



**CITY OF WALLED LAKE
REGULAR COUNCIL MEETING
Tuesday, March 15, 2016
7:30 p.m.**

PLEDGE TO FLAG & INVOCATION

ROLL CALL & DETERMINATION OF
A QUORUM

REQUESTS FOR AGENDA CHANGES

APPROVAL OF MINUTES

1. Regular Council Meeting of February 16, 2016
2. Special Council Meeting of February 20, 2016

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AUDIENCE PARTICIPATION

Audience to approach the Podium, state their name and address before being authorized by the Chair to speak.

COUNCIL CONSIDERATION

1. Oath of Office administered to Fire Marshal Jason Gonzalez
2. Oath of Office administered to Police Sergeant Heather Kolke

MAYOR'S REPORT

COUNCIL REPORT

1. Report from Council Member Owsinek on the Trailway Director Position

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CITY MANAGER'S REPORT

1. Departmental / Divisional Statistical Reports
 - a. Police
 - b. Fire
 - c. Code Enforcement
 - d. Finance – Warrant Report #3-2016

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CORRESPONDENCE

ATTORNEY'S REPORT

1. Executive Session to discuss pending Federal litigation: Baily Xenos Holdings, LLC, et al v. Walled Lake: Case No. 2:15-cv-12125-LJM-RSW
2. Executive Session to discuss pending labor dispute and personnel issue
3. Executive Session to discuss pending labor negotiations

UNFINISHED BUSINESS

NEW BUSINESS

1. Proposed Resolution 2016-10 Approving Contract with Independent Auditor Pfeffer, Hanniford, and Palka for 2017, 2018, 2019
2. Proposed Resolution 2016-11 Appointing a Deputy Treasurer
3. Proposed Resolution 2016-12 Lakes Area Youth Assistance Program Year 2016-2017
4. Proposed Resolution 2016-13 CARE Housing of Oakland County

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AUDIENCE PARTICIPATION

Audience to approach the Podium, state their name and address before being authorized by the Chair to speak.

COUNCIL COMMENTS

ADJOURNMENT



**CITY OF WALLED LAKE
REGULAR COUNCIL MEETING
TUESDAY, FEBRUARY 16, 2016
7:30 P.M.**

The Meeting was called to order at 7:30 p.m. by Mayor Ackley.

Pledge of Allegiance led by Mayor Ackley.

Invocation led by Mayor Pro Tem Ambrose

ROLL CALL: Mayor Ackley, Mayor Pro Tem Ambrose, Council Member Helke, Council Member Loch, Council Member Lublin, Council Member Owsinek, Council Member Robertson

ABSENT:

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: City Manager Whitt, Police Chief Shakinias, Fire Chief Coomer, Finance Director Coogan, City Attorney Vanerian, Confidential Assistant Rodgers, and Deputy Clerk Stuart

REQUESTS FOR AGENDA CHANGES: None

APPROVAL OF MINUTES:

CM 02-01-16 APPROVAL OF THE JANUARY 19, 2016 REGULAR COUNCIL MINUTES

Motion by Ambrose, seconded by Robertson, CARRIED UNANIMOUSLY: To approve the January 16, 2016 Regular Council Minutes.

AUDIENCE PARTICIPATION:

Marybeth Novitsky, 138 Sandy Lane – said they provided a document in response to tonight’s resolution. She said there are a few errors in the resolution. She said first of all Joe Novitsky did present the drawings for the 14 or 15 boat slips according to the parameters they were given. She said no more than 15. She said he presented it three times to the Planning Commission three times. She said the resolution reads 16 slips and that it was not presented to the Planning Commission and she said it was presented three times. She said if this resolution is the official she would think council would want the correct information noted. She said they informed council last at their last meeting they have applied to the Michigan Department of Environmental Equality (MDEQ). She said it is a process and they are in the review stages. She said they are hoping to get a response pretty soon from them. She said they have every reason to believe they will be allowed to have their dock there or marina or whatever council chose to call it because of their riparian rights. She said that is what the MDEQ personnel said to them and that is why they are moving forward. She said they have a MDEQ permit in the process. She said they were

blind sighted at the last council meeting when council voted. She said she told council in advance that Gary Benedict who is president of the Association on Leon Road is willing to work with them and he signed off on all three of the docks. She said he did not care because their dock is not near him; they are near the people next to him which is a condominium complex consisting of three apartments. She stated he said they could share his ramp. She stated he said he was in favor of the boat slips because East Bay Association would then help pay for his association ramp. She said East Bay Village has ramp access and the Leon Association has signed off on them using it. She asked Council if they had any further questions.

Mike Walker, 100 East Bay – said he spends a lot of time on the lake. He said there are few boats on the lake and most of the time only on holidays or afternoon timeframe do you find crowding. He said the impact of these few slips and boats would be minimal with respect to what's on the lake.

COUNCIL CONSIDERATION:

1. 313 S. Pontiac Trail rezoning from RM-1 to R1-B

Ms. Rodgers explained this request is a rezoning from RM-1 to R1-B. She said they attended the February 9th Planning Commission meeting and their request was approved, it was then referred to Council for approval. She said the applicant's mother is planning on living in the new home.

Applicant, Mr. Tom Langan, said they did not know it was zoned as RM-1 until they purchased the home. He said they assumed because there was a single family home there, it was zoned single family. He said they are asking for Council's approval for rezoning to build a single family home for their mother.

CM 02-02-16 APPROVAL OF THE REZONING FOR 313 S. PONTIAC TRAIL REZONING FROM RM-1 TO R1-B WITH THIS BEING MORE CONSISTENT WITH THE REST OF THE SINGLE FAMILY HOMES IN THE AREA

Motion by Robertson, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve the rezoning for 313 S. Pontiac Trail from RM-1 to R1-B with this being more consistent with the rest of the single family homes in the area.

2. Purchase of Police Vehicle

Police Chief Shakinas said they solicited for three bids to replace their oldest police car a 2012 Dodge police vehicle. He said Sterling Heights Dodge provided the lowest bidder at \$24,782. He said they are recommending approval of low bidder and funds will come from line item 101 300 981 001. He said he is also asking for approval of a single source bidder; Canfield Equipment of Warren for the equipment installation. He said he has been very satisfied with their services.

Mayor Ackley said with only a \$26.00 difference from keeping the business within the city, she asked if council would make an exception to forgo the lowest bidder and keep the business local. Council agreed.

**CM 02-03-16 APPROVAL TO ACCEPT SHUMAN CHRYSLER DODGE BID
EVEN WITH THE EXTRA \$26.00 WITH THIS BEING IN THE
BEST INTEREST OF THE CITY**

Motion by Lublin, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve purchase approval to accept Shuman Chrysler Dodge bid even with the extra \$26.00 with this being in the best interest of the city

**CM 02-04-16 MOTION TO APPROVE SINGLE SOURCE BIDDER CANFIELD
EQUIPMENT OF WARREN FOR \$5,161 FOR THE POLICE
VEHICLE EQUIPMENT INSTALLATION FROM LINE ITEM 101
300 981 001**

Motion by Lublin, seconded by Loch, CARRIED UNANIMOUSLY: To approve single source bidder Canfield Equipment of Warren for \$5,161 for the police vehicle equipment installation from line item 101-300-981-001.

3. Consideration of Metro Environmental Services for Portable Restroom Services

Ms. Rodgers said the bid is from Metro Environmental and they provided a contract for the same amount as last year. She said funds would come from line item is 101 690 948 000.

**CM 02-05-16 APPROVAL OF THE METRO ENVIRONMENTAL SERVICE
CONTRACT FOR PORTABLE RESTROOM SERVICES**

Motion by Owsinek, seconded by Lublin, CARRIED UNANIMOUSLY: To approve the Metro Environmental Service Contract for portable restroom services.

COUNCIL REPORT:

1. Report from Trailway Council representative Council Member Owsinek

Council Member Owsinek reported that Trailway Council members; Wixom and Commerce passed the recommended budget at their last meetings and he provided the proposed budget handout to council.

Mayor Ackley said the Trailway Council is requesting a budget approval for a management person of the trail. Council Member Owsinek said yes it is outlined in the budget. He said the purchase of the trail is inevitable and this project is moving forward.

Council Member Lublin asked if this proposed budget document was not part of the trailway purchase agreement. He said it is proposed that all three communities would be sharing the cost to hire a trailway director. Council Member Owsinek said this is what the City would have to provide to obtain a trail director for the Trailway. He said the Trailway Council will be hosting interviews shortly. He said trailway groups are required to have a trail director to funnel all the grant information through.

Mayor Ackley asked what the \$45,000 is for. Council Member Owsinek said that is for the administrator position of the trailway. She asked what has been the discussion amongst the

Trailway Council about going out for bids for the administrator, attorney, and director positions etc. She asked what the process is going to be for obtaining bids for all these positions. Council Member Owsinek said the railroad initially addressed the duties of these positions. He said this proposed budget is what is being requested to get this project up and running and hire a trailway director.

Mayor Ackley said she is not comfortable accepting the proposed budget without obtaining bids first.

Council Member Owsinek said the Trailway Council will be interviewing four potential groups for management of the trail. He said every vote has to be a unanimous vote; it is tax payer money now and not the railroad anymore.

Council Member Robertson said he has an issue because of a previous instance. He said a particular engineering firm was voted on by the Trailway Council to perform a survey but yet a different engineering firm was brought in to do the job. He said he wants to be sure.

Council Member Lublin asked if the City has budgeted for these items. Council Member Owsinek said no, this will have to be placed in the annual budget for the City.

Mayor Ackley asked when the funding was due. Council Member Owsinek said the trailway budget cannot come into effect until the proposed budget is approved.

Mayor Ackley said the City still needs to figure out where their portion of the money is coming from. She asked if council makes a motion tonight, she would ask that council agree to the proposed budget contingent upon everything going out to bid and if it does not go out for bid the City reserves the right to refuse and not participate until that is done.

City Attorney Vanerian said Council can make a motion subject to conditions that the trailway contracts go out to bid. He said technically if that is part of the council's motion and it was not satisfied then the proposed budget would fail with this body and the Trailway Council would have to bring it back before this council for approval.

Council Member Lublin asked the City Manager where he sees this going. City Manager Whitt said the purchase of the trail was off to a slow start. He said the Trailway Council was required to have a budget to begin with. He said agreed the approval of the budget should be contingent upon going out for bids. He said this body is granting Council Member Owsinek, as the Walled Lake trailway representative, the voice of council for trailway voting. He said this is now a cost to the tax payer. He said the proposed budget is just to find the administration personnel only. He said council needs to follow this through as there is no going back. He said this vote is to put together a trailway administration to obtain the grants. He said no matter what is done, the city is now responsible for perpetual maintenance of the trail. He said this cannot be shut down; the City is all in with the purchase of the trail at this time. He said each member of council needs to review the trailway documents.

City Manager Whitt said funding will be coming from the City's General Fund.

CM 02-06-16

**MOTION TO AUTHORIZE CITY TRAILWAY
REPRESENTATIVE OWSINEK TO APPROVE PROPOSED**

**TRAILWAY BUDGET NOT TO EXCEED \$38,000;
CONTINGENT UPON ALL CONTRACTS BEING PUT OUT FOR
BID PROPOSALS AND IF NOT SATISFIED THE
CITY RESERVES THE RIGHT TO WITHHOLD FUNDS**

Motion by Lublin, seconded by Robertson, CARRIED UNANIMOUSLY: To authorize City Trailway Representative Owsinek to approve proposed Trailway budget not to exceed \$38,000; contingent upon all contracts being put out for bid proposals and if not satisfied the city reserves the right to withhold funds.

CITY MANAGER'S REPORT:

1. Departmental / Divisional Statistical Reports

- a. Police**
- b. Fire**
- c. Code Enforcement**
- d. Finance**

- **Warrant Report #2-2016**
- **December 2015 Executive Summary**
- **December 2015 Revenue/Expenditure Report**

**CM 02-07-16 TO RECEIVE AND FILE THE MONTHLY DEPARTMENTAL /
DIVISIONAL STATISTICAL REPORTS**

Motion by Owsinek, seconded by Robertson, CARRIED UNANIMOUSLY: To receive and file the monthly departmental / divisional statistical reports.

CORRESPONDENCE: None

ATTORNEY'S REPORT:

1. Executive Session to discuss pending Federal litigation: Bailey Xenos Holdings, LLC et al v. Walled Lake: Case No. 2:15-cv-12125-LJM-RSW

City Attorney Vanerian said he is requesting attendance of Carol Rosati, the City's insurance defense attorney, John Jackson, City planner, Tom Ryan, facilitator, and Chelsea Rodgers, Confidential Assistant to be present for this executive session.

**CM 02-08-16 REQUEST FOR EXECUTIVE SESSION TO DISCUSS PENDING
FEDERAL LITIGATION: BAILEY XENOS HOLDINGS, LLC ET
AL V. WALLED LAKE: CARE NO. 2:15-CV-12125-LJM-RSW TO
INCLUDE ATTENDANCE OF CAROL ROSATI, CITY'S
INSURANCE DEFENSE ATTORNEY, JOHN JACKSON, CITY
PLANNER, TOM RYAN, FACILITATOR, AND CHELSEA
RODGERS, CONFIDENTIAL ASSISTANT TO BE PRESENT FOR
THIS EXECUTIVE SESSION**

Motion by Robertson, seconded by Owsinek, CARRIED UNANIMOUSLY: To enter into executive session to discuss pending Federal litigation: Bailey Xenos Holdings, LLC et al v. Walled Lake: Case No. 2:15-cv-12125-LJM-RSW to include attendance of Carol Rosati, City's insurance defense attorney, John Jackson, City Planner, Tom Ryan, Facilitator, and Chelsea Rodgers, Confidential Assistant to be present for this executive session.

