



**CITY OF WALLED LAKE  
PARKS & RECREATION COMMISSION  
MONDAY, MAY 8, 2017**

The Meeting was called to order at 7:35 p.m.

**ROLL CALL:** Moore, Cheney, Hecht, Loch, Skronek

**ABSENT:** Palmer

**OTHERS PRESENT:** Recording Secretary Joyce, Councilman Bennett Lublin

**REQUESTS FOR AGENDA CHANGES:** None

**APPROVAL OF MINUTES:**

**P&R 05-01-17 APPROVAL OF THE APRIL 10, 2017, PARKS AND  
RECREATION COMMISSION MEETING MINUTES**

Motion by Loch seconded Cheney, CARRIED UNANIMOUSLY: To approve the April 10, 2017, Parks and Recreation meeting minutes.

**COMMUNICATION:** Secretary Joyce reported that, with regret, Vice-Chairman Joey Rondeau has resigned from the Parks and Recreation Commission.

**P&R 05-02-17 APPROVAL OF ACCEPT, WITH GREAT SORROW, JOEY  
RONDEAU'S RESIGNATION TO THE PARKS AND  
RECREATION COMMISSION.**

Motion by Cheney seconded Loch, CARRIED UNANIMOUSLY: To approve accept Joey Rondeau's resignation.

The Commission will send her a letter of appreciation for her years of service and dedication to the Commission.

**AUDIENCE PARTICIPATION:**

Colleen Coogan, Financial Advisor, was in attendance and went over the with the proposed 2017/2018 & 2018/2019 budgets. The increase in the budget proposal is due to the Trailway which is part of the Parks. She went over the expenses that have incurred with the acquisition of the Trailway and the costs that have been covered. There is a question as to how maintenance costs will be covered after the construction phase. What type of split will incur between the

three communities? This is in the renegotiation phase. Walled Lake has far fewer resources to put toward the trail. Maintenance costs will have to be budgeted in the future.

Colleen went over the criteria of federal grants and the extra requirements that would need to be met if a grant was attained. There are a lot of open items. The numbers presented are just operations and maintenance of the trail.

The rest of the budget was kept pretty much in line with what has previously been budgeted except the holiday supplies. She has made her proposal but was wondering if there was anywhere in the budget that the Commission felt needed to be adjusted. Chairman Moore stated that he felt the Summer Concerts/Movies needed to be adjusted. \$6298 has been spent and is only budgeted \$3000. Ms. Coogan suggested moving some of the Holiday supplies dollars to the concerts/movies. Commissioner Loch asked if the extras Easter entertainment items were included in the new budget? It had not been as some of these were private donations. It was recommended to add \$1600 into the Easter Egg Hunt event. It was then determined to leave the \$7000 in the Holiday Supply line item.

The Commission decided to ask for \$6000 for the Summer Concerts/Movies budget for 2017/2018. Colleen Coogan will ask for an additional \$3000 in the Band Concert budget.

Bennett Lublin asked about the future of a real Christmas tree. It was explained that a real tree would be planted but the renovation of the memorial monument would first be done. A tree will be planted by summer of 2018.

Another item that was discussed was the renovation of the Library sidewalk and their porch area. They would like to have matching benches and trash receptacles throughout the city campus. The library has their benches and will be relocate them to the parks.

Electricity at Sims Park was suggested to be updated. Power is located at the shelter. It will be mentioned to the DPW to checkout and if needed the city electrician will be notified to look at this. It is also felt that the Master Plan needs to be updated. Grant money cannot be attained without an updated Master Plan. Chairman Moore felt this had been submitted to McKenna about ten years ago.

**UNFINISHED BUSINESS: None**

**NEW BUSINESS:**

1. The Commission felt the Easter Egg Hunt went well. The addition of the photo booth, face painting, and bounce houses was well perceived by the children. A new bunny suit has been ordered for next year. It was suggested to keep the old bunny suit to lend out if requested.

2. Farmers Market

Secretary Joyce reported that Farmers Market started last Wednesday and there are a couple of new vendors along with last year's regular vendors. A few more new ones will be coming on board towards the end of May.

