



**CITY OF WALLED LAKE
DOWNTOWN DEVELOPMENT AUTHORITY
TUESDAY, JULY 14, 2020**

The Meeting was called to order at 4:00 p.m.

ROLL CALL: Ackley, Ambrose, Easter, Fernandes, Marshal, Shuman, Lublin

ABSENT: Allen, Atwell, Blair, Wlodarczyk

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: DDA Managing Director Pesta, Finance Director Barlass, Police Chief Shakinas, Confidential Assistant Jaquays

REQUESTS FOR AGENDA CHANGES: None

APPROVAL OF THE MINUTES:

1. Regular DDA Meeting of June 9, 2020

DDA 07-01-20 APPROVAL OF THE MINUTES FROM THE JUNE 9, 2020 MEETING

Motion by Lublin, supported by Fernandes: CARRIED UNANIMOUSLY: To approve the minutes from the June 9, 2020 meeting.

CORRESPONDENCE: None

UNFINISHED BUSINESS:

1. Update on Oakland County Reopening Toolkits

Confidential Assistant Jaquays explained that approximately 60 Reopening Toolkits have been distributed. Ms. Jaquays said the City has additional kits available. Ms. Jaquays said businesses who are still interested in receiving a kit should complete the request form online through Oakland County's website.

NEW BUSINESS:

1. Walled Lake Community Theater (JET) August Event Proposal for Cooperative Support of Children's Play

Executive Director Whitt explained that the Walled Lake Community Theater (JET) is proposing an outdoor children's performance for August 14 at the Public Safety Campus. Mr. Whitt said this proposal includes reserving a stage through Oakland County Parks. Mr. Whitt said the Parks and Recreation Commission approved supporting the performance.

**DDA 07-02-20 MOTION TO SUPPORT THE WALED LAKE COMMUNITY
 THEATER (JET) CHILDREN'S PERFORMANCE**

Motion by Ackley, supported by Ambrose. CARRIED: To approve supporting the Walled Lake Community Theater (JET) Children's Performance.

Roll Call Vote:

Ayes (7) Lublin, Ambrose, Fernandes, Ackley, Easter, Shuman, Marshal
Nays (0)
Absent (4) Wlodarczyk, Allen, Atwell, Blair
Abstention (0)

Executive Director Whitt said the City will be utilizing their various social media sites to advertise this event. Mr. Whitt said this would be a cooperative event with our community theater that gives folks an opportunity to get outside while remaining safe and meeting the requirements of the Governor.

EXECUTIVE DIRECTOR REPORT:

1. Update on 2020 Farmers Market

Executive Director Whitt said Ms. Jaquays has been assigned as market manager to lead the Walled Lake Farmers Market.

Confidential Assistant Jaquays said the Walled Lake Farmers Market is held on Wednesdays from 7am – 1pm at the Public Safety Campus. Ms. Jaquays said opening day was on June 17 and that the market is going on its 5th week. Ms. Jaquays explained that there has been good turnout and compliance with the safety precautions implemented due to COVID-19. Ms. Jaquays explained there has been an increase in vendor interest this year. Ms. Jaquays said she was able to meet with DPW Team Lead Dan Ladd to expand the market space while maintaining 6ft distance between vendors. Ms. Jaquays encouraged folks to follow the Walled Lake Farmers Market on social media for updates and changes throughout the season.

2. Update on Riley Park Rehabilitation

Executive Director Whitt said that the Foster Farmhouse has been rehabilitated with a new paint job and landscaping enhancements. Mr. Whitt said the parking lot has been resealed and restriped as well. Mr. Whitt noted that the playscape and park equipment needs to be addressed

and he explained that the City is looking for funding to replace the existing structures. Mr. Whitt thanked the Greenhouse for their donation.

3. Update on Mercer Beach Rehabilitation

Executive Director Whitt said Mercer Beach has seen an increase in usage, and that DPW has responded well to address clean-up issues. Mr. Whitt said he has discussed with the Parks and Recreation committee to consider replacing or removing the children's play area to increase the space. Mr. Whitt said he ordered increased patrol by the beach as a reminder to folks that they can not drink or smoke on the beach.

Mr. Whitt said the repainting of lampposts has been delayed due to other priorities. Mr. Whitt noted that there is a sinkhole situation downtown due to poor infrastructure. Mr. Whitt said a team will address that issue next week.

DDA Board Member Lublin asked if the sinkhole is in the downtown area that was initially going to be replaced or if the sinkhole was located outside of that scope of work?

Mr. Whitt answered that most of it was in the infrastructure area, but the sinkhole requires immediate attention.

Executive Director Whitt reported that some citizens and businesses owners came forward to express their appreciation for City staff and Public Safety team through a Spinal Column advertisement. Mr. Whitt said that it is not being paid by the DDA, but through the citizens and businesses' generous donations.

Chairman Ambrose expressed his thanks to Neal Wolfson for his direction in organizing the collecting the donation monies.

Executive Director Whitt reported that there was a watermain emergency earlier today at Decker Road and 14 Mile. Mr. Whitt said our public safety team Police, Fire, and DPW were on site immediately. Mr. Whitt said WRC was able to isolate and lock the issue. Mr. Whitt commended the public safety team and WRC for their quick response and repair analysis.

AUDIENCE PARTICIPATION:

WARRANT REPORT:

**DDA 07-03-20 APPROVAL TO RECEIVE AND FILE THE WARRANT FOR
JUNE 2020**

Motion by Lublin, supported by Fernandes: **CARRIED UNANIMOUSLY:** To receive and file the warrant for June 2020.

ADJOURNMENT:

DDA 07-04-20 ADJOURNMENT

Motion by Ambrose, seconded by Lublin; CARRIED UNANIMOUSLY: To adjourn the meeting at 4:25 p.m.



Hana Jaquays
Confidential Assistant



Casey Ambrose
DDA Chairman