



**CITY OF WALLED LAKE  
PARKS & RECREATION COMMISSION  
MONDAY, SEPTEMBER 11, 2017**

The Meeting was called to order at 7:30 p.m. Due to the absence of Chairman Tim Moore, Commissioner Bob Palmer was asked to act as Chair.

**ROLL CALL:** Cheney, Hecht, Palmer, Skronek

**ABSENT:** Loch, Moore

**OTHERS PRESENT:** Council Members Ackley and Lublin  
DPW Coordinator Dan Ladd  
Intern Miranda Gross  
Recording Secretary Joyce

**P&R 09-01-17 MOTION TO EXCUSE LOCH & MOORE**

Motion by Hecht seconded Cheney, CARRIED UNANIMOUSLY: To excuse Loch and Moore from tonight's meeting.

**REQUESTS FOR AGENDA CHANGES:** None

**APPROVAL OF MINUTES:**

**P&R 09-02-17 APPROVAL OF THE AUGUST 14, 2017, PARKS AND RECREATION COMMISSION MEETING MINUTES**

Motion by Palmer seconded Skronek, CARRIED UNANIMOUSLY: To approve the July 10, 2017, Parks and Recreation meeting minutes.

**COMMUNICATION:**

**AUDIENCE PARTICIPATION:**

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**1. Mercer Beach Portable Restroom Relocation – D. Ladd**

Dan Ladd, DPW Coordinator, stated the City Council made a resolution to relocate the public restrooms at Mercer Beach. Due to the storm water drain to be replaced running

under the present location of the port-a-johns it has been proposed to move the port-a-john structures over to the west side of the beach along the Bayside property line. This location would also hide the Bayside dumpster and grease tray area.

The proposed structure will be 10 feet by 20 feet in size. Dan had color samples for the roof and a grey siding sample. They are maintenance-free materials. Apex Concrete has been awarded the concrete bid and building will be done by Bill Erdman.

Commissioner Hecht asked about getting a cost to build a similar structure at Hiram Sims Park. Could they get a reduced cost due to multiple sites? Commissioner Hecht asked about the cost of the Mercer Beach project and Dan Ladd stated it is not to exceed \$20,000. Mayer Ackley stated that this coincides with the infrastructure of the work that the City will have to do because of the work that needs to be done under the port-a-johns anyways.

Demolition of the port-a-johns will take place this fall.

Dan Ladd asked the Commission for their choice of roof color. The Commission discussed the colors presented and the Commission agreed on the Ocean Blue for a roof color.

**P&R 09-03-17      MOTION TO MAKE THE COLORS FOR THE NEW PORT-A-JOHN STRUCTURE OCEAN BLUE FOR THE ROOF AND GREY FOR THE STRUCTURE.**

Motion by Cheney seconded Skronek, CARRIED UNANIMOUSLY: To approve the port-a-john structure colors.

Commissioner Hecht asked Dan Ladd if the Commission could get an overall cost of the structure when completed. This would help the commission with planning of future work with costs. Ladd stated he would keep a running tab.

Boss Engineering will survey the Beach area prior to construction to verify the new structure is on City owned property and is legal. The structure will sit five feet from the property line.

**2.      Concert and Movie in the Park Update**

It was suggested that we should move this item October as Chairman Tim Moore was the one that overseen these events.

**3.      Update on Park Walk/Survey**

Commissioner Sarah Skronek compiled a list of parks and categorized the needs of the park into categories: Most Important/Safety Issues, Easy/Quick Fixes, and Other Issues.

The Commissioner went over the list by each Park and discussed what was needed. It felt that mulch was needed in all the parks and would be a quick-easy way to spruce up the parks. Secretary Joyce asked Dan Ladd about the mulch used in the parks and was told that it is Fibar and is about \$30 a square yard. He thought about 50 square yards would be needed.

Building Official Jim Wright did an inspection of the gazebo at Riley Park and compiled list of items in need of repair. The Commission felt that we needed to get a cost estimate for the repair of the gazebo and from there determine if it should be repaired or estimated.

Weed control was also another issue that the Commission would like to have taken care of. Mayor Ackley stated she would find out how the weeds are controlled.

At Hiram Sims Park, it is felt that tree trimming and removal of the dead trees was an important issue.

There was discussion on a port-a-john structure at Hiram Sims Park and where the units should be placed. It has only been in the past couple of years that the Commission has held events in this park but now the concerts and the Movie in the Park night are at Hiram Sims and a port-a-john is needed more to the middle of the park. Commissioner Palmer volunteered to build a structure he would be permitted to do so.

