



**CITY OF WALLED LAKE  
REGULAR COUNCIL MEETING  
Tuesday, March 21, 2017 | 7:30 P.M.**

PLEDGE TO FLAG & INVOCATION

ROLL CALL & DETERMINATION OF  
A QUORUM

REQUESTS FOR AGENDA CHANGES

APPROVAL OF MINUTES

1. Regular Council Meeting of February 21, 2017

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AUDIENCE PARTICIPATION

*Audience to approach the Podium, state their name and address before being authorized by the Chair to speak.*

COUNCIL CONSIDERATION

1. Oath of Office administered to Police Officer Brett Crick
2. Public Safety Campus Lighting

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COUNCIL REPORT

CITY MANAGER'S REPORT

1. Departmental / Divisional Statistical Reports
  - a. Police
  - b. Fire
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- Warrant Report #3-2017

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CORRESPONDENCE

ATTORNEY'S REPORT

1. Confidential Attorney Client Communications - Status Report on Asmar v City of Walled Lake, et. al.
2. Memorandum Sign Ordinance Amendment

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UNFINISHED BUSINESS

1. Second Reading C-330-17 Amendments to Downtown Development Authority Ordinance

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NEW BUSINESS

1. DDA Board Composition and Rules Amendment
2. Proposed Resolution 2017-20 Fourth amendment to DDA Rules of Procedure
3. Boss Engineering – Stormwater evaluation engineering proposal
4. Proposed Resolution 2017-21 Rescind Separate Health Care Fund
5. Proposed Resolution 2017-22 Charitable Gaming License for Lakes Area Community Foundation
6. Proposed Resolution 2017-23 CARE

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MAYOR'S REPORT

COUNCIL COMMENTS

ADJOURNMENT



**CITY OF WALLED LAKE  
REGULAR COUNCIL MEETING  
TUESDAY, FEBRUARY 21, 2017  
7:30 P.M.**

The Meeting was called to order at 7:30 p.m. by Mayor Ackley.

Pledge of Allegiance led by Mayor Ackley.

Invocation led by Mayor Pro Tem Ambrose.

**ROLL CALL:** Mayor Ackley, Mayor Pro Tem Ambrose, Council Member Helke, Council Member Lublin, Council Member Loch, Council Member Owsinek, Council Member Robertson

**ABSENT:**

There being a quorum present, the meeting was declared in session.

**OTHERS PRESENT:** City Manager Whitt, Assistant City Manager Rodgers, Police Chief Shakinas, Fire Chief Coomer, Finance Director Coogan, and City Attorney Vanerian

**REQUESTS FOR AGENDA CHANGES:**

Move item #1 the appointment of Philip Rundell.

- 1. Proposed Resolution 2017-18 Accepting the Mayor's nomination to fill a vacancy on the Zoning Board of Appeals**

**CM 02-01-17 TO APPROVE RESOLUTION 2017-18 ACCEPTING THE MAYOR'S NOMINATION TO FILL A VACANCY IN THE OFFICE OF ZONING BOARD OF APPEALS PURSUANT TO THE REQUIREMENTS OF THE CITY CHARTER; MAKING AN APPOINTMENT TO THE OFFICE OF ZONING BOARD OF APPEALS FOR AN UNEXPIRED TERM**

Motion by Owsinek, seconded by Robertson, CARRIED UNANIMOUSLY: To approve Resolution 2017-18 accepting the Mayor's nomination to fill a vacancy on the Zoning Board of Appeals.

**CM 02-02-17 TO ACCEPT MAYOR'S NOMINATION OF PHILIP RUNDELL TO FILL VACANCY ON THE ZONING BOARD OF APPEALS**

Motion by Owsinek, seconded by Ambrose, CARRIED UNANIMOUSLY: To accept the Mayor's nomination to fill a vacancy on the Zoning Board of Appeals.

## **APPROVAL OF THE MINUTES:**

### **1. Regular Council Meeting of January 17, 2017**

Council Member Helke would like to move that under audience participation in the minutes under 1, 2, 3 third paragraph down.

Mayor Ackley can you give us a page number, please.

Council Member Helke said on page 4 "he opined that the meeting violated federal and state laws. I would like to move to strike opined. It's negatively descriptive." Council Member Helke said in the same vain 1, 2, 3, 4, 5, 6 paragraph down "Karen Kolke responding to the diatribe from the previous speaker. I would like to request or move that word be struck. Council Member Helke stated that the clerk's use of the words "opined"<sup>1</sup> and "diatribe"<sup>2</sup> are "negative and opinionated"<sup>3</sup>

Mayor Ackley asked what was stated by Mr. Burks and City Manager Whitt explained that Mr. Burks did use the word "violation" and Mr. Burks gave his opinion by stating that the city officials had "violated state laws".

Council Member Helke quoted "Karen Kolke, 179 Spring Park – Responding to the diatribe from the previous speaker."

City Manager Whitt explained to Council Member Helke the definition of the word "diatribe" means "an attack". Mr. Whitt further explained that Mr. Burks spoke out attacking city officials and stating as fact that he knew there were violations of law and that "we should go to jail and the police chief wasn't doing anything". Mr. Whitt stated, "If that is not diatribe, I don't know what is". Mr. Whitt stated to Council Member Helke that it is up to Council and, "If you get a second you can take it out of the minutes."

***\*Motion fails for lack of support***

## **CM 02-03-17                      APPROVAL OF THE JANUARY 17, 2017 REGULAR COUNCIL MINUTES**

Motion by Ambrose, seconded by Lublin, CARRIED: To approve the January 17, 2017 Regular Council Minutes.

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<sup>1</sup> **Opine** definition: Hold or express an opinion (dictionary.com).

<sup>2</sup> **Diatribe** definition: A bitter, sharply abusive denunciation, attack, or criticism (dictionary.com).

<sup>3</sup> **Clerk's Note:** Council Member Helke made a motion to strike the use of the above words from the minutes of the January 17, 2017 meeting which she did not attend.

Roll Call Vote:

Yes: (6)	Ambrose, Loch, Lublin, Owsinek, Robertson, Ackley
No: (1)	Helke
Absent: (0)	
Abstain: (0)	

(6-1) MOTION CARRIED

**AUDIENCE PARTICIPATION:**

Dennis Burks-206 Spring Park- Mr. Burks began a diatribe by stating that he was “challenging the city representatives and your management here, mainly the mayor, the city manager and the whatever he is” (gesturing toward Chief of Police Shakinas). Mr. Burks stated as fact that: “You are guilty of breaking state laws, federal law, open meetings act, and ethical violations. Now you either take me to court or this will prove beyond a doubt that you are guilty of these crimes.”

Mr. Burks referring to himself, stated, “Okay, going on. There has been talk of an out of control drunk”. Mr. Burks responded to his own charge and claimed that, “I haven’t had a drink in ten and half years, thank you. “

Mr. Burks said the three-minute speaking rule will be followed to the letter and, “You have already violated it, I’m not even going to tell you how.”

Mr. Burks said Mr. Whitt’s F-O-I-A form says only has one position, paid position as city manager. Mr. Burks said Mr. Whitt is the city manager, city treasurer, public safety director, head of walled lake DPW or something to that title he is chief executive DDA director but “his form says he is only paid as City Manager” and “that is a lie.”

Mr. Burks asked himself a question aloud, “What is Mayor Ackley’s yearly wage?” Mr. Burks then stated that, “Most people say it is an honoree title and they don’t get paid anything. Mr. Burks stated as fact that he found that Mayor Ackley “makes \$112,000 a year as Mayor”. Responding to much laughter from the audience and City Officials, Mr. Burks said that is what he found and he was not liable. Mr. Burks said there are 55 charters missing off the city website. He said the race for the mayors’ position is missing off the city charter that is coming up in November you are going to have to go to the library since a lot of it is missing off of the city website. Mr. Burks said if anyone wants to run for Mayor the deadline is April but you need to come up and get a copy of it because the City is out of control.

Mr. Burks said, “Everybody on the city council needs to resign immediately.” Mr. Burks opined that Susan Helke is the only one truly here for the citizens of Walled Lake.<sup>4</sup>

Mark Grobb – 2572 North Trail - I am medical marijuana patient who uses marijuana for my service connected disability and I am a disabled veteran who was honorably discharged from U.S. Navy, Permanent Disability Retired List (PDRL). He questioned why the City Council wants to violate his rights as an American to life, liberty, and pursuit of happiness. He said he

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<sup>4</sup> **Opine** definition: Hold or express an opinion (dictionary.com).

cannot use pharmaceutical drugs because they have negative effects on his brain, making him suicidal. He said he uses the medical marijuana to enjoy happiness. He said he does not go to the dispensaries in Detroit because of distance and feels unsafe. He said let the medical dispensaries in Walled Lake be open for business.

City Manager Whitt clarified the City of Walled Lake does not approve or disapprove of the marijuana dispensaries. He said the ordinance is a zoning ordinance. Manager Whitt said what shut places down last week was a notice from the Sheriff of Oakland County and that the notices came from his office signed by a Sheriff's deputy. Manager Whitt said the City council or city administration had anything to do with shutting them down. He said the Sheriff's position is that his office does not recognize Walled Lake's ordinance and they do not recognize the term that is in the zoning ordinance that existed, when the City tried to provide some zoning for those kinds of facilities after the people of Michigan voted and approved medical marijuana. Manger Whitt said the Sheriff does not recognize the term of dispensary and the term doesn't seem to be used in the new law. Mr. Whitt opined that it is the new law that the Sheriff is interpreting as prohibiting any sale of any kind. Mr. Whitt explained that the Sheriff's office and his deputies sent those notices out to the proprietors of those facilities and for that reason the business owners shut down voluntarily under threat of being arrested. Mr. Whitt explained that the City of Walled Lake, administration or council never gave permission or revoked any permission so the City had little to do with shutting those businesses down. Manager Whitt stated it was the Oakland County Sheriff's office who sent the letters that shut down the facilities.

Kenneth Kolke - 179 Spring Park – Mr. Kolke stated he had a problem with Maher and his business and stated he would like the following addresses to be rezoned. He said 152 Spring Park, which currently has a house on it and zoned C-2. He said 861 N. Pontiac Trail, 925 N. Pontiac Trail, 929 N. Pontiac Trail, 933 N. Pontiac Trail, 937 N. Pontiac Trail and 955 N. Pontiac Trail because these properties abut to a neighborhood and under current zoning code C-1 which is designed for properties that abut to neighborhoods for commercial district.

Mr. Kolke said he wanted a meeting with City Manager Whitt and Mayor Ackley so that there might be "peaceful resolution". Mr. Kolke stated he feels the city's departments did not follow due process in assessing the properties to what entities can be applied to the proper use. Mr. Kolke, addressing City Manger Whitt directly, stated, "If you feel threatened" you can bring the police chief and, "Hopefully we can come to a peacefully agreement."

Jeff Cline – 700 Olive Court – said he was a GM employee and now is retired. He said he is a medical marijuana patient. He said he is now aware that the City had no part in Sheriff Quisenberry's decision and fully aware the circumstances surrounding it. He said he now has to drive to Detroit to get his medications for his symptoms. He said medical marijuana is better than opioids.

Christopher Shiley – 1158 Beta – said he was a patient under the caregiver of Anthony Virga from Bazonzoes. He thanked council for giving us a place to operate under our own neighborhood. He said he is a second-time cancer survivor, and today his cancer is undetectable. He said to his knowledge both of the dispensaries operate their businesses by the letter. He said they are astute with their knowledge in the industry.

James Jeffrey – 382 Decker - said by putting medical marijuana dispensaries in the city is inviting crimes and drugs into the city. He said the city cannot regulate it the way the city thinks it can. He said it remains a violation of Federal law.

Linda Rodriguez – 852 Manzano Drive - said she has been going to Bazonzoes and had a double mastectomy. She said they helped her with the creams and oils and it has helped with the pain.

## **EMPLOYEE DEPARTMENTAL AWARDS FOR YEAR-ENDING 2016**

### **1. Department of Public Works**

DPW Coordinator Rodgers presented the Department of Public Works employee of the year award. She said Dan Ladd recently celebrated his 17<sup>th</sup> year work anniversary. He began his employment with the City February 7, 2000. He is a member of the Army National Guard. During the City's restructuring of departments and transition, Dan exhibited professionalism and consistent dedication to his position. He oversees and maintains the City's local roads, parks, and stormwater system. He handles the capital equipment for the Public Services Department. He has been an asset to me as he is knowledgeable in his field. Dan is a hard worker and again an asset to the City of Walled Lake.

### **2. Fire Department**

Firefighter of the year Brandon Routhier was presented by Fire Chief Coomer. He said Engineer Routhier has been with the Walled Lake Fire Department since October 2006 (10 years). He just got married to Tory and purchased a home in the area. Since Brandon started with the Walled Lake Fire Department he has been a tremendous asset to our department, our city and most importantly, our citizens. He is an invaluable member of the department through his dedication and commitment to his job. He responded to 205 calls in 2016. He has worked with our explorer cadet post and serves as a mentor and is a good example at work and personal life. Brandon has completed his State of Michigan Certified Company Officer II and is working on his Advance Fire Officer III. For that, we recognize him with this most deserving award.

Fire Officer of the year Mary Burd was presented by the Fire Chief Coomer. He said Sergeant Burd has been with the Walled Lake Fire Department since December 1988 (28 years). She lives in Walled Lake with her husband Allan. Since Mary started working with the Walled Lake Fire Department she has been an active member and a repeat top responder. She led the Fire Department in emergency responses within our community last year. She responded to 347 incidents and attended 23 training drills. She has worked with our explorer cadet post and serves as a mentor and a good example at work and her personal life. Mary has a Bachelor degree from Madonna College in Advance Emergency Medical Technology. She is a State Licensed Paramedic, Rescue Scuba diver and a State Certified Company Officer III. Mary was promoted to Sergeant in April 2015 and is an invaluable member of the Department through her dedication and commitment. For that, we recognize her with this most deserving award.

### **3. Police Department**

Police Officer of the year Jake Jacobs provided by Police Chief Shakinas. He said Officer Jake Jacobs has been a member of the Walled Lake Police Department for 2 years. He began his career with the Wyandotte Police Department before coming to Walled Lake. Jake has become an asset to the police department by taking over the field training program for new officers. He attended the Dewolf Field Training Officer school and became a certified Field Training Officer in January of 2016. Since then he has taken the lead in training 9 new police officers to the police department. In addition to his training duties, Jake helps in the detective bureau for court and handles cases when the detective is on vacation.

Reserved Police Officer of the year Jason Neher provided Police Chief Shakinas. He said Reserve Officer Jason Neher has been a member of the Walled Lake Police Department for a little over 2 years. Jason attended the Wayne County Regional Police Training Center at Schoolcraft College in the fall of 2014 where he was voted by his classmates as class president. Since then he has put in hundreds of hours and attends all the events that his family & work life permit him to. It's not unusual to see Jason at the Police Department on his day's off either working the road or helping maintain the police cars. He has spent many hours working on the vehicles to save the department's budget whenever possible.

### **4. City Attorney**

Mayor Ackley explained that last year the City of Walled Lake ended up in a federal lawsuit because of a proposal of a development in the downtown was denied by City Council. Mayor Ackley said there was a lot of hard work and negotiations by the City Manager and city staff that allowed the City to prevail in this case

Mayor Ackley presented the certificate of appreciation to Vahan C. Vanerian, Esq.

She said:

WHEREAS, Attorney Vanerian provided excellent legal council during the year and through his outstanding legal acumen assisted in successfully defending the City and its taxpayers against frivolous lawsuits and protected individual city officials and "50 John Doe" taxpayers, and

NOW, THEREFORE, the City of Walled Lake, Michigan, by virtue of the authority vested in the City Mayor, City Council Members, and City Manager and the laws of the State of Michigan, do hereby award this Certificate of Appreciation for his service to the public, City Council and City Administration for the year 2016.

The Mayor, the City Council Members and the City Manager encourage all citizens to commemorate this occasion by paying tribute to the honoree.

IN WITNESS WHEREOF, We the Members of the City Council have authorized and caused the corporate Seal of this City to be affixed this 21<sup>st</sup> day of February, in the year of our Lord two thousand seventeen, and the establishment of the City of Walled Lake, Michigan in the sixty third year.

Mayor Ackley then presented a certificate of appreciation to Carol A. Rosati for her work on the Foremost case and City Attorney Vanerian accepted on her behalf.

## **5. Clerical**

Mayor Ackley said the recipient of the 2016 clerical employee of the year began work with the City of Walled Lake in December of 2013 as Confidential Assistant to the City Manager. In that role she served as chief clerical worker at city hall while also assisting the Mayor, Council Members and the City Manager and serving as a recording secretary to the various boards and commissions. Later, she assumed department head responsibilities by wearing the hats of Public Works Coordinator and of Deputy Managing Director of the Downtown Development Authority. She is the City's representative to Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC) and serves that Authority's Treasurer. Like other employees and officials at city hall she wears many hats. She now enjoys the additional administrative title of Assistant City Manager but continues to be an outstanding clerical worker for the City. We present the clerical employee of the year award to Chelsea Ann Rodgers.

## **COUNCIL CONSIDERATION:**

### **1. Consideration of Metro Environmental Services Portable Restroom**

#### **CM 02-04-17            TO APPROVE THE METRO ENVIRONMENTAL SERVICE CONTRACT FOR PORTABLE RESTROOM SERVICES**

Motion by Robertson, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve the Metro Environmental service contract for portable restroom services.

**COUNCIL REPORT:**            None

## **CITY MANAGER'S REPORT:**

### **1. Departmental / Divisional Statistical Reports**

- a. Police**
- b. Fire**
- c. Code Enforcement**
- d. Finance    -Warrant Report #2-2017  
                  -Investment Report**



**CM 02-05-17                    TO RECEIVE AND FILE THE MONTHLY DEPARTMENTAL /  
DIVISIONAL STATISTICAL REPORTS**

Motion by Lublin, seconded by Robertson, CARRIED UNANIMOUSLY: To receive and file the monthly Departmental / Divisional Statistical Reports.

**CORRESPONDENCE:**        None

**ATTORNEY'S REPORT:** None

**UNFINISHED BUSINESS:**

**1.    Second Reading C-330-17 Amendments to Downtown Development  
      Authority Ordinance**

**CM 02-06-17                    MOTION TO APPROVE SECOND READING C-330-17 AN  
ORDINANCE TO AMEND ARTICLE II OF THE WALLED LAKE  
CODE OF ORDINANCES TO AMEND CHAPTER 26 SECTIONS  
26-52 REGARDING THE DOWNTOWN DEVELOPMENT  
AUTHORITY OF THE CITY OF WALLED LAKE**

Motion by Owsinek, seconded by Robertson

Discussion:

Mayor Ackley said the numbers of members are in question. She said she would like to table and refer it to the City Attorney to look into who actually can serve on the board how many of the business and resident and should there be three members of council on the board.

City Attorney Vanerian said he can do that and give council an opinion on that. He said the way the statute reads, it does allow for the appointment of appointed or elected public official but does require an amendment to the bylaws and perhaps also wrap that into the legal opinion. He said he could prepare a proposal to amend the bylaws to give council the flexibility to consider either elected or appointed public officials being members to the board.

**CM 02-07-17                    MOTION TO TABLE SECOND READING C-330-17 AN  
ORDINANCE TO AMEND ARTICLE II OF THE WALLED LAKE  
CODE OF ORDINANCES TO AMEND CHAPTER 26 SECTIONS  
26-52 REGARDING THE DOWNTOWN DEVELOPMENT  
AUTHORITY OF THE CITY OF WALLED LAKE**

Motion by Robertson, seconded by Ambrose, CARRIED UNANIMOUSLY: To table Second Reading C-330-17 An ordinance to amend Article II of the Walled Lake Code of Ordinances to amend Chapter 26 Sections 26-52 regarding the Downtown Development Authority of the City of Walled Lake.

**2. Second Reading C-331-17 Amendments to Medical Marijuana Ordinance**

**CM 02-08-17      MOTION TO APPROVE SECOND READING C-331-17 AN  
ORDINANCE TO AMEND CHAPTER 18 “BUSINESSES”, OF THE  
CITY OF WALLED LAKE CODE OF ORDINANCES BY  
AMENDING ARTICLE XI IN ITS ENTIRETY TO REGULATE  
AND REQUIRE LOCAL LICENSING OF MEDICAL MARIJUANA  
BUSINESSES AND FACILITIES WITHIN THE CITY AS  
PROVIDED BY STATE LAW**

Motion by Owsinek, seconded by Loch, CARRIED UNANIMOUSLY: To approve Second Reading C-331-17 an ordinance to amend Chapter 18 “Businesses”, of the City of Walled Lake Code of Ordinances by amending Article XI in its entirety to regulate and require local licensing of medical marijuana businesses and facilities within the City and provided by state law.

**Discussion:**

City Attorney Vanerian explained the only change he has made he added a provision that would require a yearly inspection of the different types of facilities. He said it is part of the local licensing process. He said these business are required to pay a local operating fee and receive a business license, it is one year increments. He said the walk-through inspections are to make sure the businesses are in compliance with state law. He said he took out the distancing requirement and his reason for that is this is only one part of local process in addition to this business licensing ordinance. He said he will also be preparing a zoning ordinance amendments that will deal with land use aspect that deal with these types of facilities and how to regulate them. He said from a zoning perspective will incorporate the spacing requirements from schools, residential and parks etc. The ordinance is a local business licensing ordinance. He explained in order to operate marijuana facility the applicant would have to get a local business license, pay the various fees that are required and there are some criteria within that ordinance that the facility operators will have to comply with as well. For example, the local business license would be conditional upon them also obtaining a state operating license. Under the state laws these five types of facilities cannot operate unless they have a state operating license. He said this ordinance in no way changes that it simply says the City is going to allow a certain number of limited facilities within the city. He said it is going to state the placement of the different types of facilities in respect to zoning districts and it will require to fill out an application and provide information so the city will know about the different types of facilities. The bottom line these new types of facilities cannot operate without the state operating license. He said the state will start accepting applications for the state licenses in mid-December this year. He said it is expected once applications start coming in it will take four to six weeks before issuing the state license. He further explained none of these facilities will not be able to open and operate until they get a state license. He said the city is simply starting the process under the state law in order to get the state license the city has to enact an ordinance that the local community will allow them. That is the purpose of this ordinance, that will implement that authority under the state law and will also be part of the process to getting the state license. He said no one can get a state license without the approval of the local community that has passed an ordinance allowing these

types of facilities. He said the City is saying will allow a certain number of these types of facilities within the specific zoning.