Roll Call Vote:

Yes: (7) Ackley, Ambrose, Helke, Loch, Lublin, Owsinek, Robertson
No: (0)
Absent: (0)
Abstain: (0)

(7-0) MOTION CARRIED

2. Executive Session to discuss pending labor dispute and personnel issue

CM 02-09-16 REQUEST FOR EXECUTIVE SESSION TO DISCUSS PENDING LABOR DISPUTE AND PERSONNEL ISSUE

City Manager Whitt said there was a Fire Department arbitration scheduled for February 26th however, the union has accepted the disciplinary recommendation and that issue was resolved. He said however, there is a second grievance that has since been filed regarding layoffs.

Motion by Owsinek, seconded by Robertson, CARRIED UNANIMOUSLY: To enter into executive session to discuss pending labor dispute and personnel issue.

Roll Call Vote:

Yes: (7) Ackley, Ambrose, Helke, Loch, Lublin, Owsinek, Robertson
No: (0)
Absent: (0)
Abstain: (0)

(7-0) MOTION CARRIED

UNFINISHED BUSINESS:

1. Proposal for Water Reliability Study

Ms. Rodgers said this is the last remaining component of the water and sewer rate study that began last year. She said the monthly line fees did not increase with the water rate increase. She said this study will also include an asset management plan quote.

CM 02-10-16 MOTION TO APPROVE BOSS ENGINEERING'S WATER RELIABILITY STUDY PROPOSAL

Motion by Owsinek, seconded by Loch, CARRIED UNANIMOUSLY: To approve Boss Engineering Water Reliability Study Proposal.

NEW BUSINESS:

1. Proposed Resolution 2016-06 A Resolution of Findings Regarding Denial of East Bay Village Planned Unit Development (PUD) amendment

City Attorney Vanerian said this is a proposed resolution of findings regarding East Bay Village Association PUD amendment denial. He said East Bay Village Association made a presentation at the last council meeting. He said this resolution provides findings in support of the action taken by council at the last meeting. He said the approval criteria are outlined in tonight's resolution. He said the resolution does read sixteen (16) boat slips, he said council can still approve subject to the number of boat slips being correctly stated in the resolution.

Council Member Robertson said the resolution clears up the question of a marina and the storage of boats. He said this should be passed for further clarity

CM 02-11-16 MOTION TO APPROVE RESOLUTION 2016-06 A RESOLUTION OF FINDINGS REGARDING DENIAL OF EAST BAY VILLAGE PUD AMENDMENT WITH THE NUMBER OF BOATS SLIPS TO BE CORRECTED

Motion by Robertson, seconded by Owsinek, CARRIED UNANIMOUSLY: To approve Resolution 2016-06 a resolution of findings regarding denial of East Bay Village PUD amendment with the number of boats slips to be corrected.

2. Proposed Resolution 2016-07 A Resolution Appointing a "City of Walled Lake Street Administrator"

Ms. Rodgers said this resolution is a formality for the paperwork to be submitted appropriately.

CM 02-12-16 MOTION TO APPROVE RESOLUTION 2016-07 APPOINTING CHELSEA RODGERS AS STREET ADMINISTRATOR FOR THE CITY OF WALLED LAKE

Motion by Owsinek, seconded by Loch, CARRIED UNANIMOUSLY: To approve Resolution 2016-07 Appointing Chelsea Rodgers as the Street Administrator for the City of Walled Lake.

3. Proposed Resolution 2016-08 A Resolution Providing for Approval of a Charitable Gaming License Application for the Walled Lake Area Alano Club (WLAAC)

City Manager Whitt said the City will continue to due diligence in reviewing these sites and application requests. He said the State requires the local governing body pass a resolution.

CM 02-13-16 MOTION TO APPROVE RESOLUTION 2016-08 PROVIDING FOR APPROVAL OF A CHARITABLE GAMING LICENSE

**APPLICATION FOR THE WALLED LAKE AREA ALANO CLUB
(WLAAC)**

Motion by Ambrose, seconded by Lublin, CARRIED UNANIMOUSLY: To motion to approve Resolution 2016-08 providing for approval of a charitable gaming license application for the Walled Lake Area Alano Club (WLAAC).

4. Proposed Resolution 2016-09 Budget Amendment

Council Member Loch said she attended the recent Parks and Recreation Commission meeting and they discussed the need for new event signs.

**CM 02-14-16 MOTION TO APPROVE RESOLUTION 2016-09 BUDGET
AMENDMENT**

Motion by Lublin, seconded by Helke, CARRIED UNANIMOUSLY: To approve Resolution 2016-09 Budget Amendment.

AUDIENCE PARTICIPATION: None

COUNCIL COMMENTS:

Council Member Lublin said there was a library board meeting last month but he was not well enough to attend. He will be at the next one.

Mayor Pro Tem Ambrose said he has received several questions about the structure at the corner of E. Walled Lake Drive and Pontiac Trail. He asked if the City has any ordinances in place that provide a time limit for this type of clean up. City Manager Whitt said the cleanup is a great concern. He said the Code Enforcement Officer is reviewing the area daily. He said it is a priority for the cleanup. He said there are internal issues with the owners of the site that are being worked through as well.

Council recessed 8:20 p.m.

Council entered into executive session at 8:34 p.m.

Council rose from executive session at 10:21 p.m.

Meeting adjourned at 10:22 p.m.

Jennifer Stuart, Deputy Clerk

Linda S. Ackley, Mayor



**CITY OF WALLED LAKE
SPECIAL COUNCIL MEETING
SATURDAY, FEBRUARY 20, 2016
9:30 A.M.**

The Meeting was called to order at 9:48 a.m. by Mayor Pro Tem Ambrose.

ROLL CALL: Mayor Ackley, Mayor Pro Tem Ambrose, Council Member Helke, Council Member Loch, Council Member Lublin, Council Member Owsinek, Council Member Robertson

ABSENT:

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: City Manager Whitt, Police Chief Shakinias, Fire Chief Coomer, Finance Director Coogan, and Deputy Clerk Stuart

AUDIENCE PARTICIPATION: None

NEW BUSINESS:

**1. Proposed Resolution 2016-10 A Resolution for the April 1, 2016 – March 1, 2017
Health Care Package**

Finance Director Coogan said the City's health insurance package is up for renewal. She said it would be a renewal for the entire existing plan for full time employees and she is requesting Council allow retirees to participate on the City's plans for this next plan year. She said in 2011, the State of Michigan adopted Public Act 152 was put in place directing municipalities to reduce healthcare costs. One of the methods allowed under PA 152 is to have a ceiling on the premium cost that the employer can pay per employee aka "hard cap". Walled Lake uses the hard cap method for compliance with the act. Anything over the hard cap must be paid by the employee. She said last year the City remained under the hard cap. She said this year it will be different; the annual health care premium increased by 7.5% however the State of Michigan only raised the "hard cap" amounts by 2.5%. She said employees may have to contribute a pretax amount of \$59.39 each per pay period.

City Manager Whitt said the renewal may be approved by motion it does not have to be by resolution, it is Council's discretion.

**CM 02-15-16 MOTION TO APPROVE RENEWAL OF EXISTING HEALTH
CARE PACKAGE BEGINNING APRIL 1, 2016 – MARCH 1, 2017**

Motion by Robertson, seconded by Ambrose, CARRIED UNANIMOUSLY: To approve renewal of existing health care package beginning April 1, 2016 through March 1, 2017.

2. Budget Work Session I

Finance Director Coogan provided a financial explanation of the City finances beginning from 2012. In summary the City reduced its operational structural deficit and is now operating within its means. However the large debt burden incurred by previous administrations and the looming capital expenditures will put an ongoing and unsustainable drain on the General Fund.

The City took a number of steps to reduce the structural deficit: a 52% reduction in the staff workforce from 48 fulltime to 23 budgeted fulltime employees; utilized road grant funding to complete major repairs and improvements; re-enrolled in the Federal Drug Forfeiture program generating over \$1M in revenue.

She said the staff downsizing reduced personnel expenditures by \$1 million dollars a year, helped in part by recent union concessions. She said current employees have borne the brunt of what happened previously. She said there was an increase in number of worked hours, reduced vacation, sick time and pension benefits. She said the benefit reorganization also required employees to contribute more for what they are getting in their retirement plan.

She said there has also been significant staff restructuring of the city departments to a design with a small core of full-time supplemented by part time staff. She explained currently that the Fire Department is being restructured in a manner similar to the Police Department. The Fire Department is looking to restructure from 5 full time employees to 3. She said Public Safety Department has an annual budget of \$2,600,000. \$600,000 of that budget is funded by the recent approval of the five year Public Safety Millage passed in August 2014.

She discussed the City's Capital Improvement Plan. She said under previous administrations capital purchases or large scale projects were done with a lot of external financing which effectively increases the cost of the purchase. These external financings were done for items costing under \$1M. The current administration has opted to forego external financing for items less than \$1M in favor of a strategic use of reserves. She said by 2018 there will be three large fire department equipment pieces that will be on their last year of use and new ones will need to be purchased. She said the proposed purchase price for these items is \$988,000.

Fire Chief Coomer explained the history of the vehicles for the department how and what they are used for. Council requested a Cost Benefit Analysis report on the Ambulance.

Finance Director Coogan provided a Pavement Evaluation Report from Boss Engineering which reviews City roads and rates them between poor, fair and good. She said the report shows a number of the City's roads are in poor condition. To perform all needed repairs would cost over \$2M. She said in 2009 the City did a sizable amount of road improvements and financed it 100% without receiving any contribution from the property owners. Now, the debt service payments use almost all the expendable money in the Roads Funds. She said the city receives a portion of the gas tax revenue and there are strict guidelines on how it is to be used between Local and Major City Roads.

She said retiree health care continues to be a drain on City reserves. The promises were never fully funded and the plan is now out of money which means the General Fund will need to contribute more than \$150,000 per year which is not sustainable and will need to be reviewed. The retiree healthcare is a \$2.1 million liability on the City's books.

Meeting adjourned at 11:50 a.m.

Jennifer Stuart, Deputy Clerk

Linda S. Ackley, Mayor

**Trailway Director
Position Description**

Commerce, Walled Lake & Wixom Trailway Management Council

Summary

The primary responsibility of the Director of the Commerce, Walled Lake & Wixom Trailway Management Council (Council) is to provide consulting and administrative support to the Council as it operates, maintains, and improves the Michigan Airline Trail. The Director will arrange monthly meetings of the Council on the third Wednesday of each month and develop and circulate an agenda listing all items necessary for Council discussion or action.

Essential Duties and Responsibilities include the following items. Other duties may be assigned.

- Record all revenue and expenditures and provide monthly reports to the Council or at other times as directed.
- In accordance with Michigan's Open Meetings Act, post appropriate notices of Council meetings.
- Prepare an agenda for each meeting, along with the warrants and financial reports.
- Keep Council informed of the progress on all matters related to operation, maintenance and improvement of the Michigan Airline Trail and matters related to Trailway operations within the State of Michigan.
- Maintain all electronic and paper files and all project records, such as change order log, RFP log, meeting minutes, personal logs, and all correspondence and revenue and expenditure reports.
- Prepare proposed project and annual budgets.
- Prepare fiscal year reports.
- Seek, and at the direction of Council, apply for and administer public and private grants for acquisition, maintenance, and improvement of the Michigan Airline Trail and related infrastructure.
- As necessary to meet Council objectives, communicate with: property owners; municipal members of the Council and their officials and staff; State, County, and Regional governmental entities and their officials and staff; and private organizations.
- Work with the Council's attorney to finalize the purchase of property from Michigan Airline Railway, negotiate contracts on behalf of the Council, and address legal matters as they arise.
- With approval of the Council, proceed with Requests for Proposals for operation, maintenance and improvement of the Michigan Airline Trail.
- Distribute invoices to each member community for their portion of Trailway costs and expenses.

Desired Minimum Qualifications

- High School diploma or equivalent
- Associates Degree preferred
- 3 to 5 years construction industry experience required.
- Proficient in Microsoft Windows, Word, Excel, PowerPoint
- Excellent written communication and presentation skills
- Interpersonal relationship skills
- Positive attitude
- Highly organized with attention to detail
- Punctual and accountable
- Able to multi-task and work on a variety of projects and various stages of completion

Legal Status of Relationship

The Director will be considered an independent contractor and will be required to execute a contract detailing the relationship as such. Under no circumstances will the Director be asked to undertake duties in a manner indicative of an employer/employee relationship. No benefits will be paid and no work directives (beyond required outcomes) will be provided.

Compensation

The Director will account for all time spent on Council activities and provide the Council with a monthly billing outlining the services provided, the date and time the services were provided, the amount of time spent on providing the services, and any costs incurred. The Director will be paid \$_____ per hour for services rendered and approved costs incurred will be reimbursed.

Ernest F. (Fred) Dore

2173 Pleasant Dr.
Commerce, MI 48390

248 302-5823
fdore45@aol.com

CAREER SUMMARY and OBJECTIVE

I have many years of engineering and community involvement experience in a wide variety of positions and tasks. The engineering experience includes over 30 years in the automotive industry devoted to powertrain research, development testing and engineering management.

Community, regional and statewide involvement to improve outdoor recreational trail opportunities and bicycle safety have been an important volunteer effort for me over the last 25 years.

My objective is a professional endeavor, which utilizes the pragmatism of my engineering knowledge, advocacy experience, interpersonal skill and management expertise.

COMMUNITY, REGIONAL AND STATEWIDE ADVOCACY

- Founded the Non-Motorized Advisory Committee in Farmington Hills, MI, the first such local committee in SE Michigan.
- Served as the Non-Motorized representative on the Governor's Task Force for review of Michigan Act 51.
- Bicycle safety and use advisor for the development of the Huron Valley Trail in SW Oakland County.
- Founder of the local bicycle club in SW Oakland County, Working Wheelers Cycling Club.
- Founder of the Tour-de-Lakes bicycle tour in SW Oakland County.
- Tour Director for the League of Michigan Bicyclists, Michigan's Upper Peninsula Tour, "the MUP".
- League of American Bicyclists; League Certified Instructor of bicycle safety education and skill development, LCI # 1996.