Commissioner Hecht also felt that composite boards are needed for the picnic tables.

It was also felt that the walkway at Sims needs to be repaired or resurfaced. There are dips in the pathway as well as the parking area that need to be repaired. It was asked how we go about getting a quote for resurfacing this park.

Councilmember Bennett Lublin went over a new process for repairing pavement. He explained that it is just for areas that need repair and not for a complete parking lot. This process is a radiant heat method that is good for 6' x 8' sections -- \$72 for each press that is applied.

The Commission asked how to get a quote for repaving the parking lot and walkway repair. Mayor Ackley will check on getting a quote. Councilmember Lublin will also check Radiant Asphalt on getting a quote for the radiant heat method and if it could be done on the walkway.

Some of the play equipment at Riley Park needs repair. The swing bar is not stable and it keeps turning. Again, mulch and weed control are needed in this Park.

Mercer Beach is already being renovated with the port-a-johns being moved to a new location. Overall Mercer Beach is in good condition.

Veterans Park in front of City Hall is need of concrete repair. Mayor Ackley stated that City Council is aware that this park needs help and she feels that a proclamation and committee may be appointed, in the near future.

Commissioner Palmer stated that he feels that the Commission should do a walk like this every year. This walk brought a lot of issues to light. Sometimes things are just overlooked.

Secretary Joyce will see if Building Official, Jim Wright, can give us referrals to get quotes on getting the gazebo fixed. He did inspect the structure and gave us his list. If it is too costly to fix then it should possibly be torn down.

**P&R 09-04-17            MOTION TO GET THE GAZEBO AT RILEY PARK EVALUATED FOR ITS REPAIR OR THE REMOVAL PRIOR TO NEXT MONTHS CITY COUNCIL MEETING**

Motion by Hecht, seconded Skronek, CARRIED UNANIMOUSLY: To get the gazebo at Riley Park evaluated for its repair or removal prior to next month's City Council meeting.

**4.        Holiday Tree Lighting**

The Commission went over the Holiday Tree Lighting Preparation List. Commissioner Palmer has heard that if the Oakland Press is aware of an event 6 weeks prior, they will run a small section on the event. City Intern, Miranda Gross volunteered to check into this and see if we can get free publicity.

Secretary Joyce presented a couple of different fliers detailing the event. The Commission decided to once again use the same flier as last year and update it.

**P&R 09-05-17            MOTION TO APPROVE THE HOLIDAY FLIER FROM LAST YEAR WITH UPDATED INFORMATION.**

Motion by Cheney, seconded Hecht, CARRIED UNANIMOUSLY: To approve the Holiday Tree Lighting flier.

Mary Gaedt and will once again be Mrs. Santa and Bill Ramsey, Santa.

Commissioner Skronek will ask her younger sister if she will help us light our holiday tree this year. She will also contact the choir at the Walled Schools to see if they have a small group that can sing a few holiday songs for our entertainment segment.

Chairman Moore has contacted Dori at Dance Dynamics and they will have a small group performing.

Commissioner Palmer will contact Tim Horton's and McDonalds for donations.

5. **Fireworks/SummerFest-Market Day-Beach Party**

Commissioner Hecht feels that we need to start getting involved with the Fireworks portion of this event as the local residents that are the Civic Fund are looking to relinquish these duties in the very near future. This is an event that needs a lot of time and planning to put on. We can't just put it on in three-month's time.

It was suggested that a couple of members of Parks and Recreation attend their meetings so see how they proceed with the planning of this event. Commissioner Hecht stated that these gentlemen really need help from both cities that benefit from it.

Commissioner Hecht was interested in finding out how much money the Hospitality House made off of the event and if these funds couldn't be donated to offset cost in future fireworks displays. Mayor Ackley explained that the Hospitality House benefits from the beer tent that the Rotary sponsors.

It was suggested that the Civic Fund be invited to the next Parks & Recreation meeting for discussion on how this event can move forward and how the City can help and become involved.

**OTHER BUSINESS:**

The Commission thanked Secretary Janell Joyce and the DPW for their hard work and support to the Parks & Recreation Commission.

**P&R 09-06-17      ADJOURNMENT**

Motion by Cheney, seconded by Shronek, CARRIED UNANIMOUSLY: To adjourn the meeting at 8:56 p.m.

---

Janell Joyce  
Recording Secretary

---

Robert Palmer  
Acting Chairman