City Manager Whitt said the letter he received from the Sheriff's deputy a notice was sent to the facilities in Walled Lake. He said it put them on notice and the facility operators voluntarily shut down under threat of being arrested. He said the Sheriff's office shut them down. The City Council is in no position to get involved with the Sheriff's work. He said the Sheriff has interpreted the law that these type of facilities are in violation based on the new law.

Mayor Ackley said the new law requires the state to issue the license.

City Attorney Vanerian said to operate one of the five types of facilities that is defined in that state law. He said his understanding of the state law doesn't change what previously could have been done under the medical marijuana act. He said how the Oakland County Sheriff interprets the new law can be different. He said it is a new law and it is a transition.

City Manager Whitt said the Oakland County Sheriff's department has lost at least two cases that he is aware of under the old premise. He said the sheriff is in it for the fight and believes it works for him. He said there are no marijuana sales for a year, at least, that is how the Sheriff interprets it and he is allowed to do that.

## **NEW BUSINESS:**

### **1. Downtown Storm Water System Evaluation & Recommendation**

Finance Director Coogan recommends approval of combined engineering and planning analysis of the aging and collapsing storm water system in the downtown area. She said the DDA has taken this on as a project and approved a budget amendment and coming to council for the amendment. She said the DDA is also requesting to ask council to expand that storm water analysis to look at the city as a whole. She said she has asked the engineer to come back with the new quote and will come back to council.

#### **CM 02-09-17            TO APPROVE DOWNTOWN DEVELOPMENT AUTHORITY (DDA) BUDGET AMENDMENT TO DO EVALUATION OF THE DOWNTOWN STORM WATER SYSTEM**

Motion by Loch, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve Downtown Development Authority (DDA) budget amendment to do evaluation of the downtown storm water system.

### **2. Report on the Commerce, Walled Lake, Wixom Trailway**

Finance Director Coogan said the trailway transfer is complete and the City now owns the trail as of February 8, 2017. The Trailway Council has spent some of its budget on insurance and safety signs. She said the Trailway Council is very excited and aggressively moving forward on the Master Plan. She said the Trailway Council has tabled any decision and activities related to the

construction and what will happen until Walled Lake Council revisits exactly what the City wants to have done. Once the trail construction begins, it will be running through 34 acres plus of wetlands and there will be some federal restrictions that the Trailway Council will have to follow. She stated that Walled Lake has 11% of the resident population surrounding the trail with Commerce and Wixom having the remaining population; however Walled Lake pays one third of the operating budget. 29% of actual trail miles are in Walled Lake which also doesn't align with a one-third budget responsibility. She said at the closing of the trailway, the council received 33 acres of which 10.67 miles are in the City of Walled Lake. She said from a financial perspective to date the City of Walled Lake has committed \$68,000 for the trailway manager position and legal counsel; this does not include any outlays for development. \$36,000 annually is the budget figure for the trailway manager. Each community is now and will be responsible for the maintenance of the trailway property running through their town. All money for the trail will come from the General Fund revenues. She said if the depot building is rehabbed from grants that Trailway Council receives, at the end of the rehab project all the upkeep and maintenance will fall to the City of Walled Lake. She explained there has been discussion of drinking fountains, bathrooms, and bike racks. That is a huge cost factor. She said the Master Plan that was done in 2010 estimated that the trail maintenance cost would be \$6,500 per mile. However, she has not seen any actual trail maintenance figures that would support this estimate. She explained to qualify for federal grants the Trailway Council will have to follow federal construction standards which increase the construction cost.

### **3. Proposed Resolution 2017-14 Trailway Council**

**CM 02-10-17      TO APPROVE RESOLUTION 2017-14 WITHDRAWING FROM  
COMMERCE, WALLED LAKE, WIXOM TRAILWAY  
MANAGEMENT COUNCIL; PROVIDING FOR NOTIFICATION  
OF PARTIES**

Motion by Owsinek, seconded by Robertson

#### **Discussion:**

City Manager Whitt explained that Council Member Lublin said it best that the planners sometimes end up making plans bigger than needed. He said for council to take a look at the Trailway master plan if the citizens of walled lake have to fund that most of them will be angry. City Manager Whitt suggest that council look at the plan before finally deciding because there is another level of management to be financed and if the City does not pay attention now the City will be obligated.

Mayor Ackley said it is time to have the discussion and believes it is time to bring the public in on the discussion. Mayor Ackley said she would like to she would like to table the resolution and schedule a public hearing for two weeks to hear what the public has to say. Mayor Ackley said many people are against spending money that is so hard to save or raise the taxes. Mayor Ackley said she does not want to go to the public and say she needs a millage to make a fancy trailway. Mayor Ackley said Walled Lake can make this trail workable with a whole lot less money but she wants to hear what the public and Walled Lake taxpayers have to say.

Council Member Owsinek said public safety millage is one thing. He said the city still has infrastructure issues that need upgrading. He said there is a walking trail along Decker Road that has been in need of repair for years. He cannot see a millage

Council Member Robertson said there was a PASER report done a year and half ago and none of the roads have been repaired.

Council Member Lublin said the city wants to have control over the railway and it would be wiser to leave and control the City's destiny.

City Manager Whitt said there is a discussion of a millage but if it does not pass the money will be coming from General Fund for the grandiose plan that has been developed. He said it is a grandiose plan, the city is bound to maintain a trail. He said what was wrong with this process was in the beginning people were told that it would be a no cost to the taxpayers and that simply is not true. He said it is going to cost a lot.

Council Member Lublin questioned since the depot is in Walled Lake's jurisdiction if the city opts out is the depot still the city's.

Council Member Robertson said he was at the Trailway meeting when the other two communities were really pushing to start spending money on engineering study that would range from \$150,000 to \$650,000 to engineer a flat trail and that would come from all three communities. He said and that is to try and get a grant, it doesn't mean the Trailway council will get one. He said even if there is a grant available the communities will have to pay 50% of the matching grant.

**CM 02-11-17                    TO APPROVE AND SET A PUBLIC MEETING FOR MARCH 15,  
2017 AT 7 P.M. AT THE FIRE HALL**

Motion by Loch, seconded by Lublin, CARRIED UNANIMOUSLY: To approve and set a public meeting for March 15, 2017 at 7 p.m. at the fire hall.

**CM 02-12-17                    TO DIRECT TRAILWAY REPRESENTATIVE COOGAN TO NOT  
VOTE ON SPENDING ANY MORE EXPENDITURES FUNDS  
THAN WHAT HAS ALREADY BEEN COMMITTED ON THE  
TRAIL**

Motion by Owsinek, seconded by Robertson, CARRIED UNANIMOUSLY: To direct Trailway representative Coogan to not vote on spending any more expenditures funds than what has already been committed on the trail.

Discussion:

City Attorney Vanerian said based on the interlocal agreement if there are any financial obligations that are incurred by the Trailway council before the city withdraws, potentially the Trailway council could take the position that the City may owe some portion of those

commitments or contracts that may be entered into. He recommends that the City withdraw sooner than later before the Trailway council starts entering into any contract.

City Manager Whitt said it takes three votes to spend any money.

**CM 02-13-17            TO TABLE RESOLUTION 2017-14 WITHDRAWING FROM  
COMMERCE, WALLED LAKE, WIXOM TRAILWAY  
MANAGEMENT COUNCIL; PROVIDING FOR NOTIFICATION  
OF PARTIES**

Motion by Robertson, seconded by Owsinek, CARRIED UNANIMOUSLY: To table resolution 2017-14 withdrawing from Commerce, Walled Lake, Wixom Trailway management council; providing for notification of parties.

**4. Proposed Resolution 2017-15 Banking**

**CM 02-14-17            TO APPROVE RESOLUTION 2017-15 A LIST OF FINANCIAL  
INSTITUTIONS, BROKERS/DEALERS, AND INVESTMENT  
POOLS FOR THE PLACEMENT OF CITY FUNDS**

Motion by Ambrose, seconded by Loch, CARRIED UNANIMOUSLY: To approve resolution 2017-15 a list of financial institutions, brokers/ dealers, and investment pools for the placement of city funds.

**5. Request for Replacement of 1972 emergency generator**

**CM 02-15-17            TO APPROVE REPLACEMENT OF 1972 EMERGENCY  
GENERATOR TO CRG ELECTRIC LLC**

Motion by Lublin, seconded by Loch, CARRIED UNANIMOUSLY: To approve replacement of 1972 emergency generator to CRG Electric LLC.

**6. Capital Purchase of 7-yard Snow/Ice Dump Truck in place of 2002 truck**

Finance Director Coogan said this is the third and final purchase for the department of public works. She explained this is another 10 to 12-month order process.

**CM 02-16-17            TO APPROVE CAPITAL PURCHASE OF A SINGLE AXLE  
39,000# GVW CHASSIS 7-YARD SNOW/ICE DUMP TRUCK**

Motion by Owsinek, seconded by Lublin, CARRIED UNANIMOUSLY: To approve capital purchase of a single axle 39,000# GVW Chassis 7-yard snow/ice dump truck.

**7. Proposed Resolution 2017-16 Employee Health Care Renewal**

**CM 02-17-17                    TO APPROVE RESOLUTION 2017-16 FOR HEALTH CARE  
BENEFITS FOR CURRENT EMPLOYEES FOR THE PLAN YEAR  
APRIL 1, 2017 TO MARCH 31, 2018**

Motion by Loch, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve resolution 2017-16 for health care benefits for current employees for the plan year April 1, 2017 to March 31, 2018.

**8. Proposed Resolution 2017-17 Retiree Health Care**

Finance Director Coogan said retiree healthcare trust fund is insolvent. She said there is no money left and all money for retiree healthcare will be coming from the general fund and it transfers to the trust fund. She said requesting for this year that council approve reimbursement to retirees for medical care. She said for those who do not have insurance from other employment and that we do this time still allow some of the City's retirees to sign onto the vision and dental.

**CM 02-18-17                    TO APPROVE RESOLUTION 2017-17 FOR AN APPROPRIATION  
FOR HEALTHCARE FOR THE PLAN YEAR APRIL 1, 2017 TO  
MARCH 31, 2018 FOR ELIGIBLE PREVIOUS EMPLOYEES OF  
THE CITY OF WALLED LAKE**

Motion by Robertson, seconded by Loch, CARRIED UNANIMOUSLY: To approve resolution 2017-17 for an appropriation for healthcare for the plan year April 1, 2017 to March 31, 2018 for eligible previous employees of the City of Walled Lake.

Discussion:

Mayor Pro Tem Ambrose asked if council had any other options with regards to retiree healthcare. City Manager Whitt said the City council sets the policy and there is an option to cancel. Mayor Pro Tem Ambrose said if it is unfunded and coming from the general fund and if you hit a certain age you qualify for Medicare. Finance Director Coogan said anyone who is at that age is required to sign up with Medicare but the city does reimburse for supplemental insurance, premium. Mayor Ackley said something that is going to come up and discuss and some of it is based on agreements. City Manager Whitt said Council sets the policy every year but suggested council do it one more year and transition the people where they need to be because once it becomes a financial burden or unfair to the taxpayers the council can address the issue then.

Council Member Lublin said the problem is some retirees are in their fifties and are working for other communities the city is still paying their medical.

Mayor Pro Tem Ambrose asked if they are provided healthcare from another employer that they are supposed to take that.

**MAYOR'S REPORT:**

**2. Proposed Resolution 2017-19 Accepting the Mayor's nomination to fill a vacancy on the Zoning Boards of Appeals**

**CM 02-19-17            TO APPROVE RESOLUTION 2017-19 ACCEPTING THE  
MAYOR'S NOMINATION TO FILL A VACANCY IN THE  
OFFICE OF ZONING BOARD OF APPEALS PURSUANT TO THE  
REQUIREMENTS OF THE CITY CHARTER; MAKING AN  
APPOINTMENT TO THE OFFICE OF ZONING BOARD OF  
APPEALS FOR AN UNEXPIRED TERM**

Motion by Lublin, seconded by Loch, CARRIED UNANIMOUSLY: To approve resolution 2017-19 accepting the Mayor's nomination to fill a vacancy in the office of Zoning Board of Appeals pursuant to the requirements of the City Charter; making an appointment to the office of Zoning Board of Appeals for an unexpired term.

**CM 02-20-17            TO ACCEPT MAYOR'S NOMINATION OF GABRIEL  
COSTANZO TO FILL VACANCY ON THE ZONING BOARD OF  
APPEALS**

Motion by Lublin, seconded by Ambrose, CARRIED UNANIMOUSLY: To accept the Mayor's nomination to fill a vacancy on the Zoning Board of Appeals.

**COUNCIL COMMENTS:**

Mayor Pro Tem Ambrose said he is happy to recognize city staff.

Meeting adjourned at 9:14 p.m.

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Chelsea Rodgers, Deputy City Clerk

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Linda S. Ackley, Mayor

**History:** Chapter 6, The Council: Procedure and Miscellaneous Powers and Duties: *Section 6.7 (a) A journal of the proceedings of each meeting shall be kept in the English language by the Clerk and shall be signed by the presiding officer and Clerk of the meeting.*





## DEPARTMENT OF FINANCE AND BUDGET

CITY OF WALLED LAKE, MICHIGAN

L. DENNIS WHITT  
CITY MANAGER

COLLEEN M. COOGAN  
DIRECTOR

1499 E. WEST MAPLE ROAD  
WALLED LAKE, MICHIGAN 48390  
(248) 624-4847 Fax: (248) 624-1616

To: City Council, City Manager Whitt  
From: Colleen M. Coogan  
Date: March 17, 2017  
Re: Public Safety Campus Lighting

Council is being presented with 5 campus-wide lighting styles; also included are pictures and pricing on the existing DDA lights.

Lighting solutions were sought which met the following conditions: LED lighting type, product manufacturing sourced close to the city, total project cost less than \$100,000, complimentary to the campus building and the upgraded vision for the city.

Staff has been working with the landscape architect and is recommending purchase of 14 pedestrian lights supplemented with bollard or walkway lights. The landscape architect is recommending a neutral black or dark brown color.

The downtown district used 14-foot poles, the previous campus lights were 10-foot poles. We are recommending 10 or 12-foot poles on the campus which will be topped with the 2 – 2 ½ foot fixtures.

The maximum budget estimate including installation is \$85,000.

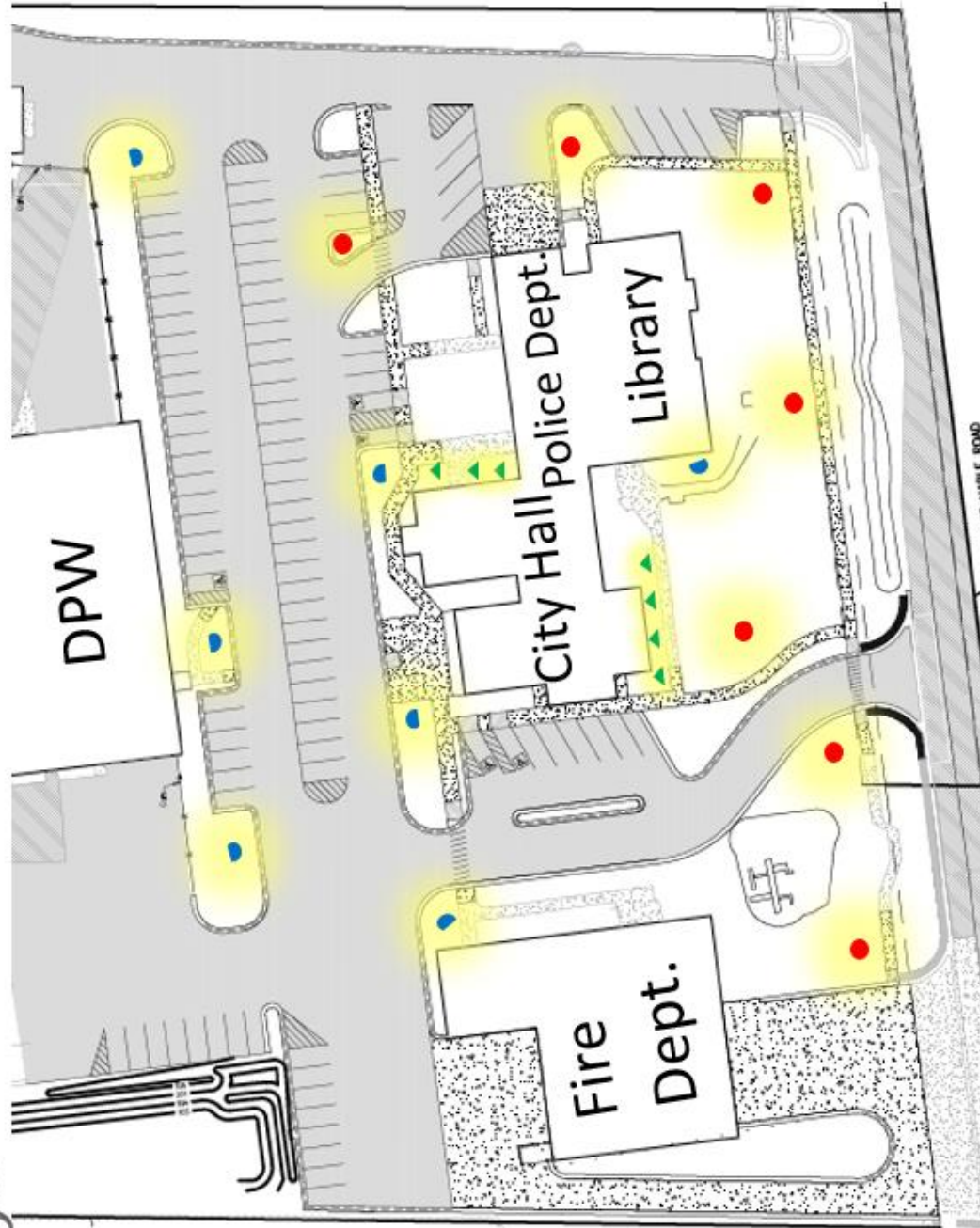
### Proposals

Spreadsheet attached.

### Recommendation

Staff is recommending a Council budget amendment of not to exceed \$85,000 and approval for a campus wide lighting solution.

# The Design



# Traditional meets Modern

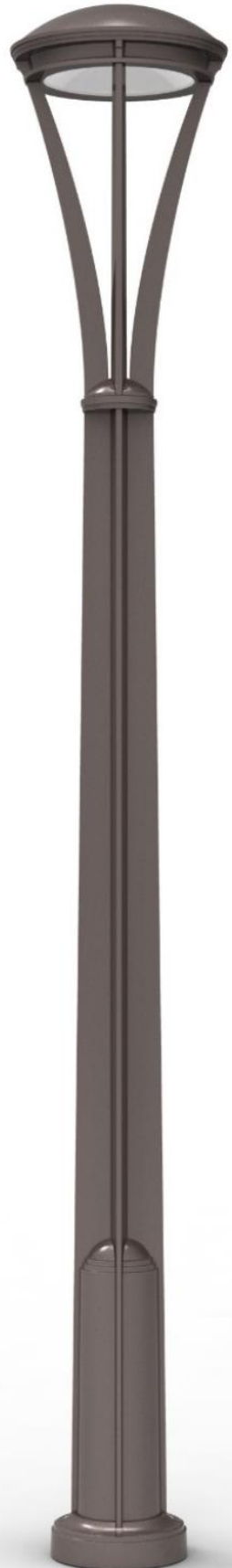
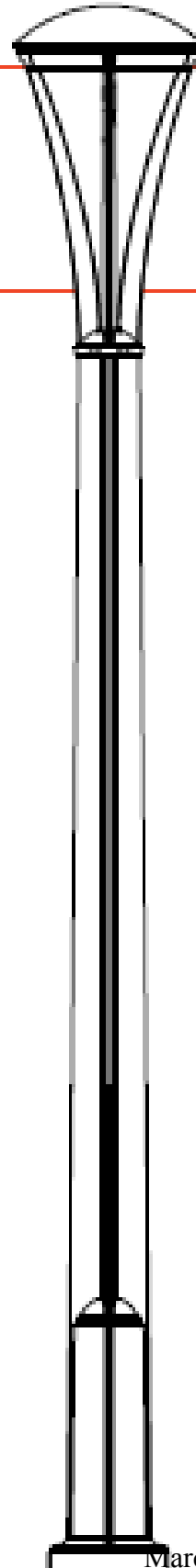
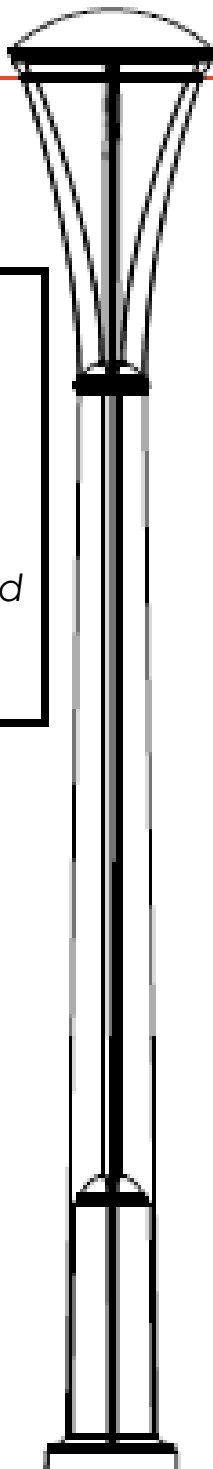
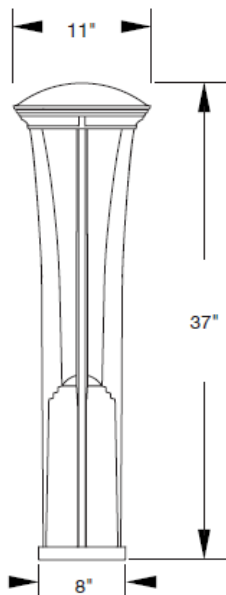
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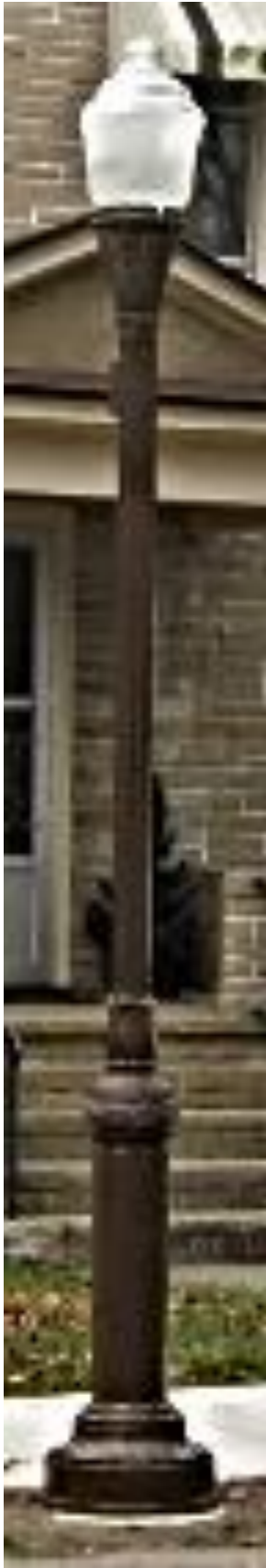
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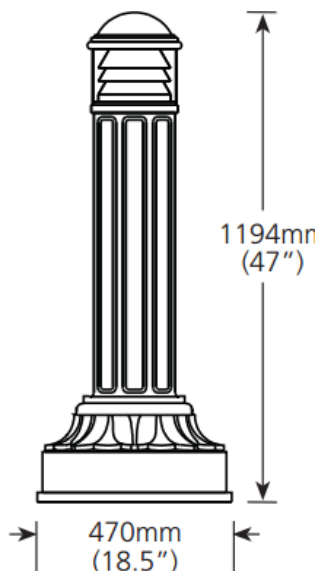
"We are a North American-based company that since our founding in 1969 has earned a reputation for exceptional products and service. Our headquarters and primary manufacturing facility are located in Kalamazoo, Michigan with two satellite facilities nearby."