PERSONAL AND PROFESSIONAL SKILLS

- Extensive technical report writing and presentation experience through many years of engineering and engineering management assignments and tasks.
- Superb letter writing and presentation of advocacy recommendations before community, regional, and state agencies, groups and boards; i.e. Road Commission for Oakland County, Michigan DNR Trust Fund Board, etc.
- Toured extensively via bicycle as a supported and self-contained tourist in Michigan and out of state.
- Proficient in the use of many computer skills, programs and capabilities; i.e. word-processing, spreadsheet, power point, mapping, data base, Internet activity and computer aided design.
- Has completed construction and extensive renovation projects on personal residence and rental properties; including plumbing, electrical, masonry & carpentry.

EDUCATION

- Bachelor of Science; Mechanical Engineering; Missouri University of Science & Technology, Rolla, Missouri

1969

MEMBERSHIPS

- Michigan Society of Professional Engineers 1975
- Registered Professional Engineer in Michigan 1975
- League of Michigan Bicyclists, Board of Directors 1997
- League of American Bicyclists
- Adventure Cycling Association
- Michigan Trails and Greenways Alliance
- Michigan Mountain Bike Association

PROFESSIONAL ENGINEERING EXPERIENCE

- Ford Motor Co., Dearborn, MI 1971-2002**
 - Engine & Transmission Research 1993-2002
 - Supervisor, Test Engineering 1980-1993
 - Engineering Supervision
 - Testing Laboratory Renovation and Upgrade
 - Development of requirements for testing facilities
 - Creation of "Scope of Work"
 - New Laboratory design and implementation
 - Engine Dynamometer Testing
 - Vehicle Testing
 - Laboratory Supervision
 - Vehicle & Engine Proto-type build
 - Metrology Laboratory
 - Component Testing Laboratory
 - Principal Research Engineer and Research Engineer 1971-1980
 - Engineering support for Engine and Component Research Laboratories
 - Engine Dynamometer control and calibration
 - Computer based data acquisition systems
 - Fuel and air flow measurement and conditioning systems
 - Correlation with Ford World-wide testing laboratories
 - Gas Turbine engine research; low emission combustion systems
 - Stirling Alternate engine research
- Pratt & Whitney Aircraft Co., W. Palm Beach, FL 1969-1971**
 - Operations Engineer 1969-1971
 - Turbine and Rocket engine components test facilities engineering



Commerce
Township
E-Mail

Tom Zoner <tzoner@commercetwp.com>

Re: Trail Director/Manager position

1 message

John Hensler <mrhensler@gmail.com>

Thu, Feb 11, 2016 at 1:27 PM

To: Tom Zoner <tzoner@commercetwp.com>

Hi Tom:

Consider this my "cover letter;" if you would like a more formal document, just let me know and I can prepare one for you.

I'm applying for the contractual part-time position of Trail Manager for the Michigan Airline/Commerce-Walled Lake-Wixom Trailway.

I'm a trails guy; I am currently the Vice President of the Friends of the Clinton River Trail, the trail that is just "two trails east" from your trail along the same historic railbed — the very same railbed that will form a large part of Route 1 of the Great Lake to Lake Trail, which will eventually stretch from Port Huron to South Haven.

I've been with the FCRT group for just over ten years, and also serve as their de-facto Marketing Director. I'm responsible for the newsletter (our most recent one from last year is attached), as well as our website and other assorted brochures, business cards, t-shirts, etc. I have participated in many local and statewide trail planning sessions and feel that I know the right people (Nancy Krupiarz, Todd Scott, Kristen Wiltfang with Oakland County Planning) that will be helpful in making the new trail a success.

I also have some experience in working with the Clinton River Trail Alliance, which is the main advisory group – comprised of city government reps from the five cities that the CRT passes through – that operates via a memorandum of understanding to support, develop and promote the trail. Sounds like a similar arrangement will be needed with the Parks & Rec representatives for Commerce, Walled Lake and Wixom.

Crucial to the development of a trail is public buy-in. I will work with local property and business owners to develop a communication strategy that will allow interested parties to discover information on the new trail (via website and press releases to start). I would hope that some of those key interested individuals would be open to the formation of a Friends group like we have on the CRT. Finding people with "trail passion" is a great thing; these people often come from all walks of life as a trail has many users. I want to help the locals feel like they have ownership and pride in their trail, as well as celebrate that it is one of the last links in a stretch of trail that will span from Kensington to Stony Creek Metroparks (and beyond).

I am also the Southeast Michigan rep for Michigan Trails Magazine, which is an annual directory of all the rail-trails in Michigan. Those of us who work on the magazine can't wait to include the Airline trail in the publication.

I'm a marketing communications professional and currently work in multimedia for a few Automotive industry suppliers, but trails are my passion and that's why I feel that I would be a strong candidate for the position. The only real weakness that I see from the job description is that I don't have 3-5 years in construction industry experience. However, I do have experience in understanding how a trail is constructed and the unique challenges involved with trails and making sure AASHTO and state guidelines are followed and met.

I could go on about the successes and lessons learned in the development of the Clinton River Trail, but don't want to bury you in data right now.

I would appreciate the opportunity to discuss the position in greater detail with you at your convenience.

Regards,
John Hensler
248.506.0942

On Feb 9, 2016, at 11:21 AM, Tom Zoner <tzoner@commercetwp.com> wrote:

Hi John, attached is our JD. This is going to be a contractual agreement position and its wage will be negotiable. Any other questions feel free to contact me. Tom Zoner

On Tue, Feb 9, 2016 at 9:29 AM, John Hensler <mrhensler@gmail.com> wrote:

Hi Mr. Zoner:

My name is John Hensler; I'm writing today to ask if you could forward a copy of the detailed job description of the Trail Director/Manager for the Commerce/Walled Lake/Wixom trail project.

I have about 10 years of experience with the Clinton River Trail (I'm the VP of their Friends group) and that, along with my "day job" as a marketing communications specialist would, in my mind at least, make me a strong candidate for the Trail Manager.

I look forward to your response.

Have a great day!

John Hensler
[248.506.0942](tel:248.506.0942)

--
Be good to your neighbor, the only other choice is to move

<7-8-2015 2015-06-30 Description of Director Duties.docx>

2 attachments

 **JWH_resume.pdf**
67K

 **Trailways May2015.pdf**
1933K

John Hensler

Experience

2003-present

Principal

Sunken Anchor Media, Royal Oak, MI

Assignments include video and presentation production, including conceptual writing and storyboarding, shooting video, offline editing and animation/effects work; formatting of video for a variety of sources including online/web; development and execution of integrated marketing communications plans, custom publication design, layout and production, Social Media strategy and execution; web site design, layout and programming; branding projects, and event management.

2012-present

Adjunct Professor

Antioch University New England, Keene, NH

Teach the masters-level course *Environmental Communication in the Digital Age*

The course is a wide-ranging survey and critique of communication tactics, plus development of skills and plans for optimizing message and education to various parties and stakeholders.

2004-present

Vice President, Board Member

Friends of the Clinton River Trail, Rochester, MI

Member of volunteer group advocating for development and better use of a Rail-Trail in central Oakland County, MI. Responsibilities include development and maintaining of website, annual publications including newsletter, brochures, etc., development of "Look and Feel" from plan formation through grant development to fabrication and installation of trail amenities. General marketing communications assignments as needed.

1991-2002

Account Manager/ Senior Project Manager

TRIO Communications, Inc. Ferndale/Clarkston/Flint, MI

Specific experience includes: strategic marketing planning and development; advertising strategy, brand identity and positioning; integrated marketing communications planning (internal and external); public relations planning and execution; interactive marketing; corporate relations planning and development; and show/event/meeting planning and production.

- Array of clients: Fortune 500 and other companies, traditional and nonprofit
- Integral member of Electric Car marketing team for GM
- Coordinated Headquarters and PR operations for Sunrayce in 1997 and 1999
- Responsible for over \$500,000 in new business from 1999-2002

Education

Environmental Education and Communication, University of Michigan

School of Natural Resources and Environment, 1991 (Master's degree coursework finished, but Master's practicum was not completed)

* B.A., English and Communication composite, Hope College, Holland, MI, 1985

5045 Mansfield Ave., #305
Royal Oak, MI 48073
248.506.0942
john@sunkenanchor.com

**Software
Specialties**

Final Cut Studio —Final Cut Pro, Motion, DVD Studio Pro
PowerPoint (all MS Office applications, both Windows and Mac versions)
Keynote
Illustrator
AfterEffects
Photoshop
InDesign
Dreamweaver

Personal

Board Member & VP—*Friends of the Clinton River Trail*, cyclist, sports fan, movie geek.

References on request

KATHLEEN JACKSON

599 Tower Ridge Court, Milford, MI, 48381 | 248-568-5505 | jacksonk0304@gmail.com

SKILLS

Planning Department Director; coordinated consultants (i.e. engineers, building trades, traffic engineers, attorneys, Road Commission), staff, and County Agencies. Served as Downtown Development Director for the redevelopment of 330 acres of land for mixed use development. Administrator of Rails to Trails program in a coordinated effort between Commerce, Wixom and Walled Lake.

Management

- Ability to manage multiple projects successfully. Organize large numbers of various professionals to work together, follow time lines, arbitrate disputes and effectively communicate end goals.
- Prepare bids, negotiate contracts and staff. Troubleshooting projects to ensure timelines are followed and budget is adhered to. .

Consensus Building

- When working with various elected and appointed officials as well as various State, Federal and County groups I excelled at coordinating programs that were achievable, able to be financed and completed with the support of many diverse groups. Being proactive in my relations with possible antagonistic group always produced better results.

Public Relations

- Persuasive write and speaker who communicates effectively with target audience. Diplomatic and tactful in verbal and written communications. Responsible for press releases and speech writing for Township Supervisor

EXPERIENCE

1998-2015

Planning Consultant, Commerce Township

- Responsible for overseeing all aspect of Planning Activities in the Township. Managed Department and consultants. Responsible for reports for site plans, Planning Department updates and presentations of those reports to the Planning Commission, Township Board and Zoning Board of Appeals. Coordinated education programs for Commissioners. Prepared annual budget and report reflecting activities of the Department for the prior 12 months.
- Review and report of proposed legislation at the State and Federal level that impacted the Planning function of the Township.
- Economic Development research and participation with the Oakland County Economic Development Group and Michigan Economic Development Corporation. Preparation of action plans to assist the Township's economic viability.
- Initiated annual Planning Department Report, which set goals for the upcoming year, evaluation of previous years' goals and setting long range planning goals.
- Evaluated transportation programs between the Township and Road Commission for Oakland County. Lialson with Township Supervisor regarding traffic ad road improvements ad advised Township Board of such Issues.

Journal of Environmental & Development, 14(1), 1-12. doi:10.1177/1070496504264004
 Journal of Environmental & Development, 14(1), 1-12. doi:10.1177/1070496504264004
 Journal of Environmental & Development, 14(1), 1-12. doi:10.1177/1070496504264004
 Journal of Environmental & Development, 14(1), 1-12. doi:10.1177/1070496504264004

2008-2015

Administrator, Commerce, Walled Lake and Wixom Trail way Management Council

- Served as administrator for an inter-governmental group for the acquisition of 5.5 miles of railroad right of way for a multi-purpose trail, traversing all 3 communities.
- Managed environmental engineers with respect to environmental reports (baseline thru Phase 2). Worked with various trades and attorneys regarding remediation and land purchase.
- Contract negotiations and project management as well as grant writing. Presentation to State Department of Natural Resources Trust Fund to garner positive support. Organized public participation meetings and coordinated with consultant for a master plan for the trail way.
- Prepared annual budget

1990-1998

Planner, City of Birmingham

- Responsible for preparation and presentation of design reviews and site plan reviews for Planning Board and Historic District and Design Review Commission.
- Liaison to Chamber of Commerce.
- Prepared monthly report regarding tenant retention for the Downtown District.
- Coordination with Building Department for compliance of approved projects.
- Prepared Historic District Study, held public participation meetings for the adoption of the Bates Street Historic District.

1987-1990

Planner, City of Hazel Park

- Responsible for acquisition and redevelopment of residential and commercial properties for development of an industrial park.
- Conduct development reviews of a variety of projects
- Assist in the preparation of Community Plans, Zoning Ordinance Amendments and Design Guidelines.

EDUCATION

1984-1987

Bachelor of Science , Urban Planning, *Michigan State University*



Commerce
Township
E-Mail

Tom Zoner <tzoner@commercetwp.com>

Re: Trailway job

1 message

grant.putman@comcast.net <grant.putman@comcast.net>
To: Tom Zoner <tzoner@commercetwp.com>

Tue, Feb 9, 2016 at 3:13 PM

Mr. Zoner,

Thanks for the reply. I am an independent consultant contractor and a resident of Wixom. I am assuming that you are looking for someone to coordinate and oversee the pathway project. I worked for many years for Elopak, Inc., a packaging company. As a project manager I oversaw production line installations in the U.S., Mexico, Canada, and Germany. These projects costs ranged from a few hundred thousand dollars to over 2 million dollars. I was successfully responsible for scheduling, inside and outside vendors, installation teams, cost control, startup and delivery to sign off. And, of course, problem solving. I think that my work history have given me the tools that can be used for the pathway project. I am not involved with any road way construction company. That is a benefit as I am not beholdng to any future vendors. As for salary, I am currently bidding a future project at \$75/hour. This amount is negotiable.

Thank you for your time and consideration.

Regards,

Grant Putman

grant.putman@comcast.net
248-797-1476

From: "Tom Zoner" <tzoner@commercetwp.com>
To: "grant putman" <grant.putman@comcast.net>
Sent: Monday, February 8, 2016 8:32:23 AM
Subject: Re: Trailway job

This will be a contractual position, not a employee. The wage is negotiable. Any question, just ask Grant. Tom Zoner

On Thu, Feb 4, 2016 at 5:45 PM, <grant.putman@comcast.net> wrote:

Mr. Zoner,

I am interested in more information concerning the trailway manager posting. I am not a contractor, but I have many years of project management experience in the manufacturing industry. Attached is my resume.