3. Memorial Day Parade

Secretary Janell Joyce and Chairman Tim Moore have completed the lineup information. We are currently at 75 spaces plus the fire engines at the end of the parade.

Mr. Robert Buck and Mr. Gordon Buck – father and son will be our Grand Marshalls. Mr. Robert Buck served in World War II and Gordon served in Vietnam.

Commissioners should meet at 8:30 a.m. by Mercer Beach the morning of the parade.

Secretary Joyce reported that she had contacted Mike Chevrie about getting recognition plaques and they are closing their business and cannot accommodate us with our request. We will move forward earlier next year and find a company to serve us.

Commissioner Sarah Shronek will be unable to attend the parade due to work commitments.

4. Concerts

Seven concerts are scheduled for the summer. The band "The Secrets" do not have a PA system. Chairman Moore has worked out an agreement with them to pay for half of the \$200 required for a sound system. They originally agreed to perform for \$500,

**P&R 05-03-17            MOTION TO INCREASE PAYMENT TO "THE SECRETS" \$100  
TO COVER ONE-HALF OF THE COST FOR A SOUND SYSTEM.  
TOTAL PAYMENT TO BE \$600 INSTEAD OF \$500**

Motion by Loch seconded Shronek, CARRIED UNANIMOUSLY: To approve an additional \$100 to the band "The Secrets" to help defray the sound systems costs.

Commissioners should arrive at 6:00 p.m. to help with concerts.

5. Market Day/Summer Fest

Council member Bennett Lublin gave an update of the Market Day/Summerfest/Beach Party event on June 24. It is a merger of three events with three groups. There will be three barges this year for the fireworks. There will be sand in the Walled Lake Drive area and the Adirondack chairs will be decorated by local businesses that purchase them and then they will be on display in the sand the day of the event.

Mr. Lublin stated that they are currently seeking sponsors to help defray the costs of the event. There will also be a \$5 charge for admission to the beer tent area.

Secretary Janell Joyce reported that there are currently about 25 vendors signed up for the event. Passmore Concessions sells cotton candy, caramel corn, and caramel apples would like to be on Walled Lake Drive near the Ferland intersection. This is the same area the Walled Lake Civic Organization has requested.

It was suggested that Parks and Rec should sell glow sticks. Commissioner Loch said she would check into the price of glow sticks through Oriental Trading. Commissioner Hecht felt an entry fee should be charged and the City could make money. He felt that a shuttle bus could be set up and for a charge people get shuttled to the event. He said there are lots of ways for the City to make some money.

Commissioner Kyle Hecht lives on Walled Lake Drive and feels that there are a lot of ways for the City to make money with this event for the City.

Commissioner Reuben Cheney offered to put together the vendor booth layout. Secretary Janell Joyce will get the interested vendors to him by June 2. Packet information should go out by Tuesday, June 13. Vendors will setup between 9:00 - 11:00 a.m.

It was felt that the Commissioners should meet in front of Mercer Beach at 8:30 – 9:00.

6. Movies in the Park

Gabe Costanzo has previously taken care of the Movie in the Park event. Chairman Tim Moore will follow up with Gabe Costanzo as to what needs to be done for the Movie in the Park which is scheduled for Saturday, August 26.

Last year there were frisbees and beach balls that resident tossed around prior to the movie. They were making use of the park.

It was suggested that this would also be a good event to sell glow sticks at. We could ask the vendor to give back with this event. Possibly some of their profit coming back the City.

**OTHER BUSINESS:**

The Commission welcomed the new Commissioners Sarah Shronek and Kyle Hecht.

The Commission thanked Secretary Janell Joyce and the DPW for their hard work and support to the Parks & Recreation.

**P&R 05-04-17      ADJOURNMENT**

Motion by Moore, seconded by Cheney, CARRIED UNANIMOUSLY: To adjourn the meeting at 9:20 p.m.

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Janell Joyce  
Recording Secretary

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Timothy Moore  
Chairman