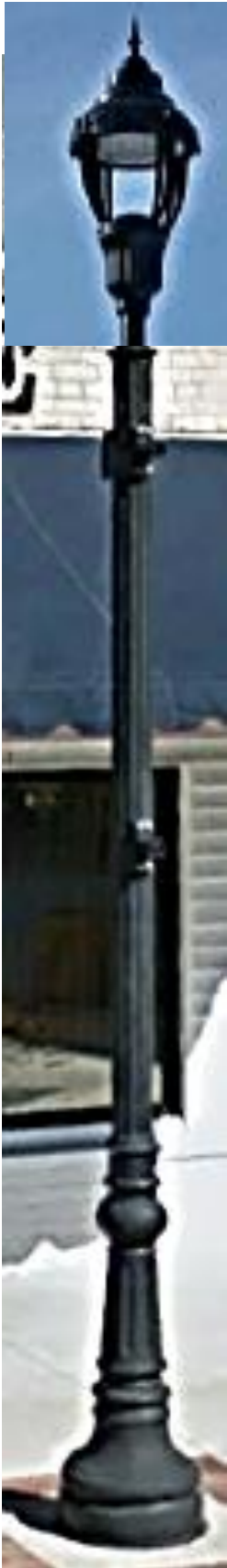
## Antique Charm



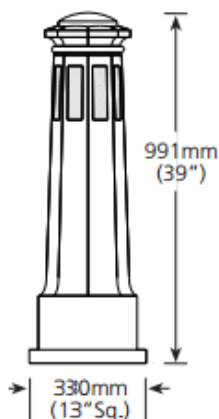
*"Located in Granville, Ohio, Holophane has been the leader in lighting solutions for more than a century. The company provides lighting systems for commercial, industrial, emergency and outdoor applications. The hallmark of Holophane luminaires is the borosilicate glass reflector/refractor. The glass prisms provide a combination of uplight and downlight to illuminate any environment evenly without creating dark spots or glare."*



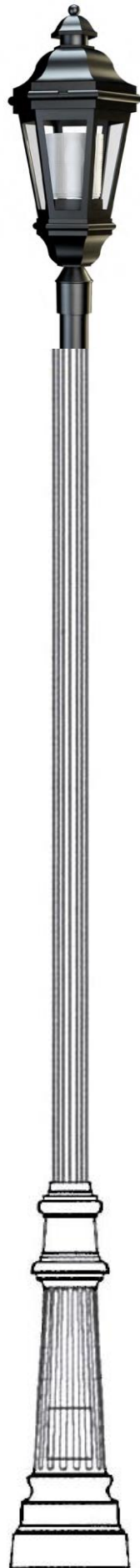
## Nautical City



*"Located in Granville, Ohio, Holophane has been the leader in lighting solutions for more than a century. The company provides lighting systems for commercial, industrial, emergency and outdoor applications. The hallmark of Holophane luminaires is the borosilicate glass reflector/refractor. The glass prisms provide a combination of uplight and downlight to illuminate any environment evenly without creating dark spots or glare."*

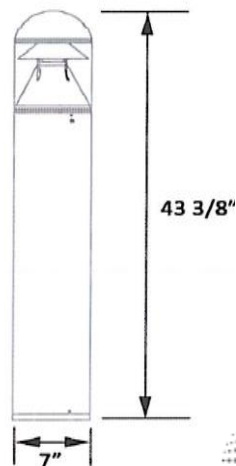


# Lantern Luminaire



*"Lumecon LLC, based in Farmington Hills, Michigan, established in 2006, has grown to become a US manufacturer of its own LED wallpacks, flood lights, canopies and post-top ornamental LED products, all of which feature the Lumecon ETD™ (Enhanced Thermal Dissipation) System. Lumecon takes great pride in sourcing and manufacturing over 80% of our product content right here in Michigan and several other locations all within the United States."*

44'





# Slim & Sleek

landscapeforms®

14

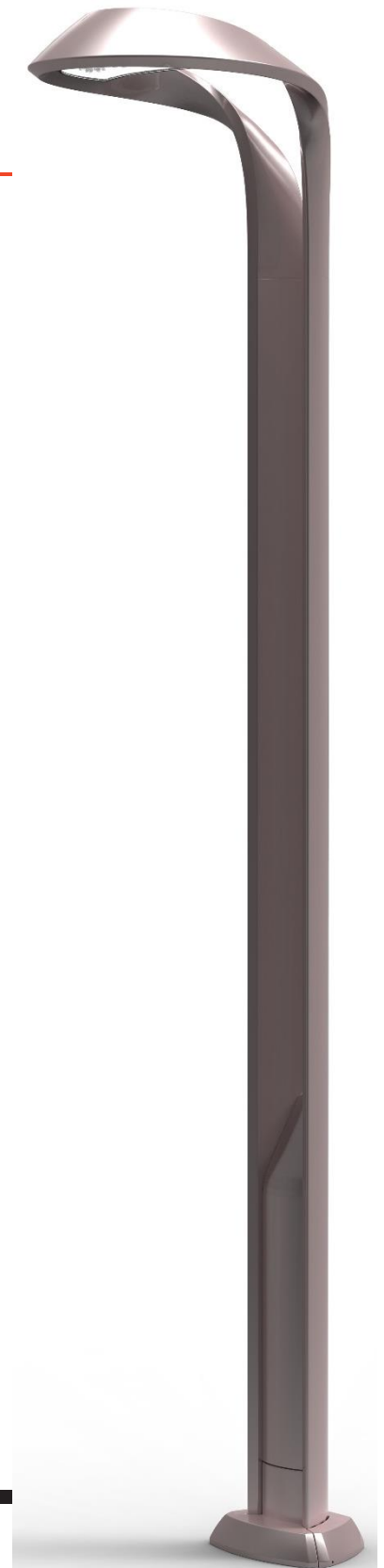
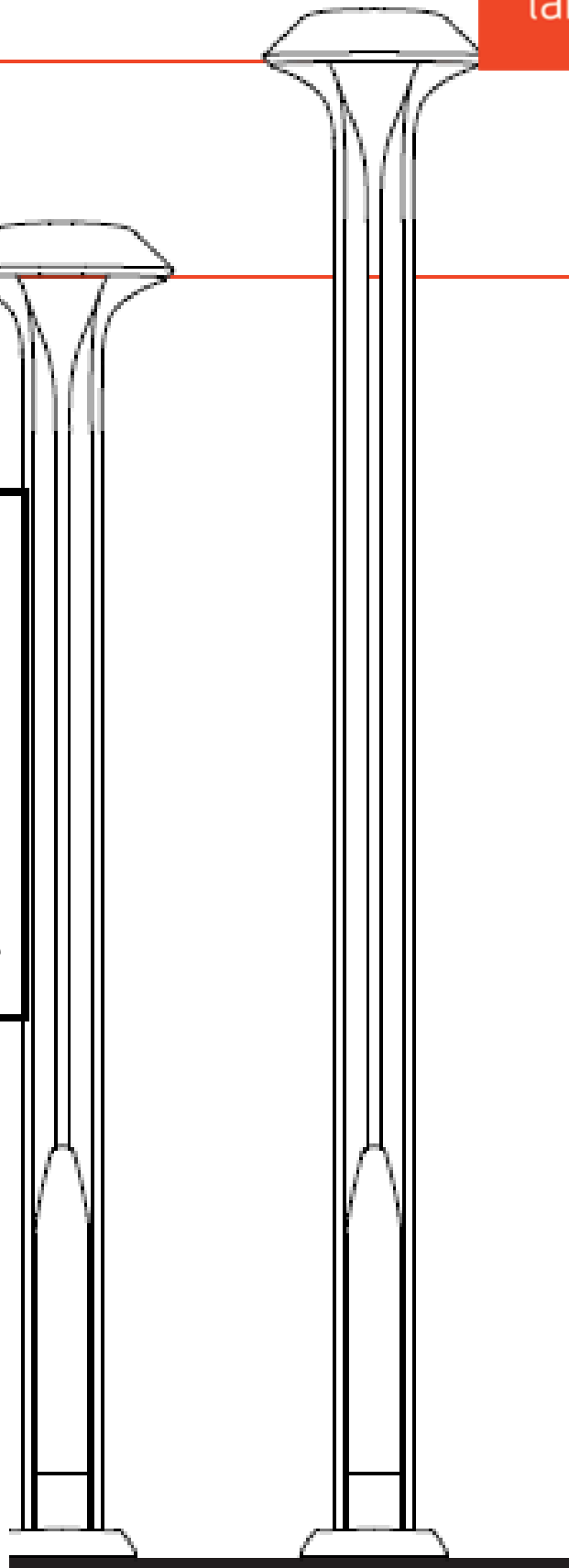
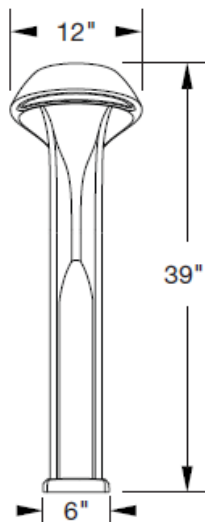
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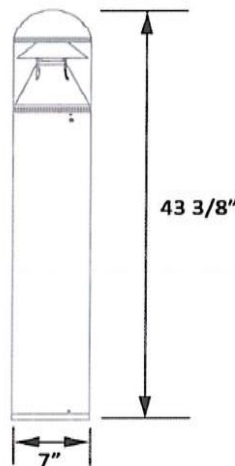
"We are a North American-based company that since our founding in 1969 has earned a reputation for exceptional products and service. Our headquarters and primary manufacturing facility are located in Kalamazoo, Michigan with two satellite facilities nearby."



## Downtown District



*“Lumecon LLC, based in Farmington Hills, Michigan, established in 2006, has grown to become a US manufacturer of its own LED wallpacks, flood lights, canopies and post-top ornamental LED products, all of which feature the Lumecon ETD™ (Enhanced Thermal Dissipation) System. Lumecon takes great pride in sourcing and manufacturing over 80% of our product content right here in Michigan and several other locations all within the United States.”*







	Company	Warranty	Manufacturing Location	Maximum Budgetary Cost		Bollard Maximum Budgetary Cost
				12' (Pole Height)	14'	
<b>Traditional Meets Modern</b>	Landscape Forms	6 years	Kalamazoo, MI	\$4,040.00	\$4,645.00	\$1,195.00
<b>Slim &amp; Sleek</b>	Landscape Forms	6 years	Kalamazoo, MI	\$3,240.00	\$3510.00	\$965.00
<b>Lantern Luminaire</b>	Lumecon	10 years	Michigan and throughout The United States	\$2,300.00	\$2340.00	\$425.00
<b>Downtown District</b>	Lumecon	10 years	Michigan and throughout The United States		\$4,888	\$425.00
<b>Antique Charm</b>	Holophane	2-5 years (2 for pole, 5 for fixture)	Granville, OH and Mexico	\$2,645.00	\$2,690.00	\$1,095.00
<b>Nautical City</b>	Holophane	2-5 years (2 for pole, 5 for fixture)	Granville, OH and Mexico	\$2,895.00	\$2,940.00	\$935.00



# Monthly Report

Department of Public Safety • Police Division  
1499 East West Maple Road • Walled Lake, Michigan 48390 • (248) 624-3120

To: L. Dennis Whitt, City Manager

From: Paul Shakinas, Police Chief

Re: February 2017 Month End Report

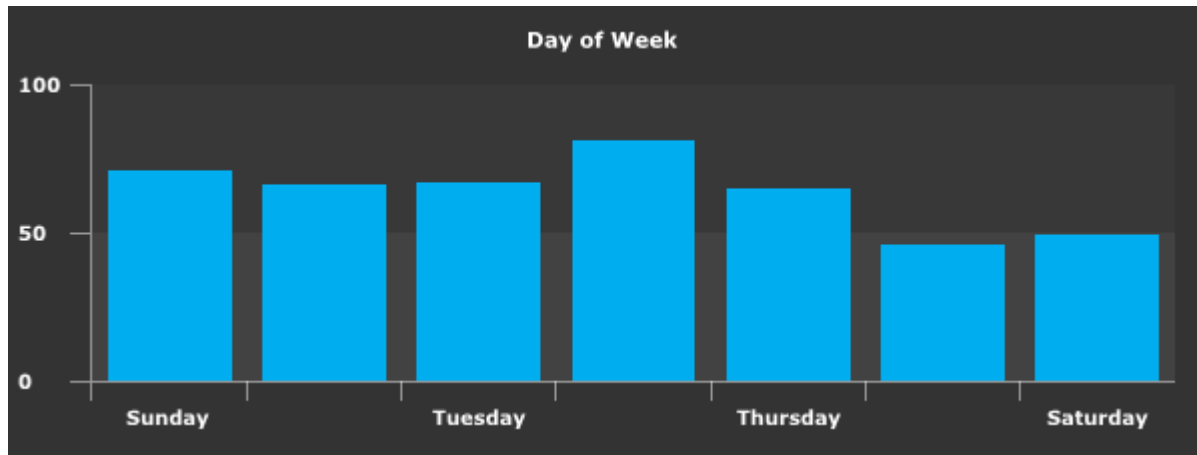
Date: March 16, 2017

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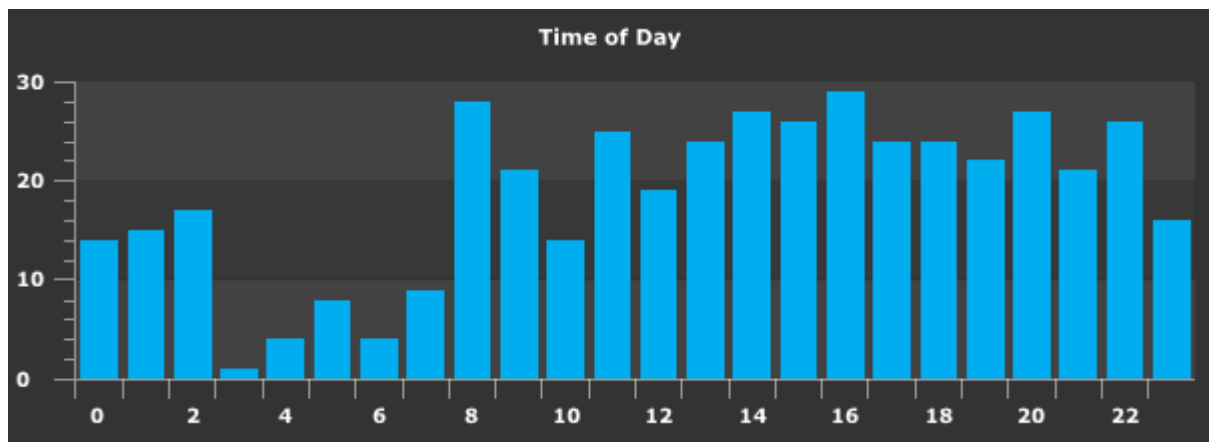
Attached you will find a report of activities as they relate to the Walled Lake Police Department for the month of February 2017.

- All Officers attended annual training with the Wixom, Wolverine Lake and Orchard Lake police departments. They received training in defensive tactics, ethics, Taser and AED/CPR.
- Officers responded to 200 block of Legato on the 15<sup>th</sup> for chemical smell that turned out to be a “single pot” methamphetamine lab. Officers found the meth lab in the garage and a large amount of methamphetamine in the home. Officers also removed 2 children (9 & 10 year old) who were placed with family by Child Protective Services. Officers arrested a 41 year old male and a 35 year old female. They are currently out awaiting charges by prosecutors.
- Detective Beegle investigated 8 cases on top of his 5 open cases, swore to 5 warrants and arraigned 2 prisoners.
- The Department took 414 calls for service and issued 34 Citations

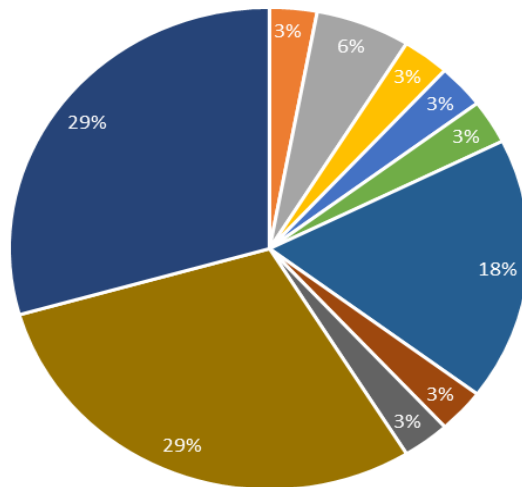
## February Call Volume by day



## February Call Volume by Time



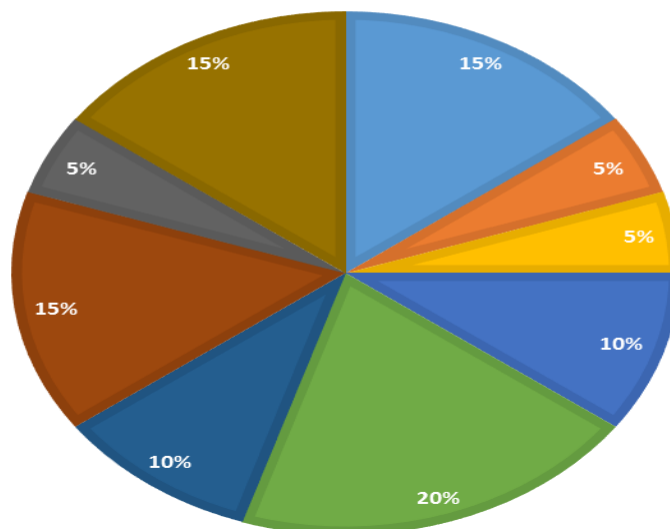
### February Violation Summary



- Disobey Traffic Light    ■ Prohibited Turn    ■ Drove W/Expired    ■ Failed to Yield
- Impeded Traffic    ■ Failed to Stop/Distance    ■ No Insurance    ■ OWI
- Refuse PBT    ■ Expired/Improper Plates    ■ Speeding

### FEBRUARY OFFENSE SUMMARY

- Assault    ■ Public Peace    ■    ■ Burglary
- Intimidation/Stalking    ■ Damage to Property    ■ Drug Offenses    ■ Fraud
- Obstructing Justice    ■ Larceny



# **Walled Lake Fire Department Monthly Report**

## **February 2017**

March 13, 2017

TO: L. Dennis Whitt-City Manager

FROM: James Coomer- Fire Chief

RE: Summary of Fire Activities for the Month of February 2017

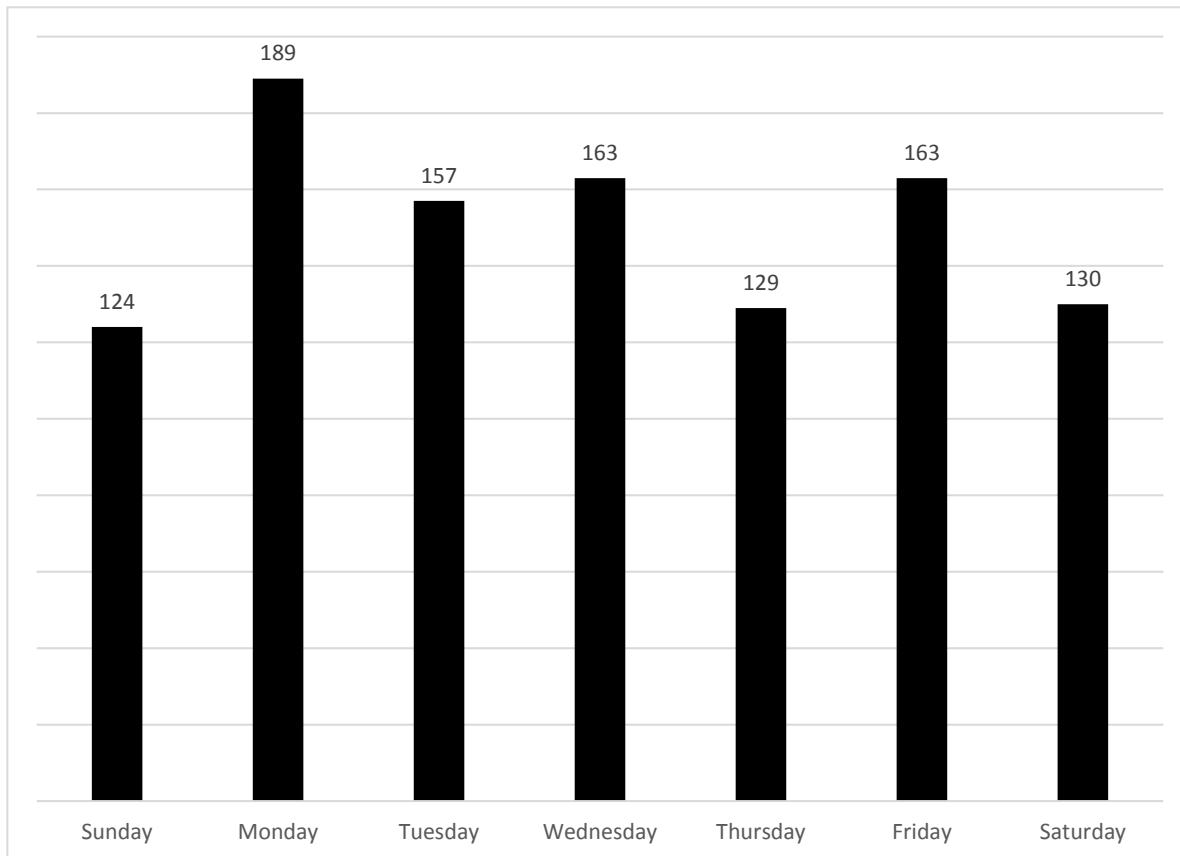
Attached you will find a report of activities as they relate to the Walled Lake Fire Department for the Month of February 2017.