Thanks for your time,

Grant Putman

grant.putman@comcast.net
2955 Pheasant run east
Wixom, Mi 48393
248-797-1476

Grant G. Putman

Education Michigan State University E. Lansing, Mi.
B. S. Packaging Engineering

Professional experience -2015 Lyon Oaks Golf Course Wixom, Mi.
Pro Shop Operations
- Inside sales, cashier. Course ranger and starter. Part-time

- 2012 Elopak, Inc. New Hudson, Mi.
Manager, Systems Integrity

- Starting '06, R&E Tech. Manager focusing on filling machine performance in relationship to cartons and caps. Created training programs for designers and mechanics.
- Project Management and Technical support to paperboard packaging manufacturing plants in Montreal, Can. and Torreon, Mexico. Develop and implement 2 to 6 million dollar per year capital equipment budget. Develop and implement manufacturing procedures. Install and modify total package manufacturing lines. Coordinate with Marketing to produce customer required products. Product: Gable top paperboard packaging.
- Filling machine sales (1 year). Control of international filling machine supplier.
- Plant Manager (4 years). Carton converting plant in Wixom, Mi.
- Supervisor, Manuals group (2 years). Produced machine manuals for filling machines.
- Supervisor, Methods group (2 years). Liaison between engineering and filling machine production.
- Supervisor, carton research

1978 – 1979 Arvco Container Corp. Kalamazoo, Mi.
Corrugated package designer

1976-1978 International Paper Co. Tuxedo Park, N.Y.
Corporate package design and testing.

Objective Obtain new part time or full time employment in the manufacturing industry using as much of my previous experience as possible.

Commerce-Walled Lake-Wixom Trailway

Director interviews

John Hensler:

His first choice for trail materials is asphalt paving. Secon choice is crushed limestone. Presently volunteers his time to trails. For this job 20 hours per week will be needed to do the necessary groundwork. Was informed that this was a one year contract. He would be ok with \$ 20.00 hour. Will be a 1099 position with applicant providing his own liability insurance. Currently interfaces with Kristin Wiltfang at the County. Has multiple contacts with other trail folks/enthusiast/operators.

Kathleen Jackson:

Has held this trail director position. Figures 10 to 20 hours per week would be required to go forward. Hourly rate to be \$50.00.

Ernest F. Dore:

Mechanical engineer background. Trail enthusiast and Commerce Twp. Resident. Hourly rate \$ 30.00 to 50.00. Seemed to indicate roughly 20 hours.

Grant Putman:

Worked as project manager in the industrial packaging arena. Non – specific on hours or hourly rate.

Kathleen Okray:

Worked in communication field. This would be entirely new area of endeavor.



Monthly Report

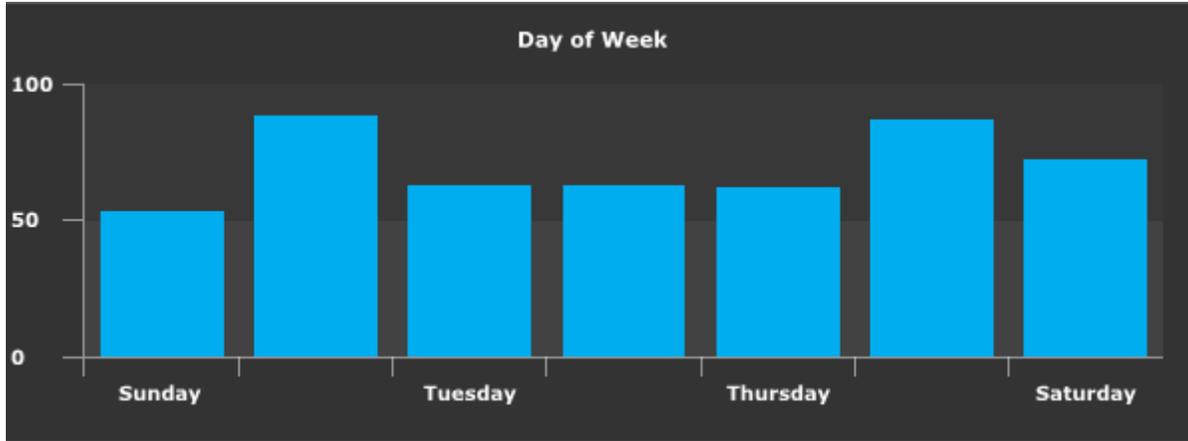
Department of Public Safety • Police Division
1499 East West Maple Road • Walled Lake, Michigan 48390 • (248) 624-3120

To: L. Dennis Whitt, City Manager
From: Paul Shakinas, Police Chief
Re: February 2016 Month End Report
Date: March 8, 2016

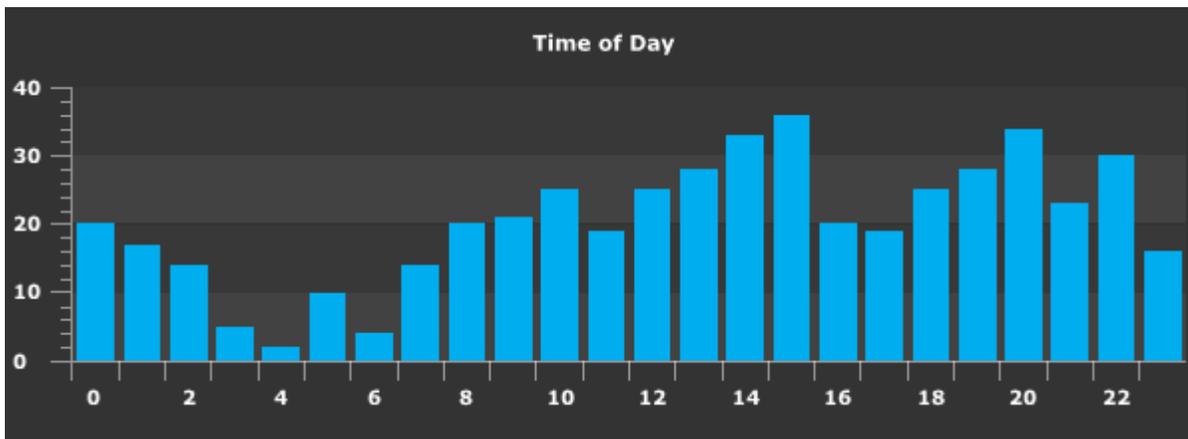
Attached you will find a report of activities as they relate to the Walled Lake Police Department for the month of February 2016.

- Sergeant Delgreco began attending Eastern Michigan University's Police School of Staff and Command. The course is 9 weeks of management and leadership training that will count toward continuing education credits.
- Officer Kolke attended Commercial Motor Vehicle (CMV) inspection training at Brownstown Police Department.
- Sergeant Delgreco attended management rights training at Northville Police Department.
- We currently have 3 police candidates in background for employment with the department. If they successfully complete that they go for a physical and psychological exam then finally an interview with the City Manager.
- We had 11 cases assigned to the Detective along with his previous cases. He arraigned 4 prisoners at district court and handled his normal Tuesday caseload at 52-1 district court.
- Officers investigated a Criminal Sexual Conduct (CSC) case that occurred in the City and secured a 3 count felony warrant for the suspect. He was arraigned and is awaiting trial. The case was picked up by Fox 2 news.
- Began Fingerprinting all 66 of the 52-1 District Court Staff

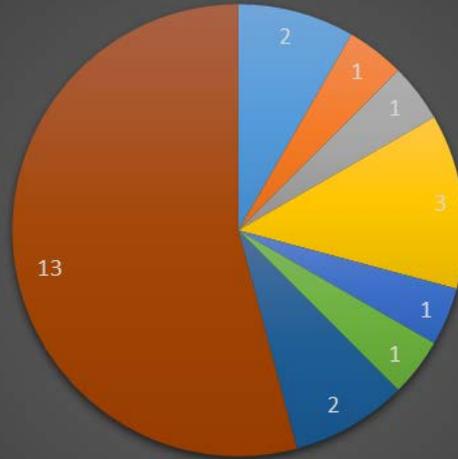
February Call Volume by day



February Call Volume by Time



February Violation Summary

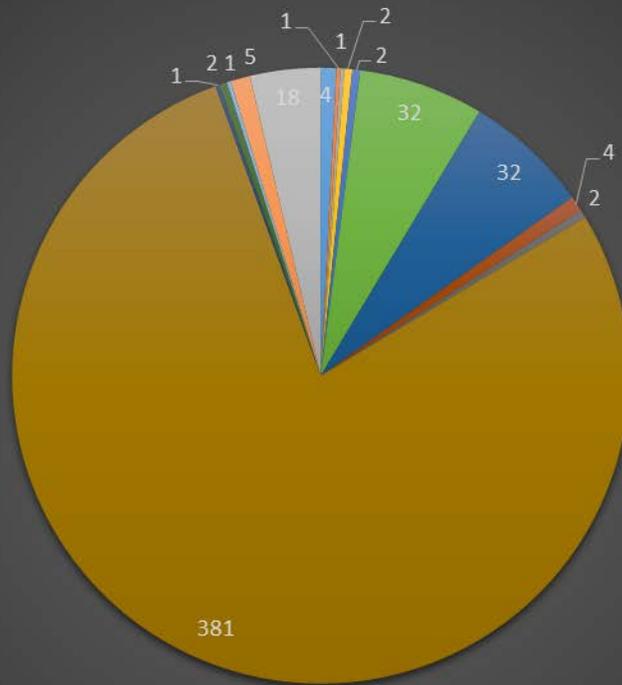


- Careless Driving
- Drove W/Suspended
- Failed to Stop/Distance
- Impeded Traffic
- No Proof/Insurance
- Parking-Handicap
- Expired Plates
- Speeding

Walled Lake Police Department Vehicle Report

Vehicle #	Mileage	Last Month	Total Miles	YTD Miles
5601	53822			
5602	38985			
5603	19973			
5604	6248			
5605	7759			
5606	69555			
5607	2739			
5608	21401			

February 2016 488 Calls for Service



- Fraud
- Assault-Simple
- OUI of Liquor/Drugs
- Larceny
- Ordinance Violations
- Alarms
- Suspicious
- Warrant Arrests
- Sex Offenses
- Other
- Burglary
- Citation
- Intimidation/Stalking
- Family Offense
- Accident

Walled Lake Fire Department Monthly Report

February 2016

March 6, 2016

TO: L. Dennis Whitt-City Manager

FROM: James Coomer- Fire Chief

RE: Summary of Fire Activities for the Month of February 2016

Attached you will find a report of activities as they relate to the Walled Lake Fire Department for the Month of February 2016.

- Fire Department restructuring plan implemented this month. Phase 1 (Immediate) consisted of eliminating two Captain's positions, filling the vacant Fire Marshal's position. Hiring additional Reserve Firefighters and utilizing existing firefighters to staff the Firehouse 24 hours a day, 7 days a week. Phase 2 (2016) consists of capital purchases for aging fire trucks. Phase 3 (2017) consist of promoting a Firefighter to the position of Sergeant and filling the vacant part-time clerk position.
- Commerce Township and Walled Lake Firefighters trained together this month in our classroom on cold weather EMS emergencies. Our second training drill for the month consisted of practical exercises, rescuing victims from a hole cut in the ice on Walled Lake.
- Probationary Firefighter Parker Hosey graduated from Farmington Hills Fire Department EMT Academy this month. He passed his National registry practical and written exam. This 300 hour program consisted of physical training (PT), classroom, ambulance and hospital clinical time. Mr. Hosey received his State of Michigan Emergency Medical Technician licenses. To maintain this licenses, EMT's are required obtain 33 continuing education credits over a 3 year period. These classes are offered as a part of our department training.
- Probationary Firefighter Ted Dearing and Trace Tretinik are currently taking an EMT course at Waterford Fire Department and are expected to graduate in April 2016.

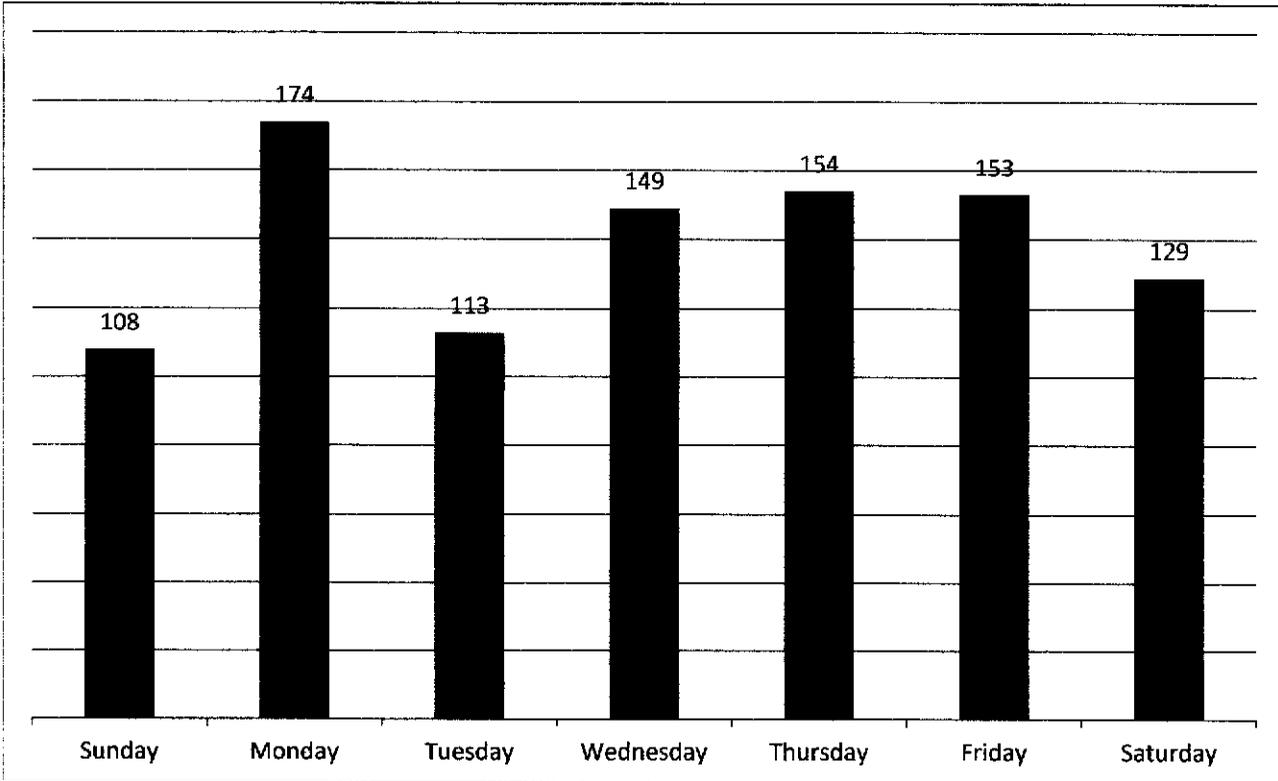
**WALLED LAKE FIRE DEPARTMENT
INCIDENT STATISTICS
FEBRUARY 2016**

