER ITEMS

- _____ Baked Goods
- _____ Crafts
- _____ Gourds
- _____ Herbs
- _____ Honey
- _____ Jams/Jellies
- _____ Maple Syrup
- _____ Shrubs
- _____ Trees
- _____ Wreaths

Other:

Annuals

- _____ Aster
- _____ Bells of Ireland
- _____ Canna
- _____ Coleus
- _____ Cosmos
- _____ Dusty Miller
- _____ Firebush
- _____ Flowering Tobacco
- _____ Fuchsia
- _____ Geranium
- _____ Glob Amaranth
- _____ Heliotrope
- _____ Impatient
- _____ Lobelia
- _____ Marigold
- _____ Mist Flower
- _____ Nierembergia
- _____ Periwinkle
- _____ Pansy
- _____ Petunia
- _____ Pincushion
- _____ Salvia
- _____ Snapdragons
- _____ Sunflower
- _____ Sweet Alyssum
- _____ Ten Week Stock
- _____ Wax Begonia
- _____ Zinnia

Other:

Perennials

- _____ Anemone
- _____ Artemisia
- _____ Aster Hybrids
- _____ Begonia
- _____ Bishops Weed
- _____ Bugbane
- _____ Bugleweed
- _____ Clematis
- _____ Chrysanthemum
- _____ Columbine
- _____ Coral Bells
- _____ Cushion Sponge
- _____ Daylily
- _____ Delphiniums
- _____ Geranium
- _____ Hostas
- _____ Iris
- _____ Lavender
- _____ Masterwort
- _____ Meadowsweet
- _____ Milfoil
- _____ Monadra
- _____ Peony
- _____ Phlox
- _____ Plume Poppy
- _____ Primula Hybrids
- _____ Violet
- _____ Windflower

Other:

Please CIRCLE all the dates you plan on attending.

May 6th, 2020	May 13th, 2020	May 20th, 2020	May 27th, 2020	June 3rd, 2020	June 10th, 2020	June 17th, 2020
June 24th, 2020	July 1st, 2020	July 8th, 2020	July 15th, 2020	July 22nd, 2020	July 29th, 2020	August 5th, 2020
August 12th, 2020	August 19th, 2020	August 26th, 2020	September 2nd, 2020	September 9th, 2020	September 16th, 2020	September 23rd, 2020
September 30th, 2020	October 7th, 2020	October 14th, 2020	October 21st, 2020	October 28th, 2020		

Rules and Regulations 2020

Market Hours and Location: Walled Lake's farmers market is held at the Public Safety Campus- 1499 E. West Maple. Market Hours are from 7:00 AM to 1:00 PM on Wednesdays, May-October. WL's market is RAIN OR SHINE.

Set-Up and Tear-Down: Set-up begins at 6AM. **No** vendor vehicles are allowed in or out after 7:00 AM. Tear-down begins at 1:00 PM. Vendors are responsible for supplying their own table, tent, and displays. Vendors are responsible for their own set-up and tear-down.

Vendor Spaces

1. Vendors are provided a 12' x 12' space.
2. Vendors are responsible for supplying their own table, tent, and market materials.
3. Tents must be properly anchored with weights to avoid injury.
4. Vendors shall remove any and all debris in their stall and immediate surrounding site, regardless of whether or not the litter originated from their stall.
5. The Market currently does not offer electricity access.
6. Portable generators must have prior approval.

Vendor Requirements

1. Vendors are required to stay for the entire market, or risk being excluded from future markets. Failure to show up on time and stay for the entire market may result in loss of privilege to participate in future markets.
2. **No** vendor vehicles are allowed in or out after 7:00 AM.
3. Tear-down begins at 1:00 PM. Vendors are responsible for their own set-up and tear-down.
4. Vendors will not be allowed to walk around selling food or beverage.
5. All vendors are responsible for their own sales tax license and permits required by the local, state and federal governments and must abide by all Michigan laws.
6. All vendors are responsible for maintaining required licensing through Oakland County Health Department, State of Michigan & United States Department of Agriculture.
7. Vendors of certified organic products must have a copy of current organic certification.