- The Fire Department responded to 76 calls for service in February, averaging 4.5 Firefighter per call and with a response time of 4 minutes.
- Our Department applied for a State of Michigan Firefighter Training Council (FFTC) grant to train our staff in advanced fire ground operations. The State Fire Marshal approved funding for \$ 3850.00. The funding comes from the tax on fireworks sold in the State. Firefighters have started the 50-hour program and plan on completing by June 1, 2017.
- We applied for a Federal grant to replace our 18-year-old first due engine. The Grant is for \$ 575.000. If awarded our contribution would be 5% or \$ 28,000. Grant notification is expected Spring 2017. Assistance to Firefighters Grant (AFG) is a Federal Grant program that assist communities obtaining critically needed equipment, protective gear, emergency vehicles, training and other resources needed to protect the public and emergency personnel from fire and related hazards.
- Firefighters training for the Month of February consisted of 3 hours of EMS continue education on Airway Management and High Quality CPR and 3 hours on Cold Water rescue.

**WALLED LAKE FIRE DEPARTMENT  
INCIDENT STATISTICS  
February 2017**

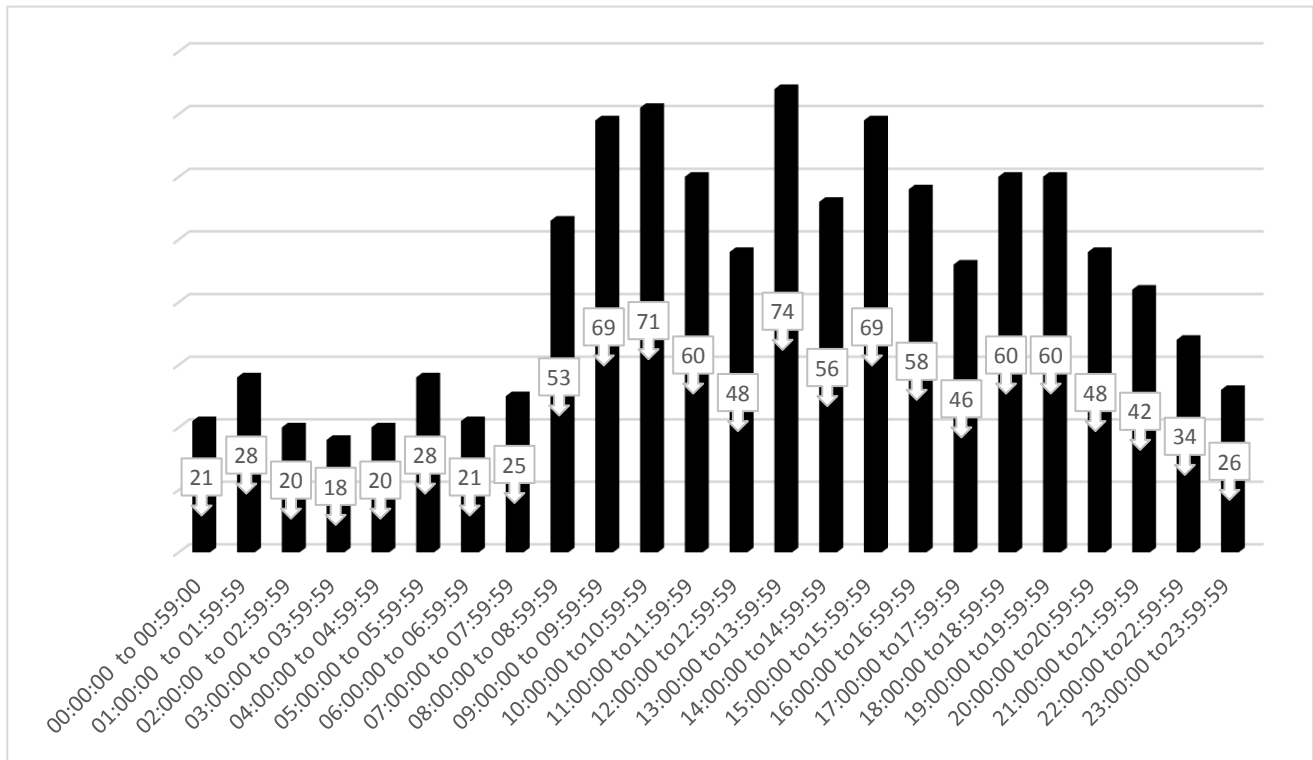
INCIDENT TYPE	February	2017	2016	2015
TOTAL INCIDENTS	76	180	937	896
Fire	2	5	34	38
EMS/Rescue	41	83	490	485
Hazardous Condition	1	3	29	35
Service Call	12	22	223	170
Good Intent	11	41	59	70
False Calls	9	24	99	77
Other/Special Incidents	0	2	9	19
Ambulance Transports	10	22	101	91
<b>Mutual Aid Information</b>				
Auto-Aid Given	0	2	11	15
Auto-Aid Received	2	4	11	5
Mutual Aid Given	0	2	26	17
Mutual Aid Received	0	0	13	7
<b>Response Time/Staff</b>				
Average Response Time	4:00	4:11	4:08	4:38
Average Staff Per Call	4.52	4.52	4.05	3.7

**Incident by Day of Week for past 12 Month February 1, 2016 through February 28, 2017**

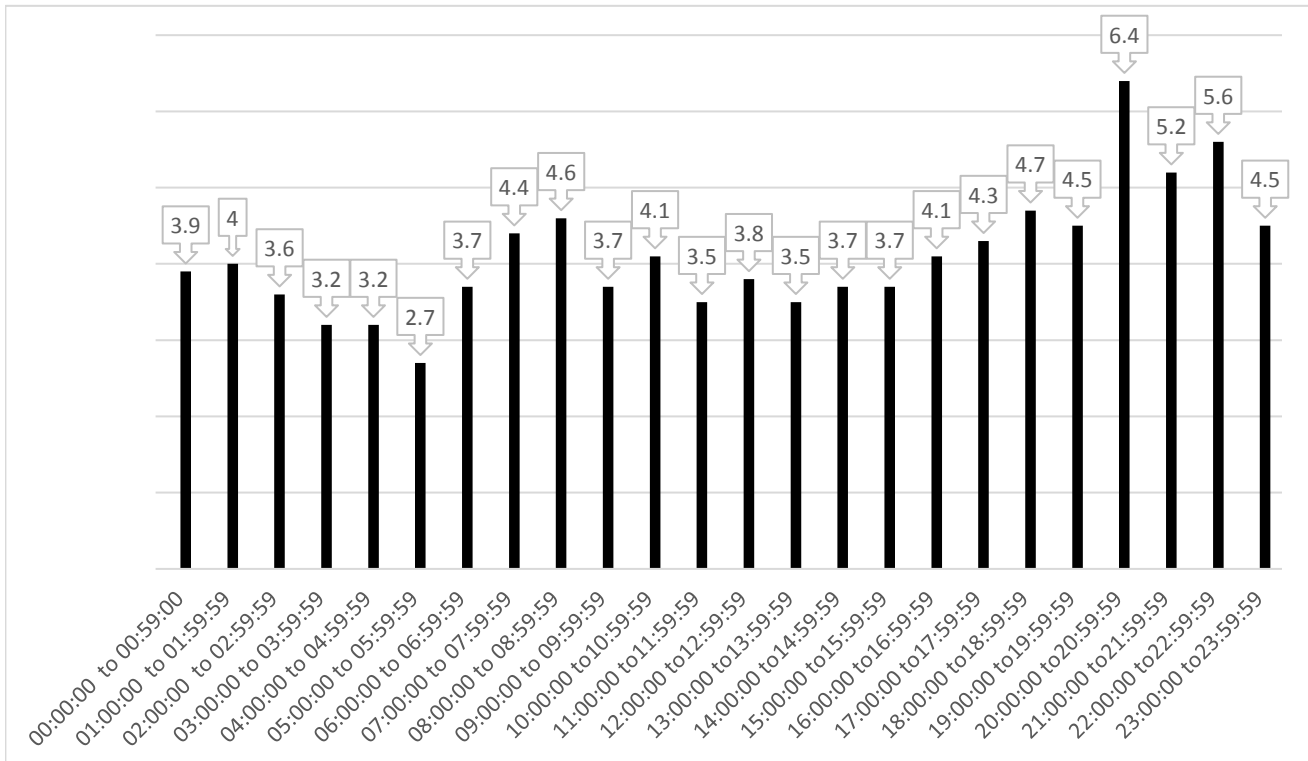


# **WALLED LAKE FIRE DEPARTMENT** **INCIDENT STATISTICS** **February 2017**

**Incident by Time of Day for past 12 months February 1, 2016 through February 28, 2017**



**Average Firefighter response by Hour for past 12 Months February 1, 2016 through February 28, 2017**



# WALLED LAKE FIRE DEPARTMENT

## INCIDENT TYPE

### JANUARY 2017 THROUGH FEBRUARY 2017

111 - Building fire	4	2.22%
113 - Cooking fire, confined to container	1	0.56%
<b>Total - Fires</b>	<b>5</b>	<b>2.79%</b>
321 - EMS call, excluding vehicle accident with injury	65	35.56%
321T - Fire Department Transport	13	7.22%
322 - Vehicle accident with injuries	3	1.67%
324 - Motor vehicle accident with no injuries	2	1.11%
<b>Total - Rescue &amp; Emergency Medical Service Incidents</b>	<b>83</b>	<b>45.81%</b>
412 - Gas leak (natural gas or LPG)	1	0.56%
420 - Toxic condition, other	1	0.56%
445 - Arcing, shorted electrical equipment	1	0.56%
<b>Total - Hazardous Conditions (No fire)</b>	<b>3</b>	<b>1.68%</b>
500 - Service Call, other	2	1.11%
500B - Blood Pressure Check	6	3.33%
500F - Fire Station Tour	4	2.22%
500S - Smoke Detector Install	1	0.56%
511 - Lock-out	1	0.56%
551F - Fire Investigation	1	0.56%
552 - Police matter	2	1.11%
553 - Public service	1	0.56%
554 - Assist invalid	2	1.11%
571 - Cover assignment, standby, moveup	1	0.56%
571W - Cover Wallied Lake Fire Station	1	0.56%
<b>Total - Service Call</b>	<b>22</b>	<b>12.29%</b>
600 - Good intent call, other	1	0.56%
600A - Acceptance Test	3	1.67%
600C - Citizen Assist	3	1.67%
600I - Fire Inspection	5	2.78%
600L - Lift Assist	13	7.22%
600R - Re-Inspection	4	2.22%
611 - Dispatched & cancelled en route	3	1.67%
622 - No incident found on arrival at dispatch address	1	0.56%
650 - Steam, other gas mistaken for smoke, other	2	1.11%
651 - Smoke Odor/Odor of Smoke	3	1.67%
651K - Odor Investigation	2	1.11%
671 - Hazmat release investigation w/ no hazmat	1	0.56%
<b>Total - Good Intent Call</b>	<b>41</b>	<b>22.91%</b>
7001 - False Alarm - Medical	5	2.78%
730 - System malfunction, other	9	5.00%
736 - CO detector activation due to malfunction	3	1.67%



**WALLED LAKE FIRE DEPARTMENT**  
**INCIDENT TYPE**  
**JANUARY 2017 THROUGH FEBRUARY 2017**

740 - Unintentional transmission of alarm, other	3	1.67%
743 - Smoke detector activation, no fire - unintentional	2	1.11%
746 - Carbon monoxide detector activation, no CO	2	1.11%
<b>Total - False Alarm &amp; False Call</b>	<b>24</b>	<b>13.41%</b>
9001 - Dispatch Error	2	1.11%
<b>Total - Special Incident Type</b>	<b>2</b>	<b>1.12%</b>
<b>Total for Station</b>	<b>180</b>	<b>100.00%</b>

Fire Inspections for the Month of February 2017

Inspection Type	Address	Business
Acceptance Test	700 N. Pontiac Trail	Safari Playground
Acceptance Test	979 N. Pontiac Trail	Tubby's
Fire Investigation	142 Arvida	Residents
Fire Investigation	676 Finch CT	Residents
Fire Inspection	1653 E. West Maple	DM Motors
Re-inspection	1483 W. West Maple	Tivoli Apartments
Total inspections this month		6
Total inspection this year		14
Total re-inspection this month		1
Total re-inspections this year		4
Violations noted this month		4
Violations noted this year		14
Violations corrected this month		2
Violations corrected this year		6

**WALLED LAKE FIRE DEPARTMENT  
APPARATUS AND EQUIPMENT**

**FEBRUARY 2017**

Apparatus	Mileage	Last Month	Total Miles	YTD Miles
Utility 1	44042	43861	181	479
Rescue 1	24607	24580	27	34
Squad 1	3689	3390	299	686
Engine 23	32267	32221	46	99
Ladder 1	28766	28680	86	146

**Apparatus**

Ladder One Officer seat repaired.  
Squad 19 Warranty worked completed by Mercy Sales.  
Utility 2 New LED warning light, and prep radio charger mounted. Siren re-programmed.  
Weekly equipment checks completed.  
Apparatus weekly pumps exercised.

**Radios**

Radio charger installed in Utility 2

**Equipment**

Station emergency generator verify weekly start.  
Price quotes received for Hose, Ground Ladder and Pump testing.  
Small engines started and ran weekly and topped with new fuel.  
Stryker stretcher serviced and preventative maintenance performed.  
All battery operated equipment tested weekly.

**Training**

Department Officer completing 50 hour advanced Incident Command course.  
One Firefighter attending EMT academy at Waterford Fire Department.  
11- Engineers starting a 50 hour advanced Fire Ground Operation training program.  
Wednesday February 8, 2017 at 09:00 & 19:00 EMS Training Airway and Quality CPR.  
Sunday February 26, 2017 Water rescue practical class.



L. DENNIS WHITT  
CITY MANAGER

JIM WRIGHT  
CONSULTANT BUILDING  
OFFICIAL

JEFF RONDEAU  
CODE ENFORCEMENT

**DEPARTMENT OF  
PLANNING & DEVELOPMENT**

CITY OF WALLED LAKE, MICHIGAN  
1499 E. WEST MAPLE  
WALLED LAKE, MI 48390  
(248) 624-4847

[jrondeau@walledlake.com](mailto:jrondeau@walledlake.com)

March 3, 2017

Ordinance Enforcement Status Report City of Walled Lake February 2017

Communicating with lake front resident about siding repair, Permit pulled should be done this week.

Business owner written court citation last month now in good order and open for business

Auto repair facility property owner written letter for zoning violation, and misuse of C-2 zoned property not to be used for storage, thirty days given to gain compliance

Beginning to do soil erosion inspections and ask contractors to add gravel to job sites and maintain silt fences. Usually ground is frozen not this year.

Citation written to veterinarian for unapproved use of barn, work done in the building without required permits or approvals for type of use

Communicated with gas station owner about his need to replace curb and landscaping at his station after he decided to increase lot size, he will repair when it warms up and grass will grow.

Restaurant owner give 1 week to make required repairs and pull permits after new business change form and inspection with several issues

Auto sales facility with planning commission approval (Not keeping in compliance) with their original agreement, give ticket Court case this Tuesday.

Nine vehicles red tagged and now removed or in compliance

Working with apartment complex contractor to install dumpster screen as required

Stopped work at construction site contractors not following plan. Home being built 2' too high per building official

Asked lakefront resident to stop feeding birds, ducks and geese, endangering their migration habits, probably have to write citation

Keeping an eye on property recently purchased by a church No sign of any work

Court order received telling owner to stop storing boats at site that does not meet site plans that were agreed to he did not show up for court case

Jeffrey J. Rondeau Ordinance Enforcement Officer City of Walled Lake



# City of Walled Lake

March 21, 2017

## GOVERNMENT WIDE EXPENDITURES

CHECK NUMBERS: 110948 - 111070

ACH PAYMENTS: February 2017

	<u>Checks</u>	<u>ACH</u>	<u>Total</u>
GENERAL FUND	90,293.97	496.47	90,790.44
MAJOR ROADS FUND			-
LOCAL ROADS FUND			-
DRUG FORFEITURE	1,004.16		1,004.16
LIBRARY FUND	5,178.65		5,178.65
DEBT SERVICE FUND			-
DDA FUND			-
TRANSPORTATION FUND	4,588.11		4,588.11
REFUSE FUND	25,447.85		25,447.85
WATER & SEWER FUND	224,911.66		224,911.66
TRUST AND AGENCY	16.80		16.80
ACCRUED INSURANCE LIABILITIES	3,531.56	28,555.15	32,086.71
RETIREE HEALTH CARE	1,413.58	3,811.35	5,224.93
<b>VENDOR EXPENDITURES</b>	<b>356,386.34</b>	<b>32,862.97</b>	<b>389,249.31</b>

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DEPARTMENT	TOTAL	
	OVERTIME	PAY IN LIEU
City Manager	\$ -	\$ -
Finance	\$ -	\$ -
General	\$ 45.10	\$ -
Clerk	\$ -	\$ -
Transportation	\$ -	\$ -
Police	\$ 3,252.81	\$ 600.00
Fire	\$ 355.77	\$ 55.00
Public Works	\$ 484.80	\$ -
Library	\$ -	\$ -
	<u>\$ 4,138.48</u>	<u>\$ 655.00</u>
EXPENSE ALLOWANCE/REIMBURSEMENTS	\$ 6,486.67	
SALARY & WAGES	\$ 193,855.52	
PAY IN LIEU	\$ 655.00	
OVERTIME	\$ 4,138.48	
<b>GROSS PAYMENTS</b>	<b>\$ 205,135.67</b>	
EMPLOYER FICA	\$ 15,020.91	
EMPLOYER PENSION	\$ 45,922.80	
EMPLOYER OPEB	\$ 2,727.00	
<b>PAYROLL EXPENSES</b>	<b>\$ 63,670.71</b>	
<b>PERSONNEL EXPENDITURES</b>	<b>\$ 268,806.38</b>	
<b>VENDOR EXPENDITURES</b>	<b>\$ 389,249.31</b>	
<b>March 22, 2017</b>	<b>REPORTED EXPENDITURES</b>	<b>\$ 658,055.69</b>

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CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE  
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Banks: PAYAB

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101								
02/24/2017	PAYAB	99 (E)		WEX BANK	GAS AND OIL	732-000	335	496.47
Total for fund 101								496.47
Fund: 705 ACCRUED INSURANCE LIABILITIES								
02/27/2017	PAYAB	100 (E) *#	624088	MORGAN WHITE	INSURANCE - MARCH, 2017	231-016	000	3,620.55
02/27/2017	PAYAB	101 (E) *#	0042918858	UNITED HEALTHCARE	INSURANCE - MARCH, 2017	231-016	000	20,669.29
02/02/2017	PAYAB	96 (E) *#		MORGAN WHITE	ACCRUED MEDICAL INSURANCE	231-016	000	4,265.31
Total for fund 705 ACCRUED INSURANCE LIABILITIES								28,555.15
Fund: 736 RETIREE HEALTH CARE FUND								
02/27/2017	PAYAB	100 (E) *#	624088	MORGAN WHITE	INSURANCE - MARCH, 2017	717-000	218	339.93
02/27/2017	PAYAB	101 (E) *#	0042918858	UNITED HEALTHCARE	INSURANCE - MARCH, 2017	717-000	218	3,131.49
02/02/2017	PAYAB	96 (E) *#		MORGAN WHITE	HOSPITALIZATION INSURANCE	717-000	218	339.93
Total for fund 736 RETIREE HEALTH CARE FUND								3,811.35
TOTAL - ALL FUNDS								32,862.97
'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND								
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT								