Incident Type	This Month	2016	2015	2014
TOTAL INCIDENTS	84	152	896	822
Fires	3	4	38	33
Hazardous Conditions	5	12	56	51
False Calls	6	14	77	90
EMS/Rescue	50	86	485	506
Ambulance Transports	4	9	91	255
Service calls/Good intent calls	20	36	240	202

Mutual Aid Information				
Auto-Aid Given	1	1	15	18
Auto-Aid Received	0	0	5	17
Mutual Aid Given	3	10	17	21
Mutual aid received	0	1	7	5

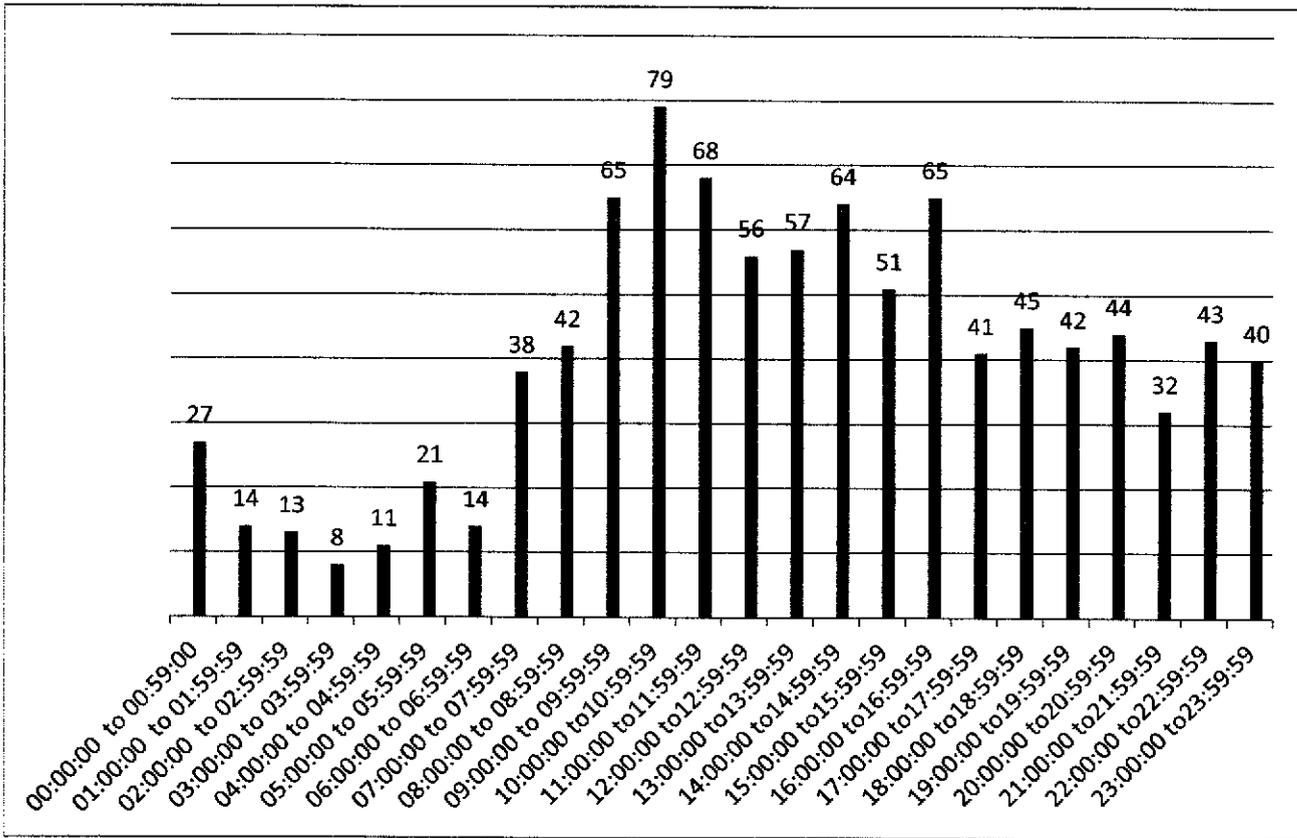
Response Time/Staff				
Average Response Time	4:30	4:18	4:50	5:01
Average Staff Per Call	3.68	3.64	3.7	4.6

Incidents by Day of Week February 2015 through February 2016 (Past 12 months)

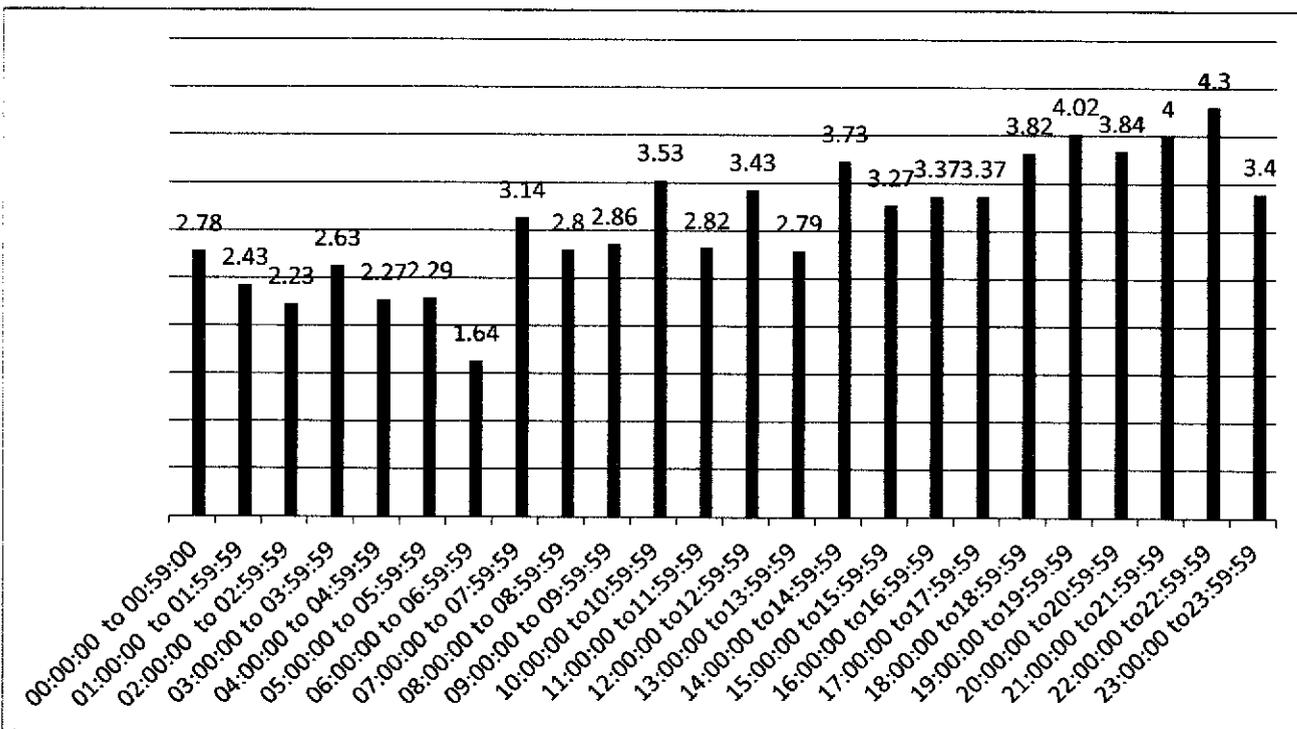


WALLED LAKE FIRE DEPARTMENT INCIDENT STATISTICS FEBRUARY 2016

Incident by Time of Day February 2015 Through February 2016 (Past 12 Months).



Average Responder by Hour of DAY February 2015 through February 2016 (Past 12 Months).



**WALLED LAKE FIRE DEPARTMENT
INCIDENT TYPE
JANUARY 2016 THROUGH FEBRUARY 2016**

TYPE OF CALL	TOTAL	PERCENT
111 - Building fire	1	0.66%
113 - Cooking fire, confined to container	1	0.66%
131 - Passenger vehicle fire	2	1.32%
Total - Fires	4	2.63%
3 - Rescue & Emergency Medical Service Incidents	1	0.66%
320 - Emergency medical service, other	1	0.66%
321 - EMS call, excluding vehicle accident with injury	77	50.66%
322 - Vehicle accident with injuries	4	2.63%
324 - Motor vehicle accident with no injuries	3	1.97%
Total - Rescue & Emergency Medical Service Incidents	86	56.58%
411 - Gasoline or other flammable liquid spill	1	0.66%
412 - Gas leak (natural gas or LPG)	4	2.63%
424 - Carbon monoxide incident	4	2.63%
444 - Power line down	3	1.97%
Total - Hazardous Conditions (No fire)	12	7.89%
500 - Service Call, other	1	0.66%
552 - Police matter	1	0.66%
553 - Public service	4	2.63%
554 - Assist invalid	12	7.89%
561 - Unauthorized burning	1	0.66%
571 - Cover assignment, standby, moveup	6	3.95%
Total - Service Call	25	16.45%
600 - Good intent call, other	6	3.95%
611 - Dispatched & cancelled en route	1	0.66%
631 - Authorized controlled burning	1	0.66%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.66%
Total - Good Intent Call	9	5.92%
700 - False alarm or false call, other	1	0.66%
7001 - False Alarm - Medical	6	3.95%
730 - System malfunction, other	2	1.32%
731 - Sprinkler activation due to malfunction	1	0.66%
733 - Smoke detector activation due to malfunction	2	1.32%
740 - Unintentional transmission of alarm, other	2	1.32%
Total - Fals Alarm & False Call	14	9.21%
9001 - Dispatch Error	2	1.32%
Total - Special Incident Type	2	1.32%
Total for Station	152	100.00%

	Walled Lake Fire Dept. Training Report	
February	Captain Jason R. Gonzalez Training Officer	2016

Training Overview

- On-site scheduled training averaged 11.3 firefighters in attendance per drill.
- 9.5 hours of Scheduled training was offered.
- Ice Rescue Training Refresher classroom & practical sessions
- 3 members attending Basic EMT

Scheduled Training

Wed 2/10 09:00 & 19:00 Ice Rescue (classroom)

Sunday 2/28 08:00 Ice Rescue Practical (on the lake)

Total training hours for February 126 HRS

**WALLED LAKE FIRE DEPARTMENT
APPARATUS AND EQUIPMENT
FEBRUARY 2016**

Apparatus	Mileage	Last Month	Total Miles	YTD Miles
Utility 1	39,726	39,544	182	555
Rescue 1	24,094	24,063	31	71
Bravo 1	36,962	36,699	263	507
Engine 23	31,149	31,054	95	241
Ladder 1	27,568	27,478	90	123

Apparatus

Engine 23 Fuel tank started to leak fuel. Holes in tank have been repaired with welds 3 years ago. Tank has been examined by two repair shops and a new tank is required.
 Engine 23 LED flood lights have been repaired under warranty.
 Winter fuel conditioner added to apparatus.

Radios

Prep radios repaired in house.

Equipment

Station air compressor general maintenance performed.
 2- Sets of turnout gear boots ordered to replace old set of boots.
 Equipment issue forms updated.
 Met with EMS supplier Zoll to demonstrate new defibrillators.
 Inventory spare Firefighter turnout gear and found necessary to order new gear.





L. DENNIS WHITT
CITY MANAGER

JOHN JACKSON
CONSULTANT PLANNER

JIM WRIGHT
CONSULTANT BUILDING
OFFICIAL

JEFF RONDEAU
CODE ENFORCEMENT

**DEPARTMENT OF
PLANNING & DEVELOPMENT**

CITY OF WALLED LAKE, MICHIGAN
1499 E. WEST MAPLE
WALLED LAKE, MI 48390
(248) 624-4847

jrondeau@walledlake.com

March 2, 2016

Ordinance Enforcement Status Report City of Walled Lake February 2016

Three HVAC contractors stopped and asked to get permits all complied.

One electric contractor installing new panel in residence stopped and now in compliance

All business owners asked on several occasions to remove snow from walks 24 hours after snow fall. Notice now on the display board in front of city hall

Apartment complex installing new furnaces, several permits required only five pulled now they are in compliance

Complaint from mechanical contractor after inspection found support beam rotted at floor. At apartment complex I revisited after it was replaced

Citation written to business owner about unlicensed cars stored in lot court case coming up

Inspected fence installed by consumers energy at gas plant

Fourteen cars unlicensed red tagged now in compliance or removed

Owner of apartment written letter and given citations for blight and unlicensed vehicles at apartment complex, finally in compliance

Citation written to person posing as a fire extinguisher repair person for solicitation

Letter sent to resident for blight conditions at residence, no response citations to follow

Contacted animal control about dog locked in house continually. waiting to hear result.