Participation Levels

Seasonal Vendors: Vendors who commit for the entire season (26 weeks). They may retain their location within the Market from year to year as long as their annual attendance is uninterrupted, unless the Market layout changes so much that the Market Manager decides this is not possible.

Partial-Seasonal Vendors: Vendors who commit for half the season (13 weeks) must indicate which weeks they plan on attending.

Daily Vendors: Vendors who are interested in attending on a weekly basis. Space will be assigned upon availability and payment.

Educational Groups/ Non-profits: The Farmers Market is able to provide space for educational groups, nonprofits, and service organizations to share information, news and upcoming events, and to interact with community members during market days. If your local community group or non-profit organization would like to come to the Farmers Market, please contact the Market Manager. *

*This excludes political organizations and distribution.

The Market Manager will attempt to provide all vendors a consistent location within the Market.

Payment Policy

*Prior to set-up, daily vendor fees are due at the start of the Market Day.

1. Checks are payable to the “City of Walled Lake”.
2. Acceptable forms of payments are cash, check, or money order.
3. The Market takes place rain or shine. Fees are non-refundable.

Seasonal Vendors: \$200 /26 Weeks for 1 booth

Partial-Season Vendors: \$125/ 13 Weeks for 1 booth

Daily Vendors: \$12/ Week for 1 booth

Items to be sold

Walled Lake Farmers Market takes pride in offering fresh locally grown produce, specialty foods, and local artisan products.

1. Items produced under the Cottage Food Law may be sold as long as proper labeling and food safety handling practices are followed. Please review MDARD’s website for additional information
https://www.michigan.gov/mdard/0,4610,7-125-50772_45851-240577--,00.html
2. Artisan vendors will be asked to submit 2 photos of their work.

Conduct Guidelines

1. Market participants are expected to treat vendors, customers, and market staff in a respectful and professional manner.
2. Market participants are not to attend or participate in the Market while under the influence of alcohol and/or controlled substances.
3. Vendors shall lead by example and uphold the Market's mission and values.
4. Harassment in any form such as sexual, gender, or race based is unacceptable no matter who it is directed towards. Use of profanity or vulgar language or gestures will not be tolerated.
5. No Vendor shall refuse to permit the purchase of any produce, goods or participation based on race, religion, color, creed, gender, political affiliation, sexual orientation, national origin, sex, age, marital status, gender-identity, height, weight or mental or physical ability.
6. Businesses should be conducted in an honest and truthful manner.

General Operations

1. Smoking is prohibited at the Market.
2. Alcohol consumption and distribution is prohibited at the Market.
3. All forms of organized or intended soliciting or political activity are prohibited at the Market. No soliciting or distribution of literature is permitted at the Market.

Rule Enforcement

Interpretation and Enforcement

The Market Manager has the authority to oversee and enforce all market rules and guidelines. The manager has the right to refuse a vendor's participation at any time, for any reason the manager feels is appropriate and reasonable.

Failure to comply with the rules and regulations will result in:

- 1st Violation: Verbal warning
- 2nd Violation: Written warning
- 3rd Violation: Temporary suspension of market privileges up to 2 weeks.
- 4th Violation: Permanent removal from the market.

Grievance Policy

Vendors with a complaint regarding any market matter must present the issue to the Market Manager, who will make best faith effort to address the complaint. Vendors may additionally submit a written complaint.

All complaints will be handled with the utmost discretion.

Please submit a copy of any licensing that is required by the Department of Agriculture
PLEASE READ, SIGN, AND RETURN WITH PAYMENT

The City of Walled Lake shall not be liable for any injuries, losses, or damages sustained by any participant or his/her/their heirs administrators, successors or any other person or organization.

By signing this form you acknowledged you have read and understand the City of Walled Lake's Rules & Regulations for the 2020 Market in effect as of this date and agree to comply with them.

Signature of Applicant

Date

*Walled Lake Farmer's Market policies are reviewed annually.