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Banks: PAYAB

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
02/23/2017	PAYAB	110948	206255078951	CONSUMERS ENERGY	UTILITLY - 01/17/17 - 02/13/17	922-000	335	768.49
02/23/2017	PAYAB	110949	205810139024	CONSUMERS ENERGY	UTILITY - 01/17/17 - 02/13/17	922-000	441	1,267.37
02/23/2017	PAYAB	110950	205810139025	CONSUMERS ENERGY	UTILITY - 01/17/17 - 02/13/17	922-000	218	982.72
02/23/2017	PAYAB	110952	DTE021417-0087	DTE ENERGY	UTILITY - 01/17/ 17 - 02/14/17	921-000	732	17.94
02/23/2017	PAYAB	110953	DTE021417-0061	DTE ENERGY	UTILITY - 01/17/17 - 02/14/17	921-000	732	18.06
02/23/2017	PAYAB	110954	DTE021417-0145	DTE ENERGY	UTILITY - 01/17/17 - 02/14/17	924-000	448	103.49
02/23/2017	PAYAB	110955	DTE021417-0053	DTE ENERGY	UTIITLY - 12/11/16 - 02/13/17	921-000	690	22.28
02/23/2017	PAYAB	110956	DTE021317-0277	DTE ENERGY	UTILITY - 11/10/16 - 02/13/17	921-000	732	33.22
02/23/2017	PAYAB	110957	DTE021317-0129	DTE ENERGY	UTILITY - 11/10/16 - 02/13/17	921-000	690	35.14
02/23/2017	PAYAB	110960	DTE021317-0228	DTE ENERGY	UTIILTY -11/10/16 - 02/13/17	921-000	276	33.22
02/23/2017	PAYAB	110962	DTE021317-0178	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	732	25.29
02/23/2017	PAYAB	110963	DTE021317-0017	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	218	348.08
02/23/2017	PAYAB	110964	DTE021317-0019	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	441	629.35
02/23/2017	PAYAB	110965	DTE021317-0111	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	300	853.27
02/23/2017	PAYAB	110966	DTE021317-0186	DTE ENERGY	UTILITY - 12/12/16 - 02/13/17	921-000	732	44.45
02/23/2017	PAYAB	110968	DTE021317-0251	DTE ENERGY	UTILITY - 12/12/16 -- 02/13/17	921-000	732	41.17
02/23/2017	PAYAB	110969	DTE021317-0293	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	690	20.85
02/23/2017	PAYAB	110970	DTE021317-0285	DTE ENERGY	UTILITY	921-000	335	776.29
02/24/2017	PAYAB	110972	64273	ALLIE BROTHERS INC	UNIFORMS - GONZALES	731-000	335	149.98
02/24/2017	PAYAB	110976	416172	CHIEF LAW ENFORCEMENT SUPPLY	PARTS/SUPPLIES	731-000	300	17.39
			414064		PARTS/SUPLIES	731-000	300	62.66
			CHECK PAYAB 110976 TOTAL FOR					80.05
02/24/2017	PAYAB	110977	SOL021417	CITY OF SOUTH LYON	EDUCATION/TRAINING	958-000	335	470.00
02/24/2017	PAYAB	110978*#	COM020417-1073	COMCAST	SERVICE - TV	920-000	335	19.12
02/24/2017	PAYAB	110980	DTE022017-0210	DTE ENERGY	UTILITY - 01/23/17 -02/20/17	921-000	335	15.41
02/24/2017	PAYAB	110981	MIDE690727	FASTENAL COMPANY	PARTS/SUPPLIES	728-000	441	14.31



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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
02/24/2017	PAYAB	110983	006931746	GALLS INCORPORATED	PARTS/SUPPLIES	728-000	300	66.77
02/24/2017	PAYAB	110984*#	327-149447	GLENDAL E AUTO SUPPLY	PARTS/SUPPLIES	933-000	441	28.90
			327-149400		PARTS/SUPPLIES	939-000	441	56.98
			327-149937		PARTS/SUPPLIES	939-000	441	57.60
			CHECK PAYAB 110984 TOTAL FOR					143.48
02/24/2017	PAYAB	110985	439686	HALT FIRE	PARTS/SUPLIES	980-000	335	37.81
02/24/2017	PAYAB	110986	WPD473032	HURON VALLEY AMBULANCE	SERVICES	829-000	300	50.00
02/24/2017	PAYAB	110988	KEY112216	KEYSTONE MANAGEMENT CONCEPTS	MICH. FIRE INSPECTOR SEMINAR 2017 W	958-000	335	191.38
02/24/2017	PAYAB	110990	638437-0	LB OFFICE SUPPLY & FURNITURE	PARTS/SUPPLIES	727-000	300	53.48
02/24/2017	PAYAB	110991	LOW021717	LOWES BUSINESS ACCOUNT	STATEMENT - 02/17-2017	728-000	300	113.95
02/24/2017	PAYAB	110992*#	1244674	MADISON NATIONAL LIFE INSURAN	INSURANCE - MARCH, 2017	718-000	300	307.50
02/24/2017	PAYAB	110993	40231	MEGA PRINTING	SERVICE - PRINTING	900-000	218	134.40
02/24/2017	PAYAB	110994*#	20168220	MILLENIU M BUSINESS SYSTEMS	COPIER SERVICE - 01/09/17 - 02/02/17	727-000	218	60.87
			20008761		COPIER SERVICE - 12/06/16 -01/09/17	727-000	218	137.61
			20168220		COPIER SERVICE - 01/09/17 - 02/02/19	41-000	218	288.55
			20008761		COPIER SERVICE - 12/06/16 -01/09/19	41-000	218	232.20
			CHECK PAYAB 110994 TOTAL FOR					719.23
02/24/2017	PAYAB	110995	MMT022317	MMTA BRUCE MALINCZAK	MEMBERSHIP - S. BARLAS	958-000	253	50.00
02/24/2017	PAYAB	110997	201702009	NIMBLE SYSTEMS	COMPUTER MAINTENANCE	936-000	218	1,594.00
02/24/2017	PAYAB	110999	OCC021417	OCCA	QUARTERLY MEETING	958-000	219	60.00
02/24/2017	PAYAB	111000	660026-0	OFFICE CONNECTION	PARTS/SUPPLIES	727-000	218	165.98
02/24/2017	PAYAB	111002	20855	PRESENTA PLAQUE CORP.	PARTS/SUPPLIES	728-000	218	131.27
02/24/2017	PAYAB	111003	70065	SAFEWAY SHREDDING	SERVICE	933-000	300	90.00
02/24/2017	PAYAB	111004	03290	SCHOOLCRAFT COLLEGE	TRAINING/EDUCATION	958-000	300	575.00
02/24/2017	PAYAB	111005	SHA012717	SHAYKHET TRAINING LLC	EDUCATION/TRAINING	958-000	300	1,500.00
02/24/2017	PAYAB	111006	0881842287	UNIFIRST CORPORATION	SERVICE	932-000	218	177.79
02/24/2017	PAYAB	111007	20131705-00	WEINGARTZ	PARTS/SUPPLIES	933-000	441	84.80

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
02/27/2017	PAYAB	111008	189387	AT&T MIDWEST - CWO CENTER	LAND IMPROVEMENTS - BURYING AERIAL	990-001	900	38,409.65
02/27/2017	PAYAB	111009	MML022517	MICHIGAN MUNICIPAL LEAGUE	SERVICE - UNEMPLOYEMENT COMP	007-000	000	314.61
03/03/2017	PAYAB	111010*#	20461	ALLIANCE WINDOW CLEANING	SERVICE - WINDOW CLEANING	932-000	218	150.00
03/03/2017	PAYAB	111011	64437	ALLIE BROTHERS INC	UNIFORMS - M. SALOW	731-000	335	306.94
03/03/2017	PAYAB	111012*#	ATT020417-3917	AT&T	PHONE - 02/04/17 - 03/03/17	920-000	218	1,648.47
			ATT020417-3917		PHONE - 02/04/17 - 03/03/17	920-000	253	439.59
			ATT020417-3917		PHONE - 02/04/17 - 03/03/17	920-000	300	1,098.98
			ATT020417-3917		PHONE - 02/04/17 - 03/03/17	920-000	335	329.69
			ATT020417-3917		PHONE - 02/04/17 - 03/03/17	920-000	371	1,648.47
			ATT020417-3917		PHONE - 02/04/17 - 03/03/17	920-000	441	549.49
			CHECK PAYAB 111012 TOTAL FOR					5,714.69
03/03/2017	PAYAB	111013*#	ATT020417-9676	AT&T	SERVICE - PHONE - 01/05/17 - 02/04/920-000		218	89.70
			ATT020417-9676		SERVICE - PHONE - 01/05/17 - 02/04/920-000		253	0.02
			ATT020417-9676		SERVICE - PHONE - 01/05/17 - 02/04/920-000		253	23.92
			ATT020417-9676		SERVICE - PHONE - 01/05/17 - 02/04/920-000		300	59.80
			ATT020417-9676		SERVICE - PHONE - 01/05/17 - 02/04/920-000		335	17.94
			ATT020417-9676		SERVICE - PHONE - 01/05/17 - 02/04/920-000		371	89.70
			ATT020417-9676		SERVICE - PHONE - 01/05/17 - 02/04/920-000		441	29.90
			CHECK PAYAB 111013 TOTAL FOR					310.98
03/03/2017	PAYAB	111014*#	ATT021217	AT&T LONG DISTANCE	PHONE SERVICE - 01/11/2017 - 02/11/920-000		218	179.11
			ATT021217		PHONE SERVICE - 01/11/2017 - 02/11/920-000		253	47.76
			ATT021217		PHONE SERVICE - 01/11/2017 - 02/11/920-000		253	(0.01)
			ATT021217		PHONE SERVICE - 01/11/2017 - 02/11/920-000		300	119.41
			ATT021217		PHONE SERVICE - 01/11/2017 - 02/11/920-000		335	35.82
			ATT021217		PHONE SERVICE - 01/11/2017 - 02/11/920-000		371	179.11
			ATT021217		PHONE SERVICE - 01/11/2017 - 02/11/920-000		441	59.70
			CHECK PAYAB 111014 TOTAL FOR					620.90
03/03/2017	PAYAB	111015	055931	BRONNER'S CHRISTMAS DECOR	PARTS/SUPPLIES - CHRISTMAS DECOR	891-000	690	97.88
03/03/2017	PAYAB	111016	250441	COMMUNITY EMS, INC	SERVICE - DECEMBER 2016	733-000	335	64.66
03/03/2017	PAYAB	111018	02132017-6E	DMC HURON VALLEY -SINAI HOSPI	PARTS/SUPPLIES	733-000	335	60.00
03/03/2017	PAYAB	111020	DTE012417	DTE ENERGY	ELECTRIC - 01/01/2017 - 01/31/2017	921-000	448	3,692.40

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
03/03/2017	PAYAB	111021	DTE021017-6550	DTE ENERGY	UTILITY - 01/11/17 - 02/10/17	924-000	448	1,558.07
03/03/2017	PAYAB	111022	0001259	ENDARING PHOTOGRAPHY	SERVICE	729-000	335	65.00
03/03/2017	PAYAB	111023	16360	FIRESERVICE MANAGEMENT	EQUIP. MAINT.	933-000	335	95.00
03/03/2017	PAYAB	111025	327-148256	GLENDALE AUTO SUPPLY	PARTS/SUPPLIES	728-000	441	45.28
			327148236		VEHICLE MAINT.	939-000	441	25.15
			CHECK PAYAB 111025 TOTAL FOR					
03/03/2017	PAYAB	111026	2080116	GOLDEN WEST INDUSTRIAL SUPPLY	PARTS/SUPPLIES	728-000	335	356.07
03/03/2017	PAYAB	111027*#	HOM021717	HOME DEPOT CREDIT SERVICES	STATEMENT - 01/18/17 - 02/17/17	728-000	441	33.88
			HOM021717		STATEMENT - 01/18/17 - 02/17/17	891-050	690	190.51
			CHECK PAYAB 111027 TOTAL FOR					
03/03/2017	PAYAB	111028	SI-22098	HUSKY ENVELOPE	PARTS/SUPPLIES	727-000	218	127.30
03/03/2017	PAYAB	111029	RON022417	JEFF RONDEAU	RENEWAL OF LICENSE	958-000	371	150.00
03/03/2017	PAYAB	111030	MGF022717	MICHIGAN GOVT FINANCE OFFICER	REGISTRATION - COLLEEN COOGAN	958-000	212	123.00
03/03/2017	PAYAB	111031	MML022517A	MICHIGAN MUNICIPAL LEAGUE	SERVICE - UNEMPLOYMENT COMP	007-000	000	53.85
03/03/2017	PAYAB	111032	2472	MICHIGAN STATE FIREMAN'S ASSO	EDUCATION/TRAINING	958-000	335	133.82
03/03/2017	PAYAB	111033*#	02410318405	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	933-000	335	7.99
			02410317808		PARTS/SUPPLIES	728-000	441	103.79
			02410317978		PARTS/SUPPLIES	728-000	441	20.50
			02410319674		PARTS/SUPPLIES	939-000	441	64.63
			CHECK PAYAB 111033 TOTAL FOR					
03/03/2017	PAYAB	111034*#	02410320384	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	939-000	300	21.38
			02410320041		PARTS/SUPPLIES	939-000	335	76.57
			02410320042		PARTS/SUPPLIES	939-000	335	34.74
			02410320141		PARTS/SUPPLIES	728-000	441	29.96
			02410825479		PARTS/SUPPLIES	728-000	441	57.57
			02410319713		PARTS/SUPPLIES	939-000	441	12.41
CHECK PAYAB 111034 TOTAL FOR						232.63		
03/03/2017	PAYAB	111035	144632	MUTT MITT	PARTS/SUPPLIES	728-000	690	1,034.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
03/03/2017	PAYAB	111037#	SHF0004442	OAKLAND COUNTY TREAS CASH BLD	SERVICE - DISPATCH	724-001	300	6,639.61
			SHF0004442		SERVICE - DISPATCH	724-001	335	2,213.21
				CHECK PAYAB 111037 TOTAL FOR				8,852.82
03/03/2017	PAYAB	111038*#	GR17013111528	OAKLAND SCHOOLS	SERVICE - PRINTING	900-000	253	1,776.48
03/03/2017	PAYAB	111039	4479	OXFORD OVERHEAD DOOR SALES CO	BLDG. MAINT.	934-000	335	231.45
03/03/2017	PAYAB	111040#	282953	PROVIDENCE OCCUPATIONAL HEALT	SERVICE - B. CRICK	829-000	300	202.00
			283299		SERVICE - J. COOMER	829-000	335	18.00
				CHECK PAYAB 111040 TOTAL FOR				220.00
03/03/2017	PAYAB	111042*#	SPE021617	SPEEDWAY SUPERAMERICA LLC	STATEMENT - 01/17/17 - 02/16/17	732-000	172	93.90
			SPE021617		STATEMENT - 01/17/17 - 02/16/17	732-000	300	2,179.05
			SPE021617		STATEMENT - 01/17/17 - 02/16/17	732-000	371	75.67
			SPE021617		STATEMENT - 01/17/17 - 02/16/17	732-000	441	835.38
				CHECK PAYAB 111042 TOTAL FOR				3,184.00
03/03/2017	PAYAB	111043#	STA022117	STAPLES	STATEMENT - 01/20/17 - 02/21/17	727-000	218	16.94
			STA022117		STATEMENT - 01/20/17 - 02/21/17	727-000	218	39.97
			STA022117		STATEMENT - 01/20/17 - 02/21/17	727-000	218	84.78
			STA022117		STATEMENT - 01/20/17 - 02/21/17	727-000	218	29.99
			STA022117		STATEMENT - 01/20/17 - 02/21/17	727-000	300	50.84
				CHECK PAYAB 111043 TOTAL FOR				222.52
03/03/2017	PAYAB	111044	150947	UNITEX DIRECT	PARTS/SUPPLIES	731-000	335	89.80
03/03/2017	PAYAB	111045#	WLS021517	WALLED LAKE SCHOOL EMP FCU	STATEMENT - 01/15/17 - 02/15/17	936-001	218	167.58
			WLS021517		STATEMENT - 01/15/17 - 02/15/17	936-001	218	212.50
			WLS021517		STATEMENT - 01/15/17 - 02/15/17	731-000	300	97.02
				CHECK PAYAB 111045 TOTAL FOR				477.10
03/10/2017	PAYAB	111047	355307	ADVANCE PLUMBING & HEATING S	PARTS/SUPPLIES	934-000	441	9.26
			355344		PARTS/SUPPLIES	934-000	441	105.84
			356969		PARTS/SUPPLIES	934-000	441	0.41
				CHECK PAYAB 111047 TOTAL FOR				115.51

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
03/10/2017	PAYAB	111048	ATT021717-0192	AT&T MOBILITY	SERVICE - 01/18/17 - 02/17/17	920-000	300	26.92
03/10/2017	PAYAB	111049*#	29301454	BELLE TIRE	VEHICLE MAINT.	939-000	300	894.48
03/10/2017	PAYAB	111051	COM022217-1099	COMCAST	SERVICE - TV	920-000	300	12.74
03/10/2017	PAYAB	111052	MOL022817	DAVID MOLLOY	TRAINING/EDUCATION	958-000	300	155.00
03/10/2017	PAYAB	111053	INV05387	EMERGENCY HEALTH PARTNERS	TRAINING/EDUCATION - CPR	958-000	300	600.00
03/10/2017	PAYAB	111056	007050160	GALLS INCORPORATED	PARTS/SUPPLIES	728-000	300	69.70
			007024324		UNIFORMS	731-000	300	491.40
			007026429		UNIFORMS	731-000	300	112.95
			CHECK PAYAB 111056 TOTAL FOR					674.05
03/10/2017	PAYAB	111057	44695	GRAPHIK CONCEPTS	PARTS/SUPPLIES	728-000	300	160.00
03/10/2017	PAYAB	111060	MML030117	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP - 05/01/17 - 04/30/18	806-000	218	4,048.00
03/10/2017	PAYAB	111061	551-481720	MICHIGAN STATE POLICE	SERVICE - REGISTRATION	829-000	300	30.00
03/10/2017	PAYAB	111065	661008-0	OFFICE CONNECTION	PARTS/SUPPLIES	727-000	218	47.95
			661008-1		PARTS/SUPPLIES	727-000	218	9.99
			661291-0		PARTS/SUPPLIES	727-000	218	11.97
			CHECK PAYAB 111065 TOTAL FOR					69.91
03/10/2017	PAYAB	111067#	CHCS331532	SHUMAN MOTOR SALES	VEHICLE MAINT.	939-000	300	56.43
			CHCS331542		VEHICLE MAINT.	939-000	300	43.34
			CHCS331466		VEHICLE MAINT.	939-000	335	396.75
			CHECK PAYAB 111067 TOTAL FOR					496.52
03/10/2017	PAYAB	111068	8033	SMAFC	VENDOR SHOW	958-000	335	20.00
			8024		VENDOR SHOW	958-000	335	20.00
			CHECK PAYAB 111068 TOTAL FOR					40.00
03/10/2017	PAYAB	111069	8722	SUPER CAR WASH SYSTEMS	VEHICLE MAINT.	939-000	300	16.50
			8723		VEHICLE MAINT.	939-000	300	55.50
			CHECK PAYAB 111069 TOTAL FOR					72.00
03/10/2017	PAYAB	111070	00004442	WALLED LAKE CONSOLIDATED SCH	PARTS/SUPPLIES	727-000	118	665.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
					Total for fund 101 GENERAL FUND			90,293.97
02/24/2017	PAYAB	110974	29248030	BELLE TIRE	VEHICLE MAINT.	939-000	400	236.74
02/24/2017	PAYAB	110989	60700	LAKESIDE TOWING	SERVICE - TOWING	939-000	400	157.00
02/24/2017	PAYAB	110996*#	958953512-179	NEXTEL SPRINT	UTILITY - PHONE	920-000	400	115.90
03/10/2017	PAYAB	111049*#	29276429	BELLE TIRE	VEHICLE MAINT.	939-000	400	494.52
					Total for fund 265 DRUG FORFEITURE FUND			1,004.16
Fund: 271 LIBRARY FUND								
02/24/2017	PAYAB	110973	LOB021617	ALYSON LOBERT	REIMBURSEMENT	728-000	738	5.34
			LOB021617		REIMBURSEMENT	737-000	738	244.43
			LOB021617		REIMBURSEMENT	737-000	738	55.91
			LOB021617		REIMBURSEMENT	900-000	738	24.91
			LOB021617		REIMBURSEMENT	934-000	738	15.99
			LOB021617		REIMBURSEMENT	934-000	738	42.36
			LOB021617		REIMBURSEMENT	958-000	738	35.00
					CHECK PAYAB 110973 TOTAL FOR			423.94
02/24/2017	PAYAB	110982	60139445	GALE/CENGAGE LEARNING	PARTS/SUPPLIES	982-000	738	68.03
			60081417		PARTS/SUPPLIES	982-000	738	91.97
					CHECK PAYAB 110982 TOTAL FOR			160.00
02/24/2017	PAYAB	110994*#	20168220	MILLENIUM BUSINESS SYSTEMS	COPIER SERVICE - 01/09/17 - 02/02/17	727-000	738	31.28
			20008761		COPIER SERVICE - 12/06/16 - 01/09/17	727-000	738	56.64
			20168220		COPIER SERVICE - 01/09/17 - 02/02/17	1941-000	738	190.41
			20008761		COPIER SERVICE - 12/06/16 - 01/09/17	1941-000	738	190.41
					CHECK PAYAB 110994 TOTAL FOR			468.74
02/24/2017	PAYAB	111001	1080798444	PENGUIN RANDOM HOUSE, INC.	PARTS/SUPPLIES	982-000	738	33.75
			1080376769		PARTS/SUPPLIES	982-000	738	26.25
			1080898719		PARTS/SUPPLIES	982-000	738	26.25
					CHECK PAYAB 111001 TOTAL FOR			86.25
03/03/2017	PAYAB	111010*#	20461	ALLIANCE WINDOW CLEANING	SERVICE - WINDOW CLEANING	932-000	738	15.00