Jeffrey J. Rondeau Ordinance Enforcement Officer City of Walled lake



City of Walled Lake

March 15, 2016

GOVERNMENT WIDE EXPENDITURES

CHECK NUMBERS: 109248 - 109348

ACH PAYMENTS: February 2016

	<u>Checks</u>	<u>ACH</u>	<u>Total</u>
GENERAL FUND	42,300.59	394.78	42,695.37
MAJOR ROADS FUND	-		-
LOCAL ROADS FUND	-		-
DRUG FORFEITURE	1,282.00		1,282.00
LIBRARY FUND	4,505.68		4,505.68
DEBT SERVICE FUND	-		-
DDA FUND	6,529.91		6,529.91
TRANSPORTATION FUND	694.63		694.63
REFUSE FUND	25,477.87		25,477.87
WATER & SEWER FUND	9,523.21		9,523.21
TRUST AND AGENCY	1,899.00		1,899.00
INTERNAL SERVICE INSURANCE	3,442.76	36,393.74	39,836.50
RETIREE HEALTH CARE	3,901.18	5,667.94	9,569.12
VENDOR EXPENDITURES	99,556.83	42,456.46	142,013.29

WARRANT REPORT 3-2016

Payroll Dates: 2/25/16, 3/18/16

DEPARTMENT	TOTAL	
	OVERTIME	PAY IN LIEU
City Manager	\$ -	\$ -
Finance	\$ -	\$ -
General	\$ 212.97	\$ -
Clerk	\$ 267.92	\$ -
Transportation	\$ 129.81	\$ -
Police	\$ 1,384.41	\$ 1,200.00
Fire	\$ 7,100.36	\$ -
Public Works	\$ 2,474.98	\$ -
Library	\$ -	\$ -
	<u>\$ 11,570.45</u>	<u>\$ 1,200.00</u>
EXPENSE ALLOWANCE/REIMBURSEMENTS	\$ 5,177.55	
SALARY & WAGES	\$ 153,914.02	
PAY IN LIEU	\$ 1,200.00	
OVERTIME	\$ 11,570.45	
GROSS PAYMENTS	\$ 171,862.02	
EMPLOYER FICA	\$ 12,851.11	
EMPLOYER PENSION	\$ 26,868.55	
EMPLOYER OPEB	\$ 2,279.00	
PAYROLL EXPENSES	\$ 41,998.66	
PERSONNEL EXPENDITURES	\$ 213,860.68	
VENDOR EXPENDITURES	\$ 142,013.29	
March 15, 2016	REPORTED EXPENDITURES	\$ 355,873.97

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE
 CHECK NUMBER 109248 - 109348
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
02/19/2016	PAYAB	109250	51327	ALLIE BROTHERS INC	UNIFORMS	731-000	300	29.50
			51445		UNIFORMS	807-000	300	349.47
				CHECK PAYAB 109250 TOTAL FOR				<u>378.97</u>
02/19/2016	PAYAB	109251	420703	ANGELO'S SUPPLIES	PARTS - TRUCK 5	933-000	441	320.10
02/19/2016	PAYAB	109253*#	107433	BOSS ENGINEERING	ENGINEERING SERVICES	817-000	801	200.00
			106855		ENGINEERING SERVICES	817-000	801	200.00
			106855		ENGINEERING SERVICES	970-001	900	200.00
				CHECK PAYAB 109253 TOTAL FOR				<u>600.00</u>
02/19/2016	PAYAB	109254	053017	BRONNER'S CHRISTMAS DECOR	CHRISTMAS DECORATIONS	891-000	690	244.18
			052996		CHRISTMAS DECORATIONS	891-000	690	745.26
				CHECK PAYAB 109254 TOTAL FOR				<u>989.44</u>
02/19/2016	PAYAB	109255	21930	G.E.B. COLLISION, INC	PARTS/SUPPLIES	939-000	335	137.38
02/19/2016	PAYAB	109256	BORMTG072214	GUNTHER, RICHARD	BOARD OF REVIEW MTG JULY 2014	713-000	247	100.00
02/19/2016	PAYAB	109257	WIT020816	JAY S WITHERELL	SERVICE - C. DOWELL	829-000	335	400.00
02/19/2016	PAYAB	109258	20982	JK LOCKSMITH CO LLC	SERVICE - LOCKS	934-000	335	374.50
02/19/2016	PAYAB	109259	39512	MEGA PRINTING	PRINTING SERVICES	900-000	335	71.95
02/19/2016	PAYAB	109261*	OAK013116	OAKLAND COUNTY TREAS CASH BLD TAXES		403-003	000	2,078.88
02/19/2016	PAYAB	109262	636086-0	OFFICE CONNECTION	OFFICE SUPPLIES	727-000	218	105.57
			C 630407-0			727-000	218	(38.59)
				CHECK PAYAB 109262 TOTAL FOR				<u>66.98</u>
02/19/2016	PAYAB	109264	60970	SAFEWAY SHREDDING	SHREDDING SERVICE	829-000	218	195.00
02/26/2016	PAYAB	109268	128294	CERTIFIED OVERHEAD DOOR SERVICE	EQUIPMENT PARTS	933-000	300	375.00
02/26/2016	PAYAB	109269#	WAL-012616-000982	CITY OF WALLED LAKE		923-000	218	553.66
			WAL013116-002784		WATER	923-000	335	49.62
			WAL123015-002293		WATER	923-000	441	1,333.97
				CHECK PAYAB 109269 TOTAL FOR				<u>1,937.25</u>
02/26/2016	PAYAB	109272	25831	G.E.B. COLLISION, INC	SERVICE	939-000		

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 CHECK NUMBER 109248 - 109348
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
02/26/2016	PAYAB	109275*#	721143-00	MADISON ELECTRIC COMPANY	DPW BLD LIGHTS	934-000	441	186.27
			102615CR		SOFTWARE ERROR APPLIED CREDIT 2X	933-000	448	157.88
			7924315-80		WELCOM SIGN LIGHTS	921-000	732	8.08
				CHECK PAYAB 109275 TOTAL FOR				352.23
02/26/2016	PAYAB	109276*#	1203765	MADISON NATIONAL LIFE INSURAN	INSURANCE - MARCH, 2016	718-000	300	328.00
			1203765		INSURANCE - MARCH, 2016	718-000	300	27.49
				CHECK PAYAB 109276 TOTAL FOR				355.49
02/26/2016	PAYAB	109278*#	18301309	MILLENIUM BUSINESS SYSTEMS	COPIER SERVICE	727-000	218	87.85
			18154621		COPIER SERVICE	727-000	218	53.62
				CHECK PAYAB 109278 TOTAL FOR				141.47
02/26/2016	PAYAB	109279	958953521-167	NEXTEL SPRINT	PHONE SERVICE	920-000	300	205.06
03/04/2016	PAYAB	109281*#	17504	ALLIANCE WINDOW CLEANING	WINDOW CLEANING	934-000	218	150.00
03/04/2016	PAYAB	109283*#	857286336-021216	AT&T LONG DISTANCE	LONG DISTANCE	920-000	218	64.62
			857286336-021216		LONG DISTANCE	920-000	253	17.23
			857286336-021216		LONG DISTANCE	920-000	253	0.02
			857286336-021216		LONG DISTANCE	920-000	300	43.08
			857286336-021216		LONG DISTANCE	920-000	335	12.92
			857286336-021216		LONG DISTANCE	920-000	371	64.62
			857286336-021216		LONG DISTANCE	920-000	441	21.54
				CHECK PAYAB 109283 TOTAL FOR				224.03
03/04/2016	PAYAB	109289	201271022498	CONSUMERS ENERGY	UTILITY - 01/19/16 - 02/13/16	922-000	218	859.26
03/04/2016	PAYAB	109290	201804930458	CONSUMERS ENERGY	UTILITY - 01/19/16 - 02/13/16	922-000	335	650.06
03/04/2016	PAYAB	109291	201271022497	CONSUMERS ENERGY	UTILITY - 01/19/16 - 02/13/16	922-000	441	263.84
03/04/2016	PAYAB	109293	DTE021516-0111	DTE ENERGY	UTILITY - 01/14/16 - 02/15/16	921-000	300	833.54
03/04/2016	PAYAB	109294	DTE021516-0019	DTE ENERGY	UTILITY - 01/14/16 - 02/15/16	921-000	441	800.65
03/04/2016	PAYAB	109295	DTE021516-0285	DTE ENERGY	UTILITY - 01/14/16 - 02/15/16	921-000	335	766.43
03/04/2016	PAYAB	109296	DTE021516-0017	DTE ENERGY	UTILITY 01/14/16 - 02/15/16	921-000	218	404.06
03/04/2016	PAYAB	109297	DTE021516-0145	DTE ENERGY	UTILITY - 01/15/16 - 02/15/16	924-000		

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Fund: 101 GENERAL FUND								
03/04/2016	PAYAB	109300	DTE021516-0178	DTE ENERGY	UTILITY 12/11/15 - 02/15/16	921-000	732	33.87
03/04/2016	PAYAB	109301	DTE021516-0293	DTE ENERGY	UTILITY - 12/11/15 - 02/15/16	921-000	690	43.25
03/04/2016	PAYAB	109302	DTE021516-0129	DTE ENERGY	UTILITY - 11/11/15 - 02/15/16	921-000	690	35.64
03/04/2016	PAYAB	109306	004753400	GALLS INCORPORATED	UNIFORMS	731-000	300	221.83
03/04/2016	PAYAB	109307	327-123966 327-123818	GLENDALE AUTO SUPPLY	PARTS/SUPPLIES PARTS/SUPPLIES	728-000 939-000	441 441	1.51 9.29
				CHECK PAYAB 109307 TOTAL FOR				<u>10.80</u>
03/04/2016	PAYAB	109308	JOY021816 JOY021716	JANELL JOYCE	EASTER CANDY EASTER CANDY	892-000 892-000	690 690	206.40 218.90
				CHECK PAYAB 109308 TOTAL FOR				<u>425.30</u>
03/04/2016	PAYAB	109310	607443-0	LB OFFICE SUPPLY & FURNITURE	OFFICE SUPPLIES	727-000	300	325.46
03/04/2016	PAYAB	109311#	MCK021216 MCK021216 MCK021216	MCKENNA ASSOCIATES INC	CONSULTANT SERVICES - JANUARY. 2016708-002 CONSULTANT SERVICES - JANUARY. 2016828-000 CONSULTANT SERVICES - JANUARY. 2016817-000	708-000 828-000 817-000	371 371 801	1,200.00 675.00 1,250.00
				CHECK PAYAB 109311 TOTAL FOR				<u>3,125.00</u>
03/04/2016	PAYAB	109312	791-62133	MICH. DEPT OF AGRICULTURE & RSERVICE	- CALIBRATION	933-000	300	145.00
03/04/2016	PAYAB	109313	MIC022216	MICHIGAN DEPARTMENT OF STATE	LICENSE PLATE RENEWAL	939-000	300	26.00
03/04/2016	PAYAB	109314	165325	MICHIGAN POLICE EQUIPMENT CO	PARTS/SUPPLIES - BATTERIES	728-000	300	68.00
03/04/2016	PAYAB	109315	MMT-2016DW MMT2016-JS	MMTA BRUCE MALINCZAK	MEMBERSHIP - 2016 - D. WHITT MEMBERSHIP - 2016 - J. STUART	806-000 806-000	253 253	50.00 50.00
				CHECK PAYAB 109315 TOTAL FOR				<u>100.00</u>
03/04/2016	PAYAB	109316*#	1282701 1282701 1282701 1282701 1282701 1282701 1282701	SECRET WARDLE LYNCH ET AL	LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES LEGAL SERVICES	813-000 813-001 813-950 814-000 815-000 817-001 869-000	211 211 211 211 211 211 211	3,608.00 561.00 264.00 4,224.00 187.00 413.00 153.18

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Fund: 101 GENERAL FUND								
CHECK PAYAB 109316 TOTAL FOR								9,410.18
03/04/2016	PAYAB	109318*#	SPE021516	SPEEDWAY SUPERAMERICA LLC	GAS - 01/18/16 - 02/15/16	732-000	172	19.84
			SPE021516		GAS - 01/18/16 - 02/15/16	732-000	300	1,023.97
			SPE021516		GAS - 01/18/16 - 02/15/16	732-000	371	53.27
			SPE021516		GAS - 01/18/16 - 02/15/16	732-000	441	268.48
CHECK PAYAB 109318 TOTAL FOR								1,365.56
03/04/2016	PAYAB	109319	SI1426922	TASER INTERNATIONAL	PARTS/SUPPLIES	728-000	300	123.36
03/04/2016	PAYAB	109320	9759410142	VERIZON WIRELESS	PHONE SERVICE	920-000	335	58.38
03/04/2016	PAYAB	109321#	WLS021616	WALLED LAKE SCHOOL EMP FCU	STATEMENT - 02/16/16	806-000	253	50.00
			WLS021616		STATEMENT - 02/16/16	728-000	371	106.00
			WLS021616		STATEMENT - 02/16/16	958-000	441	202.50
CHECK PAYAB 109321 TOTAL FOR								358.50
03/04/2016	PAYAB	109322	GAR011516	BARBARA GARBUTT	REPLACEMENT OF CHECK 103912 -- 05/1203-050		000	272.41
03/04/2016	PAYAB	109323	ROC022616	CHRIS ROCKSTAD	MAILBOX REPLACEMENT	728-000	441	50.32
03/04/2016	PAYAB	109324	COM020716-2016	COMCAST	PARTS/SUPPLIES	728-000	335	3.21
03/04/2016	PAYAB	109326	P2016-378	EMERGENCY SERVICES MARKETING	PHONE USAGE 01/01/15 - 12/31/15	920-000	335	7.76
03/04/2016	PAYAB	109327	CHCS313262	SHUMAN MOTOR SALES	VEHICLE MAINT.	939-000	300	412.00
			CHCS312128		VEHICLE MAINT.	939-000	300	36.75
			CHCS312106		VEHICLE MAINT.	939-000	300	36.75
			CHCS312064		VEHICLE MAINT.	939-000	300	37.95
			CHCS311845		VEHICLE MAINT.	939-000	300	216.67
			CHCS311720		VEHICLE MAINT.	939-000	300	79.95
CHECK PAYAB 109327 TOTAL FOR								820.07
03/10/2016	PAYAB	109328#	58952	ALLIE BROTHERS INC	UNIFORMS - SHAKINAS	728-000	300	40.00
			59217		UNIFORMS	731-000	300	94.15
			59416		UNIFORMS - T. COMISKEY	731-000	300	129.98
			58941		UNIFORMS - SHAKINAS	731-000	300	74.00
			58988		UNIFORM - M. SALOW	731-000	335	299.99
			58363		UNIFORMS - M. BURD	731-000	335	130.30
			59086		UNIFORMS - J. COOMER	731-000	335	125.98
CHECK PAYAB 109328 TOTAL FOR								898.40