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 271 LIBRARY FUND								
03/03/2017	PAYAB	111012*#	ATT020417-3917	AT&T	PHONE - 02/04/17 - 03/03/17	920-000	738	329.69
03/03/2017	PAYAB	111013*#	ATT020417-9676	AT&T	SERVICE - PHONE - 01/05/17 - 02/04/17	920-000	738	17.94
03/03/2017	PAYAB	111014*#	ATT021217	AT&T LONG DISTANCE	PHONE SERVICE - 01/11/2017 - 02/11/2017	920-000	738	35.82
03/03/2017	PAYAB	111017	206255078960	CONSUMERS ENERGY	HEAT - 01/17/17 - 02/13/17	922-000	738	110.62
03/03/2017	PAYAB	111019	DTE021317-0011	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	738	328.85
03/03/2017	PAYAB	111041	SIP022317	SIPES, TIM	SERVICE - CLEANING	932-000	738	400.00
03/10/2017	PAYAB	111050	B4903762	BRODART CO	PARTS/SUPPLIES - BOOKS	982-000	738	1,621.60
03/10/2017	PAYAB	111055	60173896	GALE/CENGAGE LEARNING		982-000	738	36.79
03/10/2017	PAYAB	111062	JDVD022017	MIDWEST TAPE	PARTS/SUPPLIES	982-002	738	72.76
			CC.03.2017		PARTS/SUPPLIES	982-002	738	339.85
			CC.03.2017B		PARTS/SUPPLIES	982-002	738	129.96
			CHECK PAYAB 111062 TOTAL FOR					542.57
03/10/2017	PAYAB	111063	98160408	NEUTRON	PARTS/SUPPLIES	933-000	738	376.48
03/10/2017	PAYAB	111066	247164-0	OFFICE EXPRESS METRO OFFICE	PARTS/SUPPLIES	727-000	738	39.33
			253535-0		PARTS/SUPPLIES	727-000	738	33.88
			251128-1		PARTS/SUPPLIES	727-000	738	25.99
			251128-0		PARTS/SUPPLIES	727-000	738	125.16
CHECK PAYAB 111066 TOTAL FOR								224.36
Total for fund 271 LIBRARY FUND								5,178.65
Fund: 588 TRANSPORTATION FUND								
02/24/2017	PAYAB	110996*#	958953512-179	NEXTEL SPRINT	UTILITY - PHONE	920-000	689	89.19
03/03/2017	PAYAB	111012*#	ATT020417-3917	AT&T	PHONE - 02/04/17 - 03/03/17	920-000	689	3,296.93
03/03/2017	PAYAB	111013*#	ATT020417-9676	AT&T	SERVICE - PHONE - 01/05/17 - 02/04/17	920-000	689	179.41
03/03/2017	PAYAB	111014*#	ATT021217	AT&T LONG DISTANCE	PHONE SERVICE - 01/11/2017 - 02/11/2017	920-000	689	358.22

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 588 TRANSPORTATION FUND								
03/03/2017	PAYAB	111042*#	SPE021617	SPEEDWAY SUPERAMERICA LLC	STATEMENT - 01/17/17 - 02/16/17	732-000	689	664.36
Total for fund 588 TRANSPORTATION FUND								4,588.11
Fund: 590 REFUSE FUND								
02/23/2017	PAYAB	110951*	09/07/2016	DAVID E WILLIS	UB refund for account: 001071			** VOIDED **
02/24/2017	PAYAB	110979*	09/07/2016	DAVID E WILLIS	UB refund for account: 001071	040-000	000	14.55
03/03/2017	PAYAB	111024	0001162232	GFL ENVIRONMENTAL	RUBBISH PICK UP FOR MONTH OF MARCH,	827-000	538	25,433.30
Total for fund 590 REFUSE FUND								25,447.85
Fund: 591 WATER AND SEWER FUND								
02/23/2017	PAYAB	110951*	09/07/2016	DAVID E WILLIS	UB refund for account: 001071			** VOIDED **
			09/07/2016		UB refund for account: 001071			** VOIDED **
			09/07/2016		UB refund for account: 001071			** VOIDED **
			09/07/2016		UB refund for account: 001071			** VOIDED **
			09/07/2016		REISSUE OF CHECK 110103			** VOIDED **
02/23/2017	PAYAB	110958	DTE021317-0236	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	265	11.84
02/23/2017	PAYAB	110959	DTE021017-0046	DTE ENERGY	UTILITY - 12/09/16 - 02/10/17	921-000	265	22.19
02/23/2017	PAYAB	110961	DTE021317-0012	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	265	23.73
02/23/2017	PAYAB	110967	DTE021317-0244	DTE ENERGY	UTILITY - 01/13/17 - 02/13/17	921-000	265	33.36
02/23/2017	PAYAB	110971	WAS40500SAW3	OAKLAND COUNTY TREAS CASH BLD	SERVICES - SAW GRANT	988-000	537	146,672.33
02/24/2017	PAYAB	110978*#	COM020417-6938	COMCAST	INTERNET	920-000	265	184.85
02/24/2017	PAYAB	110979*	09/07/2016	DAVID E WILLIS	UB refund for account: 001071	040-000	000	10.79
			09/07/2016		UB refund for account: 001071	040-000	000	6.17
			09/07/2016		UB refund for account: 001071	040-000	000	1.06
			09/07/2016		UB refund for account: 001071	040-000	000	17.43
CHECK PAYAB 110979 TOTAL FOR								35.45
02/24/2017	PAYAB	110984*#	327-149400	GLENDAL AUTO SUPPLY	PARTS/SUPPLIES	939-000	265	35.06
			327-150151		PARTS/SUPPLIES	939-000	265	8.76



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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 591 WATER AND SEWER FUND								
				CHECK PAYAB 110984 TOTAL FOR				43.82
02/24/2017	PAYAB	110998	GR16122311415	OAKLAND SCHOOLS	SERVICE - PRINTING	900-000	265	972.99
03/03/2017	PAYAB	111012*#	ATT020417-3917	AT&T	PHONE - 02/04/17 - 03/03/17	920-000	265	1,648.47
03/03/2017	PAYAB	111013*#	ATT020417-9676	AT&T	SERVICE - PHONE - 01/05/17 - 02/04/17	920-000	265	89.70
03/03/2017	PAYAB	111014*#	ATT021217	AT&T LONG DISTANCE	PHONE SERVICE - 01/11/2017 - 02/11/2017	920-000	265	179.11
03/03/2017	PAYAB	111027*#	HOM021717	HOME DEPOT CREDIT SERVICES	STATEMENT - 01/18/17 - 02/17/17	728-000	265	262.98
			HOM021717		STATEMENT - 01/18/17 - 02/17/17	728-000	533	31.92
				CHECK PAYAB 111027 TOTAL FOR				294.90
03/03/2017	PAYAB	111033*#	02410319601	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	728-000	265	7.98
			02410319546		PARTS/SUPPLIES	939-000	265	24.20
			0240319599		PARTS/SUPPLIES	939-000	265	83.00
				CHECK PAYAB 111033 TOTAL FOR				115.18
03/03/2017	PAYAB	111034*#	02410320389	MURRAYS DISCOUNT AUTO STORES	PARTS/SUPPLIES	728-000	533	31.97
03/03/2017	PAYAB	111036	E18751	MWEA	EDUCATION/TRAINING - B. WOZNEY & T. WOZNEY	958-000	533	420.00
03/03/2017	PAYAB	111038*#	GR17013111528	OAKLAND SCHOOLS	SERVICE - PRINTING	900-000	265	976.13
03/03/2017	PAYAB	111042*#	SPE021617	SPEEDWAY SUPERAMERICA LLC	STATEMENT - 01/17/17 - 02/16/17	732-000	265	122.68
03/03/2017	PAYAB	111046	WRC020317	WATER RESOURCE COMMISSIONER	SERVICE - MISS DIG - 02/01/17 - 03/01/17	803-000	533	20.00
03/10/2017	PAYAB	111058	GLW022717	GREAT LAKES WATER AUTHORITY	WTR PURCHASE - JANUARY, 2017	928-000	533	26,843.48
			GLW022717		WTR PURCHASE - JANUARY, 2017	928-001	533	45,200.00
				CHECK PAYAB 111058 TOTAL FOR				72,043.48
03/10/2017	PAYAB	111064	GR17022811669	OAKLAND SCHOOLS	SERVICE - PRINTING	900-000	265	969.48
				Total for fund 591 WATER AND SEWER FUND				224,911.66
Fund: 701 TRUST AND AGENCY FUND								
03/10/2017	PAYAB	111059	40267	MEGA PRINTING	SERVICE - PRINTING	264-032	000	16.80
				Total for fund 701 TRUST AND AGENCY FUND				16.80

March 21, 2017 Council Pack

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 705 ACCRUED INSURANCE LIABILITIES								
02/24/2017	PAYAB	110987*#	KCL021117	KCL GROUP BENEFITS	INSURANCE - MARCH, 2017	231-017	000	1,603.27
02/24/2017	PAYAB	110992*#	1244674	MADISON NATIONAL LIFE INSURAN	INSURANCE - MARCH, 2017	231-019	000	1,629.33
03/10/2017	PAYAB	111054*#	163115540	FIDELITY SECURITY LIFE INS/EY	INSURANCE - MARCH, 2017	231-020	000	298.96
Total for fund 705 ACCRUED INSURANCE LIABILITIE								3,531.56
Fund: 736 RETIREE HEALTH CARE FUND								
02/24/2017	PAYAB	110975	03012017	BENISTAR/UA - 6803	INSURANCE - MARCH, 2017	717-000	218	824.00
02/24/2017	PAYAB	110987*#	KCL021117	KCL GROUP BENEFITS	INSURANCE - MARCH, 2017	717-000	218	501.90
03/10/2017	PAYAB	111054*#	163115540	FIDELITY SECURITY LIFE INS/EY	INSURANCE - MARCH, 2017	717-000	218	87.68
Total for fund 736 RETIREE HEALTH CARE FUND								1,413.58
TOTAL - ALL FUNDS								356,386.34
'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND								
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT								

# MEMORANDUM

TO: Members of the Walled Lake City Council  
FROM: Vahan C. Vanerian, City Attorney  
RE: *Sign Ordinance Amendment*  
FILE NO.: 7037 NF4  
DATE: March 13, 2017

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The Planning Consultant and Administration have requested an amendment to the City's sign Ordinance. It's my understanding they are recommending certain text amendments regarding planning/land use based changes such as amending numerical limitations and locational placement of certain business signs and clarifying the language of various provisions (the Finance Director can provide greater detail re the specifics of the recommended text amendments). It has also been suggested that a legal review and update of the Sign Ordinance would be appropriate at the present time due to changes in the law as announced by various judicial opinions.

My preliminary review of the current version of the Sign Ordinance reveals that it was adopted over ten years ago and has not undergone a legal review or revision since that time. Sign Ordinances implicate protected speech subject to First Amendment scrutiny. Different types of speech (e.g. political vs. commercial speech) are afforded different levels of protection under the First Amendment. Local sign ordinance regulations must be appropriately tailored to meet the applicable legal standard of review under First Amendment analysis. Consequently, local Sign Ordinances must undergo a periodic legal review and update to reflect changes in the law.

Undoubtedly, there have been a number of judicial opinions over the last decade that would likely warrant various legal amendments to the City's Sign Ordinance. Because the Sign Ordinance is a zoning ordinance, the amendment process is somewhat cumbersome and lengthy and it therefore makes sense to combine a legal review and update with any non-legal text amendments. Considering the current version of the Sign Ordinance has remained essentially unchanged for over a decade, a legal review and update at the present time would be appropriate as suggested.

## ***Recommendation***

Authorize the planning consultant to work on non-legal text amendments to the Sign Ordinance and authorize the City Attorney to perform a legal review and update.

4007092

**STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE**

**ORDINANCE NO. C-330-17**

**AN ORDINANCE TO AMEND ARTICLE II OF THE  
WALLED LAKE CODE OF ORDINANCES TO AMEND  
CHAPTER 26 SECTIONS 26-52 REGARDING THE  
DOWNTOWN DEVELOPMENT AUTHORITY OF THE  
CITY OF WALLED LAKE.**

WHEREAS, the City of Walled Lake created a downtown district and a Downtown Development Authority pursuant to Act No. 197 of the Public Acts of 1975, as amended (“Act 197”); and

WHEREAS, pursuant to Section 30 of Act 197 the Walled Lake City Council has determined that the purposes for which the Downtown Development Authority was created have not been completed; and

WHEREAS, the Walled Lake City Council has concluded that the Downtown Development Authority may employ and fix the compensation of an executive director and managing director, subject only to the approval of the City Council; now therefore:

**THE CITY OF WALLED LAKE ORDAINS:**

Section 1 of Ordinance

Section 26-26 is amended to read as follows:

**Section 26-26 – Findings**

In deliberations toward the amendment of this article, the city council has found and determined that there is property value stagnation and decline in the downtown development district of the city, as defined in section 26-36, and that it is necessary for the best interest of the public to halt further property value deterioration in the downtown development district, to eliminate the causes of such deterioration, and to promote new economic growth in the downtown business district.

It is determined that it is in the best interest of the downtown business district that the City Manager or a person designated by the City Manager, shall be the *ex officio* executive director and/or designate a managing director of the Downtown Development Authority as prescribed by the original Downtown Development Authority’s bylaws and the bylaws passed and approved at the Joint Council Meeting with the Downtown Development Authority on July 24, 2012.

## Section 2 of Ordinance

Section 26-27 is amended to read as follows:

### **Section 26-27 – Establishment, organization**

- (a) For the purpose of carrying out the objectives of this article, and meeting the objectives of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended, a downtown development authority is hereby established, to be known as the downtown development authority of the city.
- (b) The authority shall be under the supervision and control of a board consisting of the mayor, as an *ex officio* member, and another eight members. A majority of the members shall be persons having an interest in the property located in the downtown district. A member shall serve for a term of four years.
- (c) For the purposes of the act, the mayor as an *ex officio* member of the board shall have the duty to nominate qualified persons to the board, and it shall be the council's duty to accept or reject those nominations. In the event the mayor fails to nominate, or the nomination is rejected, then the appointments to the board may be made by a vote of the council. A vacancy on the board shall be filled in the same manner for the unexpired portion of the term only.
- (d) A member of the board shall hold office until the member's successor is appointed.
- (e) Members of the authority board shall serve without compensation and shall receive no compensation from the authority for any other services, but shall be reimbursed for all actual and necessary expenses.
- (f) The office of Executive Director of the City of Walled Lake Downtown Development Authority is hereby created. The Executive Director shall exercise all duties, powers, authorities and responsibilities conferred upon the Director pursuant to Sec. 5 of Act 197, *MCL 125.1655(1)*, as amended, in addition to all duties, powers and authorities conferred upon the Executive Director and/or designate a Managing Director prescribed by the original Downtown Development Authority's bylaws and the bylaws passed and approved at the Joint Council Meeting with the Downtown Development Authority on July 24, 2012. The City Manager or a person designated by the City Manager, shall serve as the *ex officio* Executive Director or Managing Director of the Downtown Development Authority as provided in Sec. 26-26.

### Section 3 of Ordinance

Section 26-28 is amended to read as follows:

#### **Section 26-28 – Chairman**

The chairman of the downtown development authority board shall be elected by the board.

Section 26-29 is amended to read as follows:

#### **Section 26-29 – Officers and oath of office**

Before assuming the duties of office, each member of the downtown development authority board shall take and subscribe to the constitutional oath of office except that the mayor and City Manager shall assume their duties of office as *ex officio* officers and shall not be required to take a second oath of office. In no event shall the mayor or any appointed board member be eligible to hold the office of executive director or managing director.

Section 26-30 is amended to read as follows:

#### **Section 26-30 – Meetings**

Meetings of the downtown development authority board shall be conducted in accordance with the Open Meetings Act of the state.

Section 26-31 is amended to read as follows:

#### **Section 26-31 – Rules of procedure**

The downtown development authority board shall adopt rules governing its procedure, subject to approval by the city council.

Section 26-32 is amended to read as follows:

#### **Section 26-32 – Duties**

The downtown development authority of the city shall be charged with the following duties, subject to the approval of city council:

- (1) Prepare an analysis of economic changes taking place in the authority district.
- (2) Study and analyze the impact of area growth upon the authority district.
- (3) Plan and propose the construction, renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility, an existing building, or a multiple-family dwelling unit which may be necessary or

appropriate to the execution of a plan which, in the opinion of the authority board, assists in the economic growth of the authority district.

- (4) Plan, propose, and implement an improvement to a public facility within the authority area to comply with the barrier free design requirements of the state construction code promulgated under the Stille-DeRossett-Hale single state construction code act, 1972 PA 230, MCL 125.1501 to 125.1531.
- (5) Develop long-range plans, in cooperation with the city council and/or the city planning commission, designed to halt the deterioration of property values in the authority district and to promote the economic growth of the authority district, and take such steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible.
- (6) Implement any plan of development in the authority district necessary to achieve the purposes of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., as amended) and this article, in accordance with the powers of the authority as granted by the state act.
- (7) Make and enter into contracts necessary or incidental to the exercise of its powers and the performance of its duties.
- (8) Acquire by purchase or otherwise, on terms and conditions and in a manner the authority considers proper, or own, convey, or otherwise dispose of, or lease as lessor or lessee, land and other property, real or personal, or rights or interests in property, which the authority determines is reasonably necessary to achieve the purposes of Act No. 197, and to grant or acquire licenses, easements and options with respect to that property.
- (9) Improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any building, including multiple-family dwellings, and any necessary or desirable appurtenances to that property, within the authority district for the use, in whole or in part, of any public or private person or corporation, or a combination of them.
- (10) Fix, charge, and collect fees, rents, and charges for the use of any building or property under its control or any part thereof, or facility therein, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the authority.
- (11) Lease any building or property under its control, or any part of a building or property under its control.

- (12) Accept grants and donations of property, labor, or other things of value from a public or private source.
- (13) Acquire and construct public facilities.
- (14) Create, operate, and fund marketing initiatives that benefit only the retail and general marketing of the authority district.
- (15) Contract for broadband service and wireless technology service in the authority district.
- (16) Operate and perform all duties and exercise all responsibilities described in this section in a qualified township, as defined in Act 197, if the qualified township has entered into an agreement with the city under Act 197.

Section 26-33 is amended to read as follows:

**Section 26-33 – Financing and deposits**

- (a) The activities of the downtown development authority shall be financed from one or more of the following sources as stated in Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended:
  - (1) Donations to the authority for the performance of its functions.
  - (2) Proceeds of a tax imposed pursuant to section 12 of Act No. 197 (MCL 125.1662, MSA 5.3010(12)).
  - (3) Monies borrowed and to be repaid as authorized by section 13 of Act No. 197 (MCL 125.1663, MSA 5.3010(13)).
  - (4) Revenues from any property, building or facility owned, leased, licensed or operated by the authority or under its control, subject to the limitations imposed upon the authority by trusts or other agreements.
  - (5) Proceeds of a tax increment financing plan, established under sections 14 through 16 of Act No. 197 (MCL 125.1664—125.1666, MSA 5.3010(14)—5.3010(16)).
  - (6) Proceeds from a special assessment district created as provided by law.
  - (7) Money obtained from other sources approved by the city council.



- (b) Monies received by the authority and not covered under section II, subsection 1 of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended, shall be immediately deposited to the credit of the authority, subject to disbursement pursuant to Act No. 197. Except as provided in Act No. 197, the city shall not obligate itself, nor shall it ever be obligated to pay any sums from public monies, other than monies received by the city pursuant to this section, for or on account of the activities of the authority.

Section 26-34 is amended to read as follows:

### **Section 26-34 – Development and financing plans**

When the downtown development authority decides to finance a project in the authority district by the use of revenue bonds as authorized in section 13 of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1663, MSA 5.3010(13)), as amended, or tax increment financing as authorized in sections 14, 15 and 16 of Act No. 197 (MCL 125.1664—125.1666, MSA 5.3010(14)—5.3010(16)), as amended, it shall prepare a development plan and a financing plan. The development plan shall contain:

- (1) The designation of boundaries of the development area in relation to highways, streets, streams or otherwise.
- (2) The location and extent of existing streets and other public facilities within the development area and shall designate the location, character and extent of the categories of public and private land uses then existing and proposed for the development area, including residential, recreational, commercial, industrial, educational, and other uses and shall include a legal description of the development area.
- (3) A description of existing improvements in the development area to be demolished, repaired, or altered, a description of any repairs and alterations, and an estimate of the time required for completion.
- (4) The location of existing improvements in the development area.
- (5) A statement of the construction or stages of construction planned, and the estimated time of completion of each stage.
- (6) Description of any parts of the development area to be left as open space and the use contemplated for the space.
- (7) A description of any portions of the development area which the authority desires to sell, donate, exchange or lease to or from the city and the proposed terms.

- (8) A description of any desired zoning changes and changes in streets, street levels, intersections and utilities.
- (9) An estimate of the cost of the development, a statement of the proposed method of financing and development and the ability of the authority to arrange the financing.
- (10) Designation of the persons, natural or corporate, to whom all or a portion of the development is to be leased, sold, or conveyed in any manner and for whose benefit the project is being undertaken if that information is available to the authority.
- (11) The procedures for bidding for the leasing, purchasing or conveying in any manner of all or a portion of the development upon its completion, if there is no express or implied agreement between the authority and persons, natural or corporate, that all or a portion of the development will be leased, sold or conveyed in any manner to those persons.
- (12) A plan for compliance with Act No. 227 of the Public Acts of Michigan of 1972 (MCL 213.321 et seq., MSA 8.215(61) et seq.), as amended.
- (13) Other material which the authority, local public agency or governing body deems pertinent.

The finance plan shall contain the information required in sections 14 and 15 of Act No. 197. The development or finance plan may be amended consistent with the procedures of such act.

Section 26-35 is amended to read as follows:

#### **Section 26-35 – Governing procedures**

The downtown development authority shall have all the power and duties prescribed by Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010(1) et seq.), as amended. The authority shall provide the city council and the city planning commission with all reports and studies relating to the formation and implementation of project development and financing plans. The authority shall submit the proposed development and financing plans to the city council prior to the hearing specified in section 18, Act No. 197 (MCL 125.1668, MSA 5.3010(8)).

Section 26-36 is amended to read as follows:

#### **Section 26-36 – Authority district defined**

The downtown development authority shall exercise its powers within the boundaries of the downtown district, described as follows:

Starting at a point at the northwest corner of parcel 17-27-451-015; thence easterly along north property line of said parcel and parcel 17-27-451-002 to the westerly right-of-way line of S. Commerce Road; thence easterly across said right-of-way to the southwest corner of parcel 17-26-307-044; thence easterly along the south property line of said parcel to the southeast corner of said parcel; thence northerly along the east property line of said parcel to the northeast corner of said parcel; thence easterly along the north property line of parcel 17-26-307-049 to the northeast corner of said parcel; thence easterly along the northern property lines of parcel 17-26-307-050 to the southwest corner of parcel 17-26-307-010; thence southeasterly along the eastern property lines of parcel 17-26-307-050 to the southernmost corner of parcel 17-26-307-025; thence southerly to the northernmost corner of parcel 17-26-351-028; thence northeasterly along the southern right-of-way line for Pontiac Trail to the northwest corner of parcel 17-26-351-021; thence southerly along the west property lines of said parcel and parcel 17-26-351-022 to the southwest corner of parcel 17-26-351-022; thence easterly along the north property lines of parcel 17-26-351-014 and parcel 17-26-376-172 to the northeast corner of parcel 17-26-376-172; thence south along the east property line of said parcel to the northeast corner of parcel 17-26-376-173; thence easterly to the northwest corner of parcel 17-26-453-001; thence easterly along the northern property line of said parcel to the northwest corner of parcel 17-26-453-002; thence south and easterly along the west and south property lines of parcel 17-26-453-002 to the northeast corner of parcel 17-26-453-009; thence south along the eastern municipal boundary of the city to the southeast corner of parcel 17-35-201-022; thence westerly along the north right-of-way line of West Maple Road to the southeast corner of parcel 17-35-201-008; thence southerly to the northeast corner of parcel 17-35-251-064; thence south and west along the east and south property lines of said parcel; thence westerly along the south property lines of parcel 17-35-251-063 and 17-35-251-041; thence southerly and westerly along the east and south property lines of parcel 17-35-251-067; thence southerly and westerly along the east and south property lines of parcel 17-35-176-003; thence northwesterly along the southern property lines of parcel 17-35-176-008 to the south right-of-way line of West Maple Road; thence westerly along said right-of-way line to the east property line of parcel 17-35-103-011; thence south along the east property line of said parcel to the southeast corner of said parcel; thence westerly to the northwest corner of parcel 17-35-151-001; thence westerly to the northeast corner of parcel 17-34-277-038; thence southerly to the northeast corner of parcel 17-34-277-026; thence southerly along the easterly property lines of said parcel to the southeast corner of said parcel; thence southerly to the southeast corner of parcel 17-34-278-002; thence westerly along the south property line of said parcel to the northeast corner of parcel 17-34-428-019; thence southerly along the eastern property lines of said parcel to the southernmost corner of said parcel; thence southwestwardly to the easternmost corner of parcel 17-34-429-015; thence southerly along the eastern property line of said parcel to the southeast corner of said parcel; thence westerly along the shore of Walled Lake to the southernmost corner of parcel 17-34-412-037; thence northwesterly along the western property line of said parcel to the northwestern corner of said parcel; thence northwesterly to the southernmost corner of parcel 17-34-411-006; thence northwesterly along the western property line of said parcel to the northwestern corner of said parcel; thence easterly along the northern property line of said parcel to the northeastern corner of said parcel; thence northeasterly to the southwestern corner of parcel 17-34-401-010; thence northerly along the western property line

of said parcel and parcel 17-34-401-004 and parcel 17-34-401-002 to the northwestern corner of parcel 17-34-401-002; thence easterly along northern property line of said parcel to the northeastern corner of said parcel; thence easterly to the northwestern corner of parcel 17-34-402-001; thence northerly along western property line of parcel 17-34-255-008 to the northwestern corner of said parcel; thence easterly along the northern property line of said parcel to the southwestern corner of parcel 17-34-255-010; thence northerly along the western property line of said parcel to the northwestern corner of said parcel; thence northeasterly to the southwestern corner of parcel 17-34-253-019; thence northeasterly along the western property line of said parcel to the southernmost corner of parcel 17-34-253-021; thence northerly along the western property line of said parcel to the northwestern corner of said parcel; thence westerly along the southern property line of parcel 17-34-253-002; thence westerly along a line extended from the south property line of said parcel to the southwestern corner of parcel 17-34-251-014; thence westerly along a line extended from the south property line of said parcel to the west right-of-way line of Claraham; thence southerly to the southeast corner of parcel 17-34-176-017; thence westerly along the southern property line of said parcel to the northernmost corner of parcel 17-34-327-015; thence southerly along the easterly right-of-way line of Angle Road to the southwest corner of said parcel; thence westerly to the northernmost point of parcel 17-34-326-001; thence westerly to the southeast corner of parcel 17-34-301-006; thence northerly along the east property line of said parcel to the northeast corner of said parcel; thence westerly along the north property line of said parcel to the northwest corner of said parcel; thence northerly along a line extended from the west property line of said parcel to the north right-of-way line of Maple Road; thence easterly along said right-of-way line to the west right-of-way line of Ladd Road; thence northerly along said right-of-way line to the south right-of-way line of the GTW railroad; thence easterly along said right-of-way line to the northwest corner of parcel 17-34-176-005; thence southerly along the west property line of said parcel to the southwest corner of said parcel; thence easterly along the south property line of said parcel to the southeast corner of said parcel; thence southerly to the northwest corner of parcel 17-34-205-001; thence easterly along the northerly property lines of said parcel to the western corner of parcel 17-34-205-071; thence easterly along the southern property lines of said parcel to the eastern corner of said parcel; thence westerly along the southern property line of parcel 17-34-203-023 to the western corner of said parcel; thence northeasterly along the northern property lines of said parcel and parcel 17-34-203-024 to the northeastern corner of parcel 17-34-203-024; thence southerly along the eastern property line of said parcel to the southeast corner of said parcel; thence easterly along the northern property line of parcel 17-34-205-001 to the southeast corner of parcel 17-34-203-007; thence northeasterly to the southwest corner of parcel 17-34-204-001; thence easterly along the north right-of-way line of vacated Administration Drive to the southeast corner of parcel 17-34-204-032; thence northerly along the west property lines of parcel 17-34-204-026 and parcel 17-34-204-025 and easterly along the northerly property lines of parcel 17-34-204-025 to the easternmost corner of said parcel; thence easterly along the north property line of parcel 17-34-204-026 to the west property line of parcel 17-34-204-028; thence northerly along the northwest property lines of said parcel and parcel 17-34-204-047 to the southern corner of parcel 17-34-204-040; thence northerly along the west property lines of said parcel and parcel 17-34-204-051 to the south right-of-way line of Wellsboro; thence northeasterly to the southwest corner of parcel 17-34-202-021; thence northerly along the west property line of said parcel to the south right-of-way line of the GTW Railroad; thence easterly along said

right-of-way line to the northeast corner of parcel 17-34-202-022; thence northerly along the westerly right-of-way lines of Pontiac Trail to the southernmost corner of parcel 17-34-227-009; thence westerly along the south property line of said parcel to the southwest corner of said parcel; thence northerly along the west property line of said parcel to northwest corner of said parcel; thence northerly along a line extended from the west property line of said parcel to the southwest corner of parcel 17-34-226-015; thence northerly along the west property line of said parcel to the south property line of parcel 17-27-451-006; thence westerly along the south property line of said parcel to its western terminus; thence westerly along the south property line of parcel 17-27-451-016 to the southwest corner of said parcel; thence northerly along the west property line of parcel 17-27-451-015 to the point of beginning.

**Section 26-37—26-50. - Reserved.**

**Division 2. – Development and Tax Increment Financing Plans**

Section 26-51 is amended to read as follows:

**Section 26-51 – Finding, determination of public purpose**

- (a) Upon recommendation from the downtown development authority of the city, the city council has received and reviewed an amended and restated development plan and tax increment financing plan, which were prepared in accordance with the requirements of Act No. 197 of the Public Acts of Michigan of 1975 (MCL 125.1651 et seq., MSA 5.3010 et seq.), as amended. Upon review of these plans, the city has determined that the plans satisfy the following requirements of section 19 and other pertinent sections of Act No. 197:
  - (1) A public hearing has been held on the plans, with notice given in accordance with section 18 of Act No. 197.
  - (2) Recommendations of the development area citizens council that the plans be adopted have been transmitted to and considered by the city council.
  - (3) The development plan meets the requirements in section 17(2) of Act No. 197.
  - (4) The proposed method of financing the development is feasible and the authority has the ability to arrange the financing.
  - (5) The development is reasonable and necessary to carry out the purposes of Act No. 197.
  - (6) The land included within the development area to be acquired is reasonably necessary to carry out the purposes of the plan and of Act No. 197 in an efficient and economically satisfactory manner.

- (7) The development plan is in reasonable accord with the master plan of the city.
  - (8) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area.
  - (9) Changes in zoning, streets, street levels, intersections and utilities are reasonably necessary for the project and for the city.
  - (10) The tax increment financing plan meets the requirements of sections 13 and 14 of Act No. 197.
  - (11) Amendment and restatement of the plans is necessary so that the plans contain current project cost and tax increment revenue data; to expand the development area to include the area added to the downtown development district by the city council on April 7, 1992; and to revise the list of proposed projects that the downtown development authority intends to implement.
- (b) Upon reviewing the plans, the city council has determined that there is a public interest to be served by the adoption and implementation of the amended and restated development plan and tax increment financing plan.

Section 26-52 is amended to read as follows:

**Section 26-52 – Approval of and amendment to plans**

- (a) Based upon the determinations in section 26-51, and upon the finding that the execution of the plans is in the best interest of the city, the city council hereby approves and adopts the amended and restated development plan and tax increment financing plan.
- (b) No amendment to the plans shall be effective unless and until submitted to and approved by the city council in accordance with the procedures and requirements set forth in Act No. 197, as amended.
- (c) Having considered and found the requirements of Section 19 of Public Act No. 197 of 1975, as amended, as set forth in subsection 26-51(a) of the City Code of Ordinances, to be satisfied in accordance with the procedures and requirements of said Act 197 as provided in subsection 26-52(b) of the City Code of Ordinances, the previously approved amended and restated tax increment financing plan referred to in subsection 26-52(a) of the City Code of Ordinances is amended by the library millage tax increment financing plan amendment that is attached to Ord. No. C-258-05, and adopted by reference.

- (d) Upon recommendation from the downtown development authority of the city, the city council has received, reviewed and hereby approves an amended and restated development plan and tax increment financing plan as presented at a public hearing held on January 22, 2008, and prepared in accordance with the requirements of Michigan Public Act 197 of 1975, as amended (the "Act"). Upon review and consideration of these amended plans, and upon finding satisfaction of the requirements set forth in Section 19 of the Act, as amended, and upon finding satisfaction of the requirements set forth in subsection 26-51(a) of the City Code of Ordinances in accordance with the procedures and requirements of the Act as provided in subsection 26-52(b) of the City Code of Ordinances, the previously approved amended and restated tax increment financing plan referred to in subsection 26-52(c) and 26-52(a) of the City Code of Ordinances is hereby amended as approved herein so that the plans contain current project cost and tax increment revenue data; and to revise the list of proposed projects that the downtown development authority intends to implement, said amended plans hereby adopted by reference.

#### Section 4 of Ordinance - Repealer

Amended only as specified above and in this ordinance, the City of Walled Lake Code of Ordinances shall otherwise remain in full force and effect. All other ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

#### Section 5 of Ordinance - Savings

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect or saved and may be consummated according to the law enforced when they are commenced.

#### Section 6 of Ordinance - Severability

If any section, clause, or provision of this ordinance shall be declared to be unconstitutional, void, illegal, or ineffective by any court of competent jurisdiction, such section, laws, or provision declared to be unconstitutional, void, or illegal shall thereby ceased to be a part of this ordinance; but the remainder of this ordinance shall stand and be in full force and effect.

Section 7 of Ordinance - Effective Date

The provisions of this ordinance are hereby ordered to take effect following publication as provided by the Act and in the manner prescribed by the Charter of the City of Walled Lake. This ordinance is hereby declared to have been adopted by the Walled Lake City Council on January 17, 2017 and ordered to be given publication in the manner prescribed by the City Charter of the City of Walled Lake.

AYES: ()

NAYS: ()

ABSENTS: ()

ABSTENTIONS: ()

STATE OF MICHIGAN        )  
  )SS.  
COUNTY OF OAKLAND    )

**CERTIFICATION**

I, the undersigned, the duly qualified City Clerk for the City of Walled Lake, Oakland County, Michigan, do hereby certify that foregoing is a true and complete copy of an Ordinance adopted by the Walled Lake City Council at a regular meeting held on the \_\_\_\_\_ day of, 2017.

The above Ordinance was given publication in the \_\_\_\_\_ on \_\_\_\_\_, 2017.

\_\_\_\_\_  
JENNIFER A. STUART, City Clerk  
CITY OF WALLED LAKE

\_\_\_\_\_  
LINDA A. ACKLEY, Mayor  
CITY OF WALLED LAKE

Introduced:   January 17, 2017  
Adopted:       \_\_\_\_\_  
Effective:      \_\_\_\_\_



# MEMORANDUM

TO: Members of the Walled Lake City Council  
FROM: Vahan C. Vanerian, City Attorney  
RE: ***DDA Board Composition and Rules Amendment***  
FILE NO.: 7037 NF4  
DATE: March 13, 2017

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According to state statute, the City's DDA shall be under the supervision and control of a Board consisting of the Mayor and not less than eight nor more than 12 members as determined by City Council. *MCL 125.1654*. The DDA statute further provides as follows: Members shall be appointed by the Mayor, subject to approval by City Council. Not less than a majority of the members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown district. Not less than 1 of the members shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it. A member shall hold office until the member's successor is appointed. An appointment to fill a vacancy shall be made by the Mayor for the unexpired term only. Members of the board shall serve without compensation, but shall be reimbursed for actual and necessary expenses. The chairperson of the board shall be elected by the board. The rules of procedure or the bylaws of the authority may provide that a person be appointed to the board in his or her capacity as a public official, whether appointed or elected. The rules of procedure or bylaws may also provide that the public official's term shall expire upon expiration of his or her service as a public official. In addition, the public official's membership on the board expires on his or her resignation from office as a public official.

Attached is a proposed amendment to the DDA Rules of Procedure. The existing language proposed for deletion has been stricken through, and the proposed new language (excepting section headings) has been underlined for your reference. The proposed rules amendment reflects changes in Board composition and administration pursuant to recent amendments of the City's DDA ordinance. Specifically, the proposed rules amendment reflects a reduction in the number of Board members from 11 to 9 members. The proposed Rules amendment further provides for the appointment of up to three (3) members of Council to the Board. The proposed rules amendment further incorporates provisions regarding the Executive and Managing Director positions to reflect changes pursuant to Ordinance No. C-330-17 and JCM 07-02-12 and JCM 07-03-12.

Any Rules amendment requires approval by both City Council and the DDA Board. *MCL 125.1654*. Accordingly, any Rules amendment approved by Council must be forwarded to the DDA for approval.

4004673

M.C.L.A. 125.1654

125.1654. Board; appointment, qualifications, and terms of members; vacancy; compensation and expenses; election of chairperson; public official as member; oath; public meeting; removal of members; review; expense items, financial records, and writings; availability to public; single board governing all authorities; planning commission serving as board in certain municipalities; modification by interlocal agreements

Effective: December 19, 2012

[Currentness](#)

Sec. 4. (1) Except as provided in subsections (7), (8), and (9), an authority shall be under the supervision and control of a board consisting of the chief executive officer of the municipality and not less than 8 or more than 12 members as determined by the governing body of the municipality. Members shall be appointed by the chief executive officer of the municipality, subject to approval by the governing body of the municipality. Not less than a majority of the members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown district. Not less than 1 of the members shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it. Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. Thereafter, each member shall serve for a term of 4 years. An appointment to fill a vacancy shall be made by the chief executive officer of the municipality for the unexpired term only. Members of the board shall serve without compensation, but shall be reimbursed for actual and necessary expenses. The chairperson of the board shall be elected by the board. The rules of procedure or the bylaws of the authority may provide that a person be appointed to the board in his or her capacity as a public official, whether appointed or elected. The rules of procedure or bylaws may also provide that the public official's term shall expire upon expiration of his or her service as a public official. In addition, the public official's membership on the board expires on his or her resignation from office as a public official.

(2) Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office.

(3) The business which the board may perform shall be conducted at a public meeting of the board held in compliance with the open meetings act, 1976 PA 267, [MCL 15.261](#) to [15.275](#). Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, [MCL 15.261](#) to [15.275](#). The board shall adopt rules consistent with the open meetings act, 1976 PA 267, [MCL 15.261](#) to [15.275](#), governing its procedure and the holding of regular meetings, subject to the approval of the governing body. Special meetings may be held if called in the manner provided in the rules of the board.

(4) Pursuant to notice and after having been given an opportunity to be heard, a member of the board may be removed for cause by the governing body. Removal of a member is subject to review by the circuit court.

(5) All expense items of the authority shall be publicized monthly and the financial records shall always be open to

the public.

(6) In addition to the items and records prescribed in subsection (5), a writing prepared, owned, used, in the possession of, or retained by the board in the performance of an official function shall be made available to the public in compliance with the freedom of information act, 1976 PA 442, [MCL 15.231](#) to [15.246](#).

(7) By resolution of its governing body, a municipality having more than 1 authority may establish a single board to govern all authorities in the municipality. The governing body may designate the board of an existing authority as the board for all authorities or may establish by resolution a new board in the same manner as provided in subsection (1). A member of a board governing more than 1 authority may be a resident of or have an interest in property in any of the downtown districts controlled by the board in order to meet the requirements of this section.

(8) By ordinance, the governing body of a municipality that has a population of less than 5,000 may have the municipality's planning commission created pursuant to former 1931 PA 285<sup>1</sup> or the Michigan planning enabling act, 2008 PA 33, [MCL 125.3801](#) to [125.3885](#), serve as the board provided for in subsection (1).

(9) If a municipality enters into an agreement with a qualified township under section 3(7),<sup>2</sup> the membership of the board may be modified by the interlocal agreement described in section 3(7).

#### Credits

Amended by P.A.1985, No. 159, § 1, Imd. Eff. Nov. 15, 1985; P.A.1987, No. 66, § 1, Imd. Eff. June 25, 1987; P.A.2005, No. 115, Imd. Eff. Sept. 22, 2005; P.A.2006, No. 279, Imd. Eff. July 7, 2006; P.A.2012, No. 396, Imd. Eff. Dec. 19, 2012.

#### Notes of Decisions (5)

#### Footnotes

<sup>1</sup>

[M.C.L.A. § 125.31 et seq.](#)

<sup>2</sup>

[M.C.L.A. § 125.1653.](#)

M. C. L. A. 125.1654, MI ST 125.1654

The statutes are current through P.A.2016, No. 563 of the 2016 Regular Session, 98th Legislature.

**CITY OF WALLED LAKE**  
**DOWNTOWN DEVELOPMENT AUTHORITY**  
**BOARD OF DIRECTORS**

**RULES OF PROCEDURE**

The purpose of the following Rules of Procedure is to establish the rules of operation ~~for~~ and composition of the Board of Directors. In addition to establishing procedure and composition, for ease of reference, these Rules also describe the organizational framework and in general terms, some of the duties and responsibilities of the Board of Directors as provided for in the applicable statutes and City of Walled Lake Ordinances at the time these Rules were amended.

City of Walled Lake  
Oakland County, Michigan

DDA Adoption: April 5, 1990

City Council Approval: April 17, 1990

DDA Adoption of Amendments:

First Amendment:	May 27, 2003
Second Amendment:	May 13, 2008
<u>Third Amendment</u>	<u>July 24, 2012</u>
<u>Fourth Amendment</u>	

City Council Approval of Amendments:

First Amendment:	June 3, 2003
Second Amendment:	May 20, 2008
<u>Third Amendment</u>	<u>July 24, 2012</u>
<u>Fourth Amendment</u>	<u>March 21, 2017</u>

**CITY OF WALLED LAKE  
DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS**

Rules of Procedure

ARTICLE I: AUTHORITY

Section 1

These rules of procedure of the City of Walled Lake Downtown Development Authority Board of Directors are subordinate and subject to the Public Act 197 of 1975 of the State of Michigan, as amended, the Walled Lake City Charter and Ordinance No. C-66-90 of the City of Walled Lake, Michigan, as amended.

ARTICLE II: TITLE

Section 1

The title of the governing body of the City of Walled Lake Downtown Development Authority (“Authority”) as established by City Ordinance is the “Downtown Development Authority Board”, referred to in these Rules as the “BOARD”.