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Fund: 101 GENERAL FUND								
03/10/2016	PAYAB	109329#	58727 56526B	ALLIE BROTHERS INC	UNIFORMS - C. PACE DUPLICATE PAYMENT	731-000 731-000	300 335	720.32 (49.99)
				CHECK PAYAB 109329 TOTAL FOR				<u>670.33</u>
03/10/2016	PAYAB	109330	417116 417157 419354	ANGELO'S SUPPLIES	EQUIPMENT MAINT. EQUIP. MAINT. - PLOW PARTS/SUPPLIES - PLOW BLADES	933-000 933-000 933-000	441 441 441	272.65 23.25 206.10
				CHECK PAYAB 109330 TOTAL FOR				<u>502.00</u>
03/10/2016	PAYAB	109331	ATT021716-0192	AT&T MOBILITY	PHONE SERVICE - 01/18/16 - 02/17/16	920-000	300	26.74
03/10/2016	PAYAB	109332	27539028	BELLE TIRE	VEHICLE MAINT. - BRAKES	939-000	300	178.48
03/10/2016	PAYAB	109334	COS022616	CAPITAL ONE COMMERCIAL	COSCT STATEMENT -	727-000	218	46.97
03/10/2016	PAYAB	109335	COM022116-4012	COMCAST	TV SERVICES	920-000	300	8.51
03/10/2016	PAYAB	109337	03092016-1	DMC HURON VALLEY -SINAI HOSP	SUPPLIES - EPI PENS	728-000	335	742.54
03/10/2016	PAYAB	109339	004725048 004868350	GALLS INCORPORATED	SUPPLIES VEHICLE MAINT.	728-000 939-000	300 300	128.26 136.90
				CHECK PAYAB 109339 TOTAL FOR				<u>265.16</u>
03/10/2016	PAYAB	109340	004699914	GALLS INCORPORATED	UNIFORMS	731-000	300	118.01
03/10/2016	PAYAB	109342#	18834 18833 19121 19005	KINGSETT LLC D/B/A SPINAL COL	ADVERTISING - ORDINANCE ADVERTISING - ELECTION ADVERTISING - ELECTION ADVERTISING - ELECTION	900-000 900-000 900-000 900-000	218 262 262 262	40.00 150.00 90.00 90.00
				CHECK PAYAB 109342 TOTAL FOR				<u>370.00</u>
03/10/2016	PAYAB	109343	607991-0	LB OFFICE SUPPLY & FURNITURE	OFFICE SUPPLIES	727-000	300	536.17
03/10/2016	PAYAB	109344	LOW021716 LOW021716 LOW021716 LOW021716	LOWES BUSINESS ACCOUNT	STATEMENT - 01/19/16 - 02/17/16 STATEMENT - 01/19/16 - 02/17/16 STATEMENT - 01/19/16 - 02/17/16 STATEMENT - 01/19/16 - 02/17/16	933-000 934-000 934-000 934-000	335 335 335 335	76.56 144.72 59.16 13.27
				CHECK PAYAB 109344 TOTAL FOR				<u>293.71</u>
03/10/2016	PAYAB	109346	0881746648	UNIFIRST CORPORATION	SERVICE - FLOOR MATS	934-000	218	159.15

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Fund: 101 GENERAL FUND								
03/10/2016	PAYAB	109347	20067935-00	WEINGARTZ	PARTS/SUPPLIES - SNOW PLOW BLADE	933-000	441	1,647.00
			20069177-00		PARTS/SUPPLIES - KUBOTA	933-000	441	26.00
				CHECK PAYAB 109347 TOTAL FOR				<u>1,673.00</u>
03/10/2016	PAYAB	109348	E1431459	WITMER PUBLIC SAFETY INC	UNIFORMS	731-000	335	704.77
			E1439335		UNIFORMS	731-000	335	192.98
				CHECK PAYAB 109348 TOTAL FOR				<u>897.75</u>
				Total for fund 101 GENERAL FUND				42,300.59
Fund: 265 DRUG FORFEITURE FUND								
03/04/2016	PAYAB	109292	15127	DIGIGRAPHX CO	UNIFORMS	731-000	400	1,282.00
				Total for fund 265 DRUG FORFEITURE FUND				1,282.00
Fund: 271 LIBRARY FUND								
02/19/2016	PAYAB	109252	75768	BOOKS GALORE	PARTS/SUPPLIES - BOOKS	982-000	738	250.83
02/19/2016	PAYAB	109261*	OAK013116	OAKLAND COUNTY TREAS	CASH BLD TAXES	403-003	000	256.94
02/26/2016	PAYAB	109265	B4229397	BRODART CO	BOOKS/SUPPLIES	982-000	738	62.31
			B4231384		BOOKS/SUPPLIES	982-000	738	11.59
			B4231460		BOOKS/SUPPLIES	982-000	738	139.06
			B4232451		BOOKS	982-000	738	204.93
			B4233386		BOOKS	982-000	738	131.28
			B4234600		BOOKS	982-000	738	116.44
			B4235990		BOOKS	982-000	738	41.59
				CHECK PAYAB 109265 TOTAL FOR				<u>707.20</u>
02/26/2016	PAYAB	109266	B4235991	BRODART CO	BOOKS	982-000	738	75.26
			B4239625		BOOKS	982-000	738	11.04
			B4239626		BOOKS	982-000	738	57.87
			B4240814		BOOKS	982-000	738	13.79
			B4242311		BOOKS	982-000	738	312.95
			B4243240		BOOKS	982-000	738	104.91
			B4245506		BOOKS	982-000	738	54.75
				CHECK PAYAB 109266 TOTAL FOR				<u>630.57</u>
02/26/2016	PAYAB	109267	B4245568	BRODART CO	BOOKS	982-000	738	11.64
02/26/2016	PAYAB	109270	201804930467	CONSUMERS ENERGY	HEAT - 01/19/160- 02/13/16	922-000	738	94.04

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Fund: 271 LIBRARY FUND								
02/26/2016	PAYAB	109273	57434019	GALE	BOOKS	982-000	738	49.38
02/26/2016	PAYAB	109274	54704	LIBRARY NETWORK	BOOK - MICH. RES. CODE	982-000	738	125.75
02/26/2016	PAYAB	109275*#	720813-00	MADISON ELECTRIC COMPANY	LIGHTS	934-000	738	62.19
02/26/2016	PAYAB	109277	CLC03.2016 JUVENILE012016	MIDWEST TAPE	BOOKS/MOVIES	982-002	738	381.83
					BOOKS/MOVIES	982-002	738	77.54
				CHECK PAYAB 109277 TOTAL FOR				459.37
02/26/2016	PAYAB	109278*#	18301309 18154621	MILLENIUM BUSINESS SYSTEMS	COPIER SERVICE	727-000	738	79.89
					COPIER SERVICE	727-000	738	43.94
				CHECK PAYAB 109278 TOTAL FOR				123.83
02/26/2016	PAYAB	109280	200119-0 181118-0 18118-1 204692-0 200119-1 107981	OFFICE EXPRESS METRO OFFICE		727-000	738	73.97
						727-000	738	55.04
						727-000	738	38.00
						727-000	738	32.34
						727-000	738	42.82
					CREDIT INV.	727-000	738	(19.07)
				CHECK PAYAB 109280 TOTAL FOR				223.10
03/04/2016	PAYAB	109281*#	17504	ALLIANCE WINDOW CLEANING	WINDOW CLEANING	934-000	738	15.00
03/04/2016	PAYAB	109282	LOB021716	ALYSON LOBERT	REIMBURSEMENT FOR SUPPLIES	737-000	738	167.68
03/04/2016	PAYAB	109283*#	857286336-021216	AT&T LONG DISTANCE	LONG DISTANCE	920-000	738	12.92
03/04/2016	PAYAB	109284	2030700326 2030462602 2030462603 2030505976 2030505977 2030543380 2030543381	BAKER & TAYLOR	SUPPLIES - BOOKS	982-000	738	31.82
					SUPPLIES - BOOKS	982-000	738	47.15
					SUPPLIES - BOOKS	982-000	738	25.79
					SUPPLIES - BOOKS	982-000	738	44.95
					SUPPLIES - BOOKS	982-000	738	15.88
					SUPPLIES - BOOKS	982-000	738	15.88
					SUPPLIES - BOOKS	982-000	738	47.71
				CHECK PAYAB 109284 TOTAL FOR				229.18

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Fund: 271 LIBRARY FUND								
03/04/2016	PAYAB	109285	2030584138	BAKER & TAYLOR	SUPPLIES - BOOKS	982-000	738	44.94
			2030625301		SUPPLIES - BOOKS	982-000	738	60.87
			2030625302		SUPPLIES - BOOKS	982-000	738	31.27
			2030663403		SUPPLIES - BOOKS	982-000	738	15.34
			2031573769		SUPPLIES - BOOKS	982-000	738	62.10
			2031590395		SUPPLIES - BOOKS	982-000	738	12.70
			2031648885		SUPPLIES - BOOKS	982-000	738	35.14
				CHECK PAYAB 109285 TOTAL FOR				262.36
03/04/2016	PAYAB	109286	2031660636	BAKER & TAYLOR	SUPPLIES - BOOKS	982-000	738	16.72
03/04/2016	PAYAB	109304	DTE021516-0011	DTE ENERGY	UTILITY - 01/14/16 - 02/15/16	921-000	738	335.83
03/04/2016	PAYAB	109317	SIP022516	SIPES, TIM	CLEANING SERVICES - FEB. 2016	932-000	738	400.00
03/10/2016	PAYAB	109345	223943448	MIDWEST TAPE	SUPPLIES - BOOKS/MOVIES	982-002	738	71.15
				Total for fund 271 LIBRARY FUND				4,505.68
Fund: 494 DOWNTOWN DEVELOPMENT FUND								
02/12/2016	PAYAB	109248		LAKES AREA COMMUNITY FOUNDATI	FOSTER FARMHOUSE			** VOIDED **
02/12/2016	PAYAB	109249		LAKES AREA COMMUNITY FOUNDATI	FOSTER FARMHOUSE	978-000	895	2,395.14
02/19/2016	PAYAB	109261*	OAK013116B	OAKLAND COUNTY TREAS CASH	BLDTAXES	403-003	000	1,634.77
02/19/2016	PAYAB	109263	913	PICTURE PERFECT SETS, INC.	MURAL RENDERING: PUTTING WALLED LAK	974-003	895	500.00
03/04/2016	PAYAB	109325	DMM020916	DM MOTORS	SIGN GRANT	967-009	895	2,000.00
				Total for fund 494 DOWNTOWN DEVELOPMENT FUND				6,529.91
Fund: 588 TRANSPORTATION FUND								
03/04/2016	PAYAB	109283*#	857286336-021216	AT&T LONG DISTANCE	LONG DISTANCE	920-000	689	129.24
03/04/2016	PAYAB	109318*#	SPE021516	SPEEDWAY SUPERAMERICA LLC	GAS - 01/18/16 - 02/15/16	732-000	689	565.39
				Total for fund 588 TRANSPORTATION FUND				694.63
Fund: 590 REFUSE FUND								
02/26/2016	PAYAB	109271	0000671016	DUNCAN DISPOSAL SYSTEMS	TRASH SERVICE - 02/01/16 - 02/29/16	827-000	538	25,433.30
03/04/2016	PAYAB	109305*	05/13/2014	ERIC TOMKOW	UB refund for account: 001253	040-000	000	44.57
				Total for fund 590 REFUSE FUND				25,477.87
Fund: 591 WATER AND SEWER FUND								
02/19/2016	PAYAB	109253*#	107185	BOSS ENGINEERING	ENGINEERING SERVICES	988-000		

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE
 CHECK NUMBER 109248 - 109348
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 591 WATER AND SEWER FUND									
			107110		ENGINEERING SERVICES	988-000	536	2,775.00	
			106855		ENGINEERING SERVICES	988-000	536	2,000.00	
			CHECK PAYAB 109253 TOTAL FOR						7,440.88
02/19/2016	PAYAB	109260	96647	MICHIGAN METER TECHNOLOGY	GRP WATER PARTS/SUPPLIES	972-000	536	741.01	
03/04/2016	PAYAB	109283*#	857286336-021216	AT&T LONG DISTANCE	LONG DISTANCE	920-000	536	64.62	
03/04/2016	PAYAB	109288	COM020716-7012	COMCAST	INTERNET	920-000	536	154.35	
03/04/2016	PAYAB	109298	DTE021516-0244	DTE ENERGY	UTILITY - 01/14/16 - 02/15/16	921-000	536	122.61	
03/04/2016	PAYAB	109299	DTE021516-0012	DTE ENERGY	UTILITY - 12/11/15 - 02/15/16	921-000	536	47.42	
03/04/2016	PAYAB	109303	DTE021216	DTE ENERGY	UTILITY - 11/10/15 - 02/12/16	921-000	536	33.97	
03/04/2016	PAYAB	109305*	05/13/2014	ERIC TOMKOW	UB refund for account: 001253	040-000	000	7.87	
			05/13/2014		UB refund for account: 001253	040-000	000	3.94	
			CHECK PAYAB 109305 TOTAL FOR						11.81
03/04/2016	PAYAB	109318*#	SPE021516	SPEEDWAY SUPERAMERICA LLC	GAS - 01/18/16 - 02/15/16	732-000	536	197.54	
03/10/2016	PAYAB	109336	7094607	CONTRACTORS CONNECTION	PARTS-SUPPLIES - WATER	980-000	536	289.00	
03/10/2016	PAYAB	109341	78586	GUNNERS METERS & PARTS	PARTS/SUPPLIES	728-000	536	420.00	
			Total for fund 591 WATER AND SEWER FUND						9,523.21
Fund: 701 TRUST AND AGENCY FUND									
02/19/2016	PAYAB	109253*#	106855	BOSS ENGINEERING	ENGINEERING SERVICES	263-005	000	450.00	
			107185		ENGINEERING SERVICES	264-001	000	450.00	
			107110		ENGINEERING SERVICES	264-001	000	450.00	
			107110		ENGINEERING SERVICES	264-004	000	450.00	
			CHECK PAYAB 109253 TOTAL FOR						1,800.00
03/04/2016	PAYAB	109316*#	1282701	SECREST WARDLE LYNCH ET AL	LEGAL SERVICES	263-003	000	99.00	
			Total for fund 701 TRUST AND AGENCY FUND						1,899.00
Fund: 705 ACCRUED INSURANCE LIABILITIES									
02/26/2016	PAYAB	109276*#	1203765	MADISON NATIONAL LIFE INSURAN	INSURANCE - MARCH, 2016	231-019	000	1,492.16	
03/04/2016	PAYAB	109309*#	KCL021016	KCL GROUP BENEFITS	INSURANCE - 03/01/16-03/31/16	231-017	000	1,638.16	