ARTICLE III: MEMBERS

Section 1

The BOARD is composed of ~~eleven (11)~~ nine (9) members: The Mayor of the City of Walled Lake and ~~ten (10)~~ eight (8) persons who are appointed by the Mayor subject to approval by the City Council, ~~with at least six (6) of the members to have a property interest in the Downtown Development District,~~ Not less than a majority of the Board members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown district, and not less than one (1) member who shall be a resident of the Downtown Development District (“District”) in the event the residential population of the District exceeds one hundred (100) persons who shall be appointed upon a vacancy or expiration of term of a Board member, whichever occurs first, following the residential population within the District exceeding one hundred (100) persons. Not more than three (3) members of Council may be appointed to the Board. A Council member may accept or reject a nomination to the Board. A Council member shall abstain from voting on his/her appointment to the Board.

Section 2

The terms of office of the members of the BOARD begin immediately upon their appointment. The term of office of each member of the BOARD is four (4) years. Members hold office until their successors are appointed. Vacancies are filled for the

unexpired term by appointment of the Mayor. ~~subject to approval by the City Council.~~  
An elected official's term on the Board shall run concurrently with his or her term on City Council. In addition, an elected official's membership on the Board expires on his or her resignation or removal from office as an elected official.

### Section 3

Members of the BOARD may be removed from office by the City Council as provided in the City Charter.

Prior to requesting City Council removal, the BOARD will ask a Member of the BOARD to resign if they have 3 unexcused absences in one year. Excusable absences include illness, being out of town and an emergency.

## ARTICLE IV: OFFICERS AND PERSONNEL

### Section 1

The officers of the BOARD shall be:

- A. A Chairperson, who shall preside at all meetings and shall have such other duties as further prescribed in the by-laws, and shall have authority to preside at all Adjourned Meetings and call and preside at all Special Meetings.
- B. A Vice-Chairperson, who shall, in the absence of the Chairperson or his/her inability to act, preside at all Regular, Adjourned, or Special Meetings, public hearings, and committee meetings of the BOARD and shall have the power to function in the same capacity as the Chairperson.
- C. A Secretary, (who is not required to be a member of the BOARD) who shall have authority to execute documents in the name of the BOARD and shall perform such other duties as the BOARD may, from time to time, determine.
- D. A Treasurer, (who is not required to be a member of the BOARD) who shall disburse the funds of the Downtown Development Authority as may be ordered by the BOARD, taking proper vouchers for such disbursements, and shall render to the BOARD, at the regular meetings of the BOARD, or whenever they may require, an account of all his/her transactions as Treasurer and of the financial condition of the Authority. The Treasurer shall give the Authority a bond if required by the BOARD in a sum, and with one or more sureties satisfactory to the BOARD, for the faithful performance of the duties of the office, and for the restoration to the Authority in case of his/her death, resignation, retirement, or removal from office of all books, papers, vouchers, money, and other property of whatever kind in his/her possession or under his/her control belonging to the Authority.

## Section 2

The officers of the BOARD shall be elected each year for a one-year term by the BOARD at their first regular meeting in April, and shall hold office until their successors are elected and assume office.

## Section 3

In the absence of any officer of the BOARD, or for any other reason that the BOARD may deem sufficient, the BOARD may delegate, from time to time and for such time as it may deem appropriate, the powers or duties, or any of them, of such officer to any other officer, or to any director, provided said duties are delegated by a majority vote of the BOARD.

## Section 4

- A. ~~The Executive Director for the BOARD shall be the City Manager of the City of Walled Lake. or The BOARD may employ and fix the compensation, if any, of an Executive Director, subject to approval by the Walled Lake City Council. The Executive Director shall serve at the pleasure of the BOARD. A member of the BOARD is not eligible to hold the position of Executive Director.~~ If the Director is absent or disabled, the BOARD may designate a qualified person as acting Director to perform the duties of the office. The Executive Director shall function as chief executive officer of the BOARD. The Executive Director shall supervise the preparations of plans and the performance of the functions of the Authority in the manner authorized by the State act. The Executive Director shall attend all meetings of the BOARD and shall have full right of discussion, but shall not have a vote on any matters coming before the BOARD.
- B. ~~The Managing Director for the BOARD shall be hired by the BOARD and under the authority of the BOARD to manage all Authority business. The Executive Director of the Board shall serve as Managing Director.~~ The Managing Director will be responsible for all aspects of the budgeting process and will facilitate all Authority committees. The Managing Director will be responsible for, but not limited to, the management of all day-to-day business operations of the Authority. ~~The BOARD may appoint the Executive Director to also serve as Managing Director.~~

## Section 5

The BOARD may retain separate legal counsel, contract for services or otherwise employ personnel as deemed necessary by the BOARD.

## ARTICLE V: MEETINGS

### Section 1

At the annual meeting, as specified in Article VI, Section 3, the BOARD shall determine the date, time and place of each regular meeting of the BOARD for the ensuing year. Any regular meeting may be adjourned to a definite date and/or alternate site, by a majority vote of a quorum of the members. Adjourned or special meetings may be held at any time or place established by the BOARD. Notice of all meetings shall be provided as required as State law. Special meetings may be scheduled by the Chairperson or Vice-Chairperson and shall be scheduled upon the written request of a majority of the BOARD.

## ARTICLE VI: THE ORDER OF BUSINESS

### Section 1

The order of business for a Regular Meeting and Special Meeting as applicable, shall be:

1. Call to order.
2. Roll call.
3. Determination of a quorum.
4. Approval of Minutes of last preceding meeting.
5. Hearings.
6. Old business.
7. New business.
8. Adjournment.

### Section 2

The Chairperson shall have the discretion to change the order of business whenever he or she deems it advisable to do so either before or during the progress of the meeting.

### Section 3

The order of business for the Annual Meeting, to be the BOARD's first Regular Meeting in April, shall be:

1. Call to order.
2. Roll call.
3. Determination of a quorum.
4. Election of new officers.
5. Taking of Chair by new Chairperson.
6. Establishing of regular meeting dates, time and location.
7. Regular order of business.



## ARTICLE VII: QUORUM

### Section 1

For the transaction of ordinary business at any Regular Meeting, adjourned meeting, or special meeting, ~~six (6)~~ five (5) BOARD members shall constitute a quorum. Except as otherwise provide in these Rules, law or ordinance, an affirmative vote of a majority of the members at a duly called meeting of the BOARD where a quorum is present shall be necessary in order to make a decision.

## ARTICLE VIII: MINUTES

### Section 1

The Secretary of the BOARD shall be responsible for a set of Minutes of all regular, adjourned or special meetings where official business was transacted. These Minutes shall become a public record and shall be filed with the City Clerk.

### Section 2

The Secretary, Chairperson or Vice-Chairperson shall sign all Minutes, after approval by the BOARD.

## ARTICLE IX: COMMITTEES

### Section 1

There may be such special committees established by the BOARD as the BOARD may, from time to time, deem necessary. Committees that are established may be abolished or suspended by the BOARD. Membership on these committees may be from within or outside of the membership of the BOARD.

### Section 2

The Executive Director, the Mayor, Chairperson, Vice-Chairperson, one (1) Finance (or other BOARD determined) Committee member and one (1) BOARD Member appointed by the Chairperson will constitute the Executive Committee, with the term of the BOARD member appointed by the Chairperson limited to one (1) year.

### Section 3

The purpose of the Executive Committee is solely to provide advice to the BOARD. The Executive Committee shall not make or adopt Authority policy. The Executive Committee shall recommend that the Managing Director place any matter on the BOARD'S monthly agenda, which does not involve the day-to-day operation of the Authority office or matters delegated to the Executive Committee.

#### Section 4

The Executive Committee shall be subject to the direction of the BOARD and none of its acts shall conflict with action taken by the BOARD.

#### Section 5

Unless otherwise directed by the BOARD, regular meetings of the Executive Committee will be scheduled and held once a month at a time and location it determines. Special meetings of the Executive Committee may be called by the Chairperson or shall be called by written request of three members of the Executive Committee.

### ARTICLE X: AMENDMENT OF RULES

#### Section 1

These Rules may be ~~changed or added to~~ amended by the affirmative vote of ~~eight (8) out of the eleven (11) members~~ a majority of Board members, subject to approval by City Council. No change shall be made unless written notice to amend shall be filed with the Secretary at the Regular Meeting preceding the meeting at which the motion to change is to be made. This requirement may be waived by the BOARD by a unanimous vote of the full BOARD.

### ARTICLE XI: CONTRACTS, LOANS, CHECKS, DEPOSITS AND EVENTS

#### Section 1. Contracts.

The BOARD may authorize by a resolution adopted by a majority of the members that any officer or officers, the Executive Director, agent or agents, or any combination thereof may enter into any contract or execute and deliver any instrument in the name of and on behalf of the Authority and that such authorization may be general or confined to specific instances.

#### Section 2. Loans.

Any funds expended by the City of Walled Lake on behalf of the BOARD or on any related function of the Authority, including costs of organization, shall be considered a debt of the BOARD and shall be repaid to the City as funds become available to the Authority.

#### Section 3. Checks, Drafts, etc.

All checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Authority, shall be signed manually or by approved facsimile signature by such officer or officers, agent or agents of the Authority and in such manner as shall from time to time be determined by resolution of the BOARD.

#### Section 4. Deposits.

All funds of the Authority not otherwise employed shall be deposited from time to time to the credit of the Authority in such banks, trust companies, or other depositories as the BOARD may select.

#### Section 5. Event Approvals.

All events sponsored or promoted by the Authority must be formally approved by Resolution of the Walled Lake City Council.

### ARTICLE XII: FISCAL YEAR

The fiscal year of the Authority shall correspond at all times to the fiscal year of the City of Walled Lake, Oakland County, Michigan.

### ARTICLE XIII: CERTIFICATION

The undersigned, being, respectively, the duly appointed and acting Clerk of the City of Walled Lake, Oakland County, Michigan, and the duly appointed and acting Secretary of the City of Walled Lake Downtown Development Authority do hereby certify that the foregoing Rules of Procedure were originally adopted by the Board of Directors of the City of Walled Lake Downtown Development Authority at a meeting on April 5, 1990, were approved at a regular meeting of The City Council of the City of Walled Lake on April 17, 1990, and were amended by the Authority Board on May 27, 2003 (first amendment) and May 13, 2008 (second amendment) and July 24, 2012 (third amendment) and (fourth amendment), and approved by the City Council on June 3, 2003 (first amendment) and May 20, 2008 (second amendment) and July 24, 2012 (third amendment) and March 21, 2017 (fourth amendment).

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CITY CLERK – CITY OF WALLED LAKE

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SECRETARY – CITY OF WALLED LAKE  
DOWNTOWN DEVELOPMENT AUTHORITY

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION APPROVING FOURTH AMENDMENT TO  
DDA RULES OF PROCEDURE

***Proposed RESOLUTION 2017-20***

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of March, 2017 at 7:30 p.m.

WHEREAS, the City Council for the City of Walled Lake (“City”) determines that the Downtown Development Authority Board of Directors Rules of Procedure, as amended, (“Rules”) require revision to reflect statutory requirements concerning Board membership and composition and to further reflect changes adopted pursuant to City Ordinance and Joint DDA/Council motions, and;

WHEREAS, the City Council for the City of Walled Lake determines that it would be in the best interests of the City and would promote good and efficient government to amend the Rules to reflect statutory requirements concerning Board membership and composition and to further reflect changes adopted pursuant to City Ordinance and Joint DDA/Council motions.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. The attached proposed Fourth Amendment to the Downtown Development Authority Rules of Procedure IS HEREBY APPROVED as set forth in the attached Fourth Amendment to the Downtown Development Authority Rules of Procedure, adopted and incorporated by reference herein.

Motion to approve Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
                                      ) SS  
COUNTY OF OAKLAND    )

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JENNIFER A. STUART  
City Clerk

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LINDA S. ACKLEY  
Mayor



3121 E. Grand River Howell, MI 48843  
517.546.4836 fax 517.548.1670  
www.bosseng.com

March 14, 2017

Ms. Colleen Coogan, Finance Director  
City of Walled Lake  
1499 E. West Maple Road  
Walled Lake, Michigan 48390

Re: Proposal for Civil Engineering and Surveying Services, Citywide Stormwater evaluation

Dear Ms. Coogan,

Thank you for the opportunity to provide this proposal. As the City works towards the asset management plan to address infrastructure within the City this proposal is submitted to assist in this endeavor. A comprehensive understanding of all utilities under jurisdiction of the City will provide for more efficient use of City funds as projects are undertaken in the future.

For example, a paving project should not be undertaken if there are stormwater management needs that must be addressed in that particular location also. If the paving is completed without drainage improvements then the resulting design life of the road is compromised and, in a worst case scenario,

Based upon the above information, following is our proposed scope of services and associated fee:

- A. Surveying Services to locate, establish the GPS coordinates, elevation and type of pipe for all culverts and storm sewers within the City limits except for the Downtown study area which is already in process.
- B. Civil Engineering evaluation of the storm sewer system to include:
  - a. Solicitation of bids from qualified sewer video contractors to provide footage of all storm sewers in the study area. NOTE: this will be an additional cost to the project. Culverts will be field evaluated as part of our report and are included in our fee.
  - b. Evaluation of pipe conditions and capacity analysis. We will rely on available information to perform calculations to determine which storm sewer and culverts that may be undersized.
  - c. Recommendations for high priority drainage structure and pipe replacement projects with associated engineering cost estimates.
  - d. Insertion of data collected during this study into the City GIS system for future use.

Our fixed fee for the above scope of work is \$44,000

Please note this proposal excludes:

1. Reimbursables.
2. Sewer video inspections.
3. Applications for water quality grants.
4. Detailed engineering plans.

Thank you again for this opportunity and we look forward to working with you. If you have any questions, please feel free to contact me.

Very truly yours,

BOSS ENGINEERING COMPANY

A handwritten signature in dark ink, appearing to read 'B. LaVanway', is written over a horizontal line.

Brent W. LaVanway, P.E.  
Vice President, Director of Engineering

cc: k:\docs\proposals\le6064walledlake.doc

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION TO RESCIND RESOLUTION CM2-12-2000  
AND RESCIND THE SEPARATE PUBLIC EMPLOYEE  
HEALTH CARE FUND FOR TRACKING RETIREE HEALTH  
CARE BENEFIT INVESTMENTS AND PAYMENTS

***Proposed RESOLUTION 2017-21***

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of March, 2017, at 7:30 p.m.

WHEREAS, the City Council by Resolution CM2-12-2000, under Public Act 149 of 1999, did establish the Public Employee Health Care Fund (“Fund”) with effective date January 1, 2000 for accumulating and investing funds for the funding of health care benefits to retired employees of Walled Lake; and

WHEREAS, said resolution authorized the City Treasurer to rely on the continuing effect of said resolution “until and unless it is specifically amended or rescinded by a future resolution of the Walled Lake City Council”; and

WHEREAS, the City has deposited into the Retiree Health Care Fund large amounts of tax revenue from the General Fund by transferring amounts over and above the estimated \$75 per paycheck per employee contribution cost that was estimated at time of plan inception; and

WHEREAS, despite the additional infusion of taxpayer money the Fund is now insolvent; and

WHEREAS, the City Council on February 21, 2017 did approve an annual renewal of health care coverage for the retirees of Walled Lake for the plan year April 1, 2017 through March 31, 2018, and

WHEREAS, said appropriation will be entirely financed by operating tax revenue through either a transfer to the Fund or an expenditure directly from the General Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. Council Resolution CM2-12-2000 is hereby rescinded and the Public Employee Health Care Fund is hereby closed.



Section 2. All retiree health care appropriations approved by Council will be recorded as an expenditure directly out of the General Fund and no transfers to a separate fund will be required.

Motion to approve Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
                                      )SS  
COUNTY OF OAKLAND    )

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JENNIFER STUART  
City Clerk

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LINDA S. ACKLEY  
Mayor

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION PROVIDING FOR APPROVAL OF A CHARITABLE GAMING LICENSE APPLICATION FOR THE LAKES AREA COMMUNITY FOUNDATION: PROVIDING LOCAL GOVERNMENT APPROVAL FOR A GAMING LICENSE AS AUTHORIZED BY MICHIGAN COMPILED LAWS, SECTION 432.103

***Proposed RESOLUTION 2017-22***

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of March, 2017, at 7:30 p.m.

WHEREAS, the City Council, as the Governing Body of the City of Walled Lake, has received a request for approval for a Charitable Gaming License for the Lakes Area Community Foundation; and

WHEREAS, Michigan Compiled Laws, Section 432.103(k)(ii) provides that the governing body must approve for said application for a charitable gaming license by resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. The application from Lakes Area Community Foundation (applicant) for the following license(s)

*Charitable Gaming License*

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Section 2. It is the consensus of this body that recommends this request be considered for approval by the Michigan Gaming Control Board.

Section 3. The City Clerk is authorized and directed to execute an original “form resolution” provided by the State of Michigan Gaming Control Board (Attached as Exhibit “A” and provide to all appropriate authorities.

Motion to approve Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

AYES: ()  
NAYS: ()  
ABSENT: ()  
ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
                                  )SS  
COUNTY OF OAKLAND    )

---

JENNIFER A. STUART  
City Clerk

---

LINDA S. ACKLEY  
Mayor



State of Michigan  
Michigan Gaming Control Board  
Office of the Executive Director  
P.O. Box 30786  
Lansing, MI 48909  
Phone: (313) 456-4940  
Fax: (313) 456-3405  
Email: Millionaireparty@michigan.gov  
www.michigan.gov/mgcb

## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(k)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from Lakes Area Community Foundation of Walled Lake,  
NAME OF ORGANIZATION CITY

county of Oakland, asking that they be recognized as a nonprofit  
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for \_\_\_\_\_  
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK  
\_\_\_\_\_  
PRINTED NAME AND TITLE  
\_\_\_\_\_  
ADDRESS

Organization Information: Box 450 Walled Lake, Mich, 48390  
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP  
Cheryl Flammer President (248) 363-4554  
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF WALLED LAKE

A RESOLUTION APPROVING THE MONTH OF APRIL AS  
CHILD ABUSE PREVENTION AND AWARENESS MONTH  
IN THE CITY OF WALLED LAKE

***Proposed RESOLUTION 2017-23***

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 21<sup>st</sup> day of March, 2017 at 7:30 p.m.

WHEREAS, abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation; and

WHEREAS, one of four girls and one in six boys will be sexually abused before the age of 18; and

WHEREAS, this reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today's technology has brought with it a new and dangerous form of child endangerment, the online predator; and

WHEREAS, the devastating consequences of physical and emotional abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole; and

WHEREAS, the State of Michigan has mandatory reporting by professional working with children of any suspected abuse and neglect incidences, a major step, but more is needed in the community; and

WHEREAS, CARE House of Oakland County works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; and advocates for the safety and protection of children; and

WHEREAS, CARE House of Oakland County partners with community organizations and agencies to offer programs and services aimed at preventing child abuse and neglect, knowing that effective programs succeed because of the involvement and partnerships created among schools, social service agencies, religious and civic organizations, the business community, and law enforcement agencies.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. Children deserve to grow and thrive in an environment that nurtures and keeps them safe.

Section 2. The City of Walled Lake does hereby proclaim the month of April as Child Abuse Prevention and Awareness month in the City of Walled Lake, Walled Lake, Michigan.

Section 3. The City call upon all citizens, community agencies, organizations, and businesses to increase their participation in efforts to prevent the abuse of our children, thereby strengthening and protecting the community in which we live.

Motion to approve Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN     )  
  ) SS  
COUNTY OF OAKLAND    )

---

JENNIFER A. STUART  
City Clerk

---

LINDA S. ACKLEY  
Mayor



# CARE House of Oakland County

Crain's Detroit Best Managed  
Non Profit

March 1, 2017

44765 Woodward Avenue  
Pontiac, Michigan 48341

Office: (248) 332-7173  
Fax: (248) 333-1539  
[www.carehouse.org](http://www.carehouse.org)

Ms. Jennifer Stuart  
City of Walled Lake  
1499 E. West Maple Rd.  
Walled Lake, MI 48390

Dear Jennifer:

*Board of Trustees*

*Amber Stack*  
President

*Carol Curtis*  
Vice President

*Lisa Payne*  
Treasurer

*Brier Neel*  
Secretary

I am writing on behalf of CARE House of Oakland County to ask the City of Walled Lake to join other Oakland County municipalities to declare April to be Child Abuse Prevention Awareness Month. This is an excellent opportunity for your municipality to demonstrate its support in ending child abuse and to support the numerous victims who are among us.

We would be honored if you would sponsor an official proclamation which would recognize the month of April as a way of educating the public on the seriousness of violence against our children. CARE House of Oakland County, as you may know, has been working tirelessly to end this crime through our prevention, intervention, and therapy programs for child victims and their families.

Denise Abrash  
Diane K. Bert, PhD  
Alicia Boler-Davis  
Nikki Braddock  
David Charlip  
Kevin Cronin  
Marla Feldman  
Vincent Giovanni  
Elise Guidos  
Susan Ivanovic, MD  
Capt. Michael Johnson  
Donald R. Kegley, Jr.  
Lisa MacDonald  
Tracy Muscat  
Murry Pierce  
Maryclare Pulte  
Tamara Rambus  
Gabrielle Sims  
Shannon Striebich  
Stacy Sturgill  
Kathleen Trott  
Cathy Weissenborn  
Brian Wolfe  
Scott Wolfis

Blythe Spitsbergen  
Executive Director

On March 30 at 9:30 AM in collaboration with the Oakland County Board of Commissioners, we are hosting the planting of a pin wheel garden at the Oakland County Court House as part of our effort to bring awareness to the accomplishments that have been made and the work that still needs to be done. We hope you or an official representative will join us. If you are unable to attend, we ask that your proclamation be read to your supporters at your municipality's April meeting. We would also be pleased to attend to share information and answer questions. A sample proclamation and information on the pin wheel garden ceremony are attached.

If you have any questions, please give me a call. Thank you for consideration of this special request that impacts all of our children.

Sincerely,

Blythe Spitsbergen  
Executive Director