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 705 ACCRUED INSURANCE LIABILITIES									
03/10/2016	PAYAB	109338*#	9477800	FIDELITY SECURITY LIFE	INS/EY INSURANCE - MARCH, 2016	231-020	000	312.44	
								Total for fund 705 ACCRUED INSURANCE LIABILITIE	3,442.76
Fund: 736 RETIREE HEALTH CARE FUND									
03/04/2016	PAYAB	109287	03012016	BENISTAR/UA - 6803	INSURANCE - MARCH 2016	717-000	218	1,652.00	
03/04/2016	PAYAB	109309*#	KCL021016	KCL GROUP BENEFITS	INSURANCE - 03/01/16-03/31/16	717-000	218	501.94	
03/10/2016	PAYAB	109333	04012016	BENISTAR/UA - 6803	RETIREE INSURANCE - APRIL, 2016	717-000	218	1,652.00	
03/10/2016	PAYAB	109338*#	9477800	FIDELITY SECURITY LIFE	INS/EY INSURANCE - MARCH, 2016	717-000	218	95.24	
								Total for fund 736 RETIREE HEALTH CARE FUND	3,901.18
								TOTAL - ALL FUNDS	99,556.83
*' - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND									
# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT									

CHECK DISBURSEMENT REPORT FOR CITY OF WALLED LAKE
 CHECK DATE FROM 02/01/2016 - 02/29/2016
 Banks: PAYAB

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount	
Fund: 101 GENERAL FUND									
02/29/2016	PAYAB	58 (E)		AMERICAN FLEET SUPPORT, INC.	GAS AND OIL	732-000	335	394.78	
								Total for fund 101 GENERAL FUND	394.78
Fund: 705 ACCRUED INSURANCE LIABILITIES									
02/01/2016	PAYAB	60 (E) *#		UNITED HEALTHCARE	FEB INSURANCE PREMIUM	231-016	000	18,196.87	
02/29/2016	PAYAB	59 (E) *#		UNITED HEALTHCARE	MARCH	231-016	000	18,196.87	
								Total for fund 705 ACCRUED INSURANCE LIABILITIE	36,393.74
Fund: 736 RETIREE HEALTH CARE FUND									
02/01/2016	PAYAB	60 (E) *#		UNITED HEALTHCARE	FEB INSURANCE PREMIUM	717-000	218	2,833.97	
02/29/2016	PAYAB	59 (E) *#		UNITED HEALTHCARE	MARCH	717-000	218	2,833.97	
								Total for fund 736 RETIREE HEALTH CARE FUND	5,667.94
								TOTAL - ALL FUNDS	42,456.46

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF WALLED LAKE

A RESOLUTION OF THE CITY COUNCIL DIRECTING AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR INDEPENDENT AUDITING SERVICE TO COMPLY WITH THE CITY CHARTER AND STATE REQUIREMENTS FOR AN INDEPENDENT AUDIT IN YEARS ENDED 2017, 2018, AND 2019.

Proposed RESOLUTION 2016-10

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 15th day of March, 2016 at 7:30 p.m.

WHEREAS, Section 8.6 of the City of Walled Lake Charter provides that an Independent Audit is required and an Independent Audit shall be made of all city accounts at least annually, and more frequently if deemed necessary by Council, and

WHEREAS, Section 8.6 requires that such audit shall be made by Certified Public Accountants experienced in municipal accounting selected by the Council, and

WHEREAS, Section 8.6 requires the City Manager or other such officer as the Council may designate shall prepare an annual report of the affairs of the city including a financial report. Copies of such audit and annual report shall be made available for public inspection at the office of the City Clerk within thirty days after the receipt of the audit, and

WHEREAS, the selection of Certified Public Accountants' to meet the Independent Audit requirements of the City Charter shall also meet the requirements of Act No. 2, P.A. 1968, or as amended, and the related Bulletin for Audits of Local Units of Government in Michigan, dated June 1, 1968, or as amended, which is available from the State Treasurer, and

WHEREAS, the audit fee for year ended June 30, 2015 is \$29,000 and the City Manager has negotiated an agreement with slight incremental increases and provides audit fees for the years ended June 30, 2017, 2018, and 2019 that will not exceed \$29,500, \$30,000, and \$30,500 respectively.

NOW THEREFORE BE IT RESOLVED, that the City Manager is hereby authorized to execute an agreement on behalf of the City of Walled Lake with PFEFFER, HANNIFORD & PALKA, Certified Public Accountants, registered to practice in the State of Michigan attached as Exhibit "A".

BE IT FURTHER RESOLVED, that the City Manager, or his designee, shall serve as liaison for said audits, and shall report regularly to the City Council on the progress of the yearly

independent audit and shall exercise all authority to assure the Council that the yearly single audit is completed timely.

Motion to approve Resolution offered by _____ and seconded by _____.

AYES: ()
NAYS: ()
ABSENT: ()
ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

L. DENNIS WHITT
City Manager/City Clerk

LINDA S. ACKLEY
Mayor

CITY OF WALLED LAKE

FISCAL YEAR 2017, 2018, 2019

PFEFFER, HANNIFORD & PALKA, Certified Public Accountants, registered to practice in the State of Michigan (hereinafter referred to as **CERTIFIED PUBLIC ACCOUNTANTS**) and the **CITY OF WALLED LAKE**, A municipal corporation, of the State of Michigan (hereinafter referred to as **(CITY)** contract on this _____ day of _____ 2016, as follows:

1. For the fiscal year ending June 30, 2017, 2018, 2019 the **CERTIFIED PUBLIC ACCOUNTANTS** shall conduct an audit of the financial statements of the **CITY** for the year. The financial statements are the responsibility of the **COUNCIL MEMBERS**. Our responsibility is to express an opinion on the financial statements based on our audits. We will conduct our audits in accordance with auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the city as well as evaluating the overall financial statement presentation.

2. The **CERTIFIED PUBLIC ACCOUNTANTS'** audit shall meet the requirements of Act No. 2, P.A. 1968, or as amended, and the related Bulletin for Audits of Local Units of Government in Michigan, dated June 1, 1968, or as amended, which is available from the State Treasurer.

3. If the **CITY** receives federal financial assistance, grants, or other contracts, we may be required to, not only conduct the audit in accordance with auditing standards, but also in accordance with Government Auditing Standards and (or) in accordance with the Single Audit Act Amendments of 1996, OMB A-133. The testing of compliance and other fieldwork would be increased substantially because of the aforementioned. We would issue a separate engagement letter and fee proposal for the additional work to complete the audit in accordance with Government Auditing Standards and (or) the Single Audit Act Amendments of 1996, OMB A-133.

4. The reports on financial statements, as required by Act 2 of Public Acts of 1968, or as amended, shall contain an unqualified opinion by the **CERTIFIED PUBLIC ACCOUNTANTS** or such other opinion as he must render under the circumstances when he is unable to express an unqualified opinion.

5. The audit shall begin as soon after the signing of this contract as shall be convenient to the **CERTIFIED PUBLIC ACCOUNTANTS** and shall be completed with the Certified Public Accountant's report's issued not later than six (6) months after the conclusion of the fiscal year.

6. The **CITY** shall have closed and balanced all funds and bank accounts, agencies and operations to be examined by the **CERTIFIED PUBLIC ACCOUNTANTS**.

7. The audit fee for the year ended June 30, 2017, 2018, and 2019 will not exceed \$29,500, \$30,000, and \$30,500 respectively. Additional services outside the scope of the audit will be billed at \$95 per hour.

8. The **CITY** authorizes the **CERTIFIED PUBLIC ACCOUNTANTS** to immediately disclose any and all findings of suspected fraud, and/or embezzlement to the Deputy State Treasurer in charge of the Local Audit Division of the State Department of Treasury.

9. The **CERTIFIED PUBLIC ACCOUNTANTS** shall provide a reasonable number of reports for each of the funds to the **CITY** officials.

10. This contract may be terminated by either party upon a ninety day (90) advance written notice.

Pfeffer, Hanniford & Palka, P.C.

PFEFFER, HANNIFORD & PALKA
Certified Public Accountants

CITY OF WALLED LAKE

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF WALLED LAKE

A RESOLUTION CONFIRMING THE APPOINTMENT OF A
DEPUTY TREASURER; PROVIDING FOR THE EXERCISE
OF POWERS AND AUTHORITIES OF THE DEPUTY
TREASURER

Proposed RESOLUTION 2016-11

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 15th day of March, 2016, at 7:30 p.m.

WHEREAS, Section 4.12 of the City Charter states that the City Treasurer may appoint deputies subject to the confirmation of the Council with such deputies, in each case, possess all the powers and authorities of the Treasurer; and

WHEREAS, Section 4.12 provides that such powers and authorities of a deputy treasurer may be limited by the City Treasurer by the City Council; and

WHEREAS, the City Treasurer has appointed a deputy treasurer for facilitation purposes and has requested confirmation of the appointment.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. The appointment of CHELSEA RODGERS as Deputy Treasurer is hereby confirmed.

Section 2. The Deputy Treasurer shall exercise only such powers and authorities as may be authorized by the City Treasurer.

Section 3. The Deputy Treasurer status may be terminated upon written notice.

Motion to approve Resolution was offered by _____ and seconded by _____.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

L. DENNIS WHITT
City Manager/City Clerk

LINDA S. ACKLEY
Mayor

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF WALLED LAKE

A RESOLUTION APPROVING THE AGREEMENT WITH
LAKES AREA YOUTH ASSISTANCE AGENCY FOR
SERVICES PROVIDED JULY 2016 THROUGH JUNE 2017

Proposed RESOLUTION 2016-12

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 15th day of March, 2016 at 7:30 p.m.

WHEREAS, the Lakes Area Youth Assistance has provided programs and counseling services for the prevention of juvenile delinquency and neglect in the City of Walled Lake; and

WHEREAS, the City recognizes the need for the above programs and counseling services provided by Agency in benefiting the "Health, Safety, and Welfare" of it youths; and

WHEREAS, a funding is needed to partially subsidize the cost of said programs and counseling services as to the cost of office supplies, equipment, secretarial services and;

WHEREAS, the City of Walled Lake has allocated \$3,000.00 to the Lakes Area Youth Assistance Agency for said services for the past 56 years and has approved the allocation in the 2016-17 fiscal budget.

NOW, THEREFORE BE IT RESOLVED, that the City Council approves the agreement with the Lakes Area Youth Assistance Agency in the amount of \$3,000.00 and authorizes the City Manager to execute and sign the agreement.

Motion to approve Resolution offered by _____ and seconded by _____.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

L. DENNIS WHITT
City Clerk/City Manager

LINDA S. ACKLEY
Mayor

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF WALLED LAKE

A RESOLUTION APPROVING THE MONTH OF APRIL AS
CHILD ABUSE PREVENTION AND AWARENESS MONTH
IN THE CITY OF WALLED LAKE

Proposed RESOLUTION 2016-13

At a regular meeting of the City Council of the City of Walled Lake, Oakland County, Michigan, held in the Council Chambers at 1499 E. West Maple, Walled Lake, Michigan 48390, on the 15th day of March, 2016 at 7:30 p.m.

WHEREAS, abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation; and

WHEREAS, one of four girls and one in six boys will be sexually abused before the age of 18; and

WHEREAS, this reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today's technology has brought with it a new and dangerous form of child endangerment, the online predator; and

WHEREAS, the devastating consequences of physical and emotional abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole; and

WHEREAS, the State of Michigan has mandatory reporting by professional working with children of any suspected abuse and neglect incidences, a major step, but more is needed in the community; and

WHEREAS, CARE House of Oakland County works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; and advocates for the safety and protection of children; and

WHEREAS, CARE House of Oakland County partners with community organizations and agencies to offer programs and services aimed at preventing child abuse and neglect, knowing that effective programs succeed because of the involvement and partnerships created among schools, social service agencies, religious and civic organizations, the business community, and law enforcement agencies; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Walled Lake, County of Oakland, State of Michigan that:

Section 1. Children deserves to grow and thrive in an environment that nurtures and keeps them safe.

Section 2. The City of Walled Lake do hereby resolves April as Child Abuse Prevention and Awareness month in the City of Walled Lake, Michigan. The City call upon all citizens, community agencies, organizations, and businesses to increase their participation in our efforts to prevent the abuse of our children, thereby strengthening and protecting the community in which we live.

Motion to approve Resolution was offered by _____ and seconded by _____.

AYES: ()

NAYS: ()

ABSENT: ()

ABSTENTIONS: ()

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

)SS

COUNTY OF OAKLAND)

L. DENNIS WHITT
City Manager/City Clerk

LINDA S. ACKLEY
Mayor