



**CITY OF WALLED LAKE
PARKS & RECREATION COMMISSION
MONDAY, JANUARY 9, 2017**

The Meeting was called to order at 7:35 p.m.

ROLL CALL: Moore, Cheney, Costanzo, Palmer, Rondeau

ABSENT: Loch

OTHERS PRESENT: Recording Secretary Joyce

REQUESTS FOR AGENDA CHANGES:

Commissioner Costanzo would like to add Extra Events and Extra Funding as Item E of New Business.

APPROVAL OF MINUTES:

P&R 01-01-17 APPROVAL OF THE NOVEMBER 14, 2016, PARKS AND RECREATION COMMISSION MEETING MINUTES

Motion by Rondeau, seconded Costanzo, CARRIED UNANIMOUSLY: To approve the November 14, 2016, Parks and Recreation meeting minutes.

COMMUNICATION: None

AUDIENCE PARTICIPATION: None

UNFINISHED BUSINESS:

1. Holiday Tree Lighting Wrap-Up

It was felt that the event went well but we needed more entertainment. There were not as many people in attendance but it was felt that the majority not attending was from previous entertainers. It was suggested to have the entertainment moved across the garage doors on the Maple Road side of the fire station. It was felt that we really needed to get a group of younger children to sing.

It was also suggested that we give thank you plaques next year to the sponsors of the event.

Commissioner Costanzo said he went to the last City Council Meeting and asked what plans were for Market Day. Colleen said she would get with the Commission letting the Commission know what would be going on. He explained that we need to move forward for the planning of the event. He said he could not get a clear answer from Council as to what their vision was. At this time, we are on hold with planning and scheduling anything for Market Day.

NEW BUSINESS:

1. Easter Egg Hunt

The Commission went over the checklist for the Easter Egg Hunt. The event will be held on Saturday, April 15th, this year. It was felt that we had enough of the plastic eggs on hand. Secretary Joyce said she would see how many we had and give an update at the next meeting.

January is the time to start getting candy prices. Last year we had Hershey kisses and Starburst and Tootsie Rolls put in the eggs.

**P&R 01-02-17 MOTION TO APPROVE THE EASTER EGG FLIER AS
SUBMITTED**

Motion by Costanzo, seconded Rondeau, CARRIED UNANIMOUSLY: To approve the 2017 Easter Egg flier.

2. Memorial Day Parade

Secretary Joyce mentioned that we need to start looking for Grand Marshalls for the parade.

**P&R 01-03-17 MOTION TO APPROVE THE MEMORIAL DAY PARADE
APPLICATION AS SUBMITTED**

Motion by Palmer, seconded Rondeau, CARRIED UNANIMOUSLY: To approve the 2017 Memorial Day Parade application.

3. Summer Concerts

Secretary Joyce stated that she has emailed any information regarding bands that have expressed an interest in doing concerts to the commissioners. She also told the Commission about an A-cappella group called "Full Throttle" that she had heard last summer and gathered information on.

Chairman Moore will bring his concert file with to the next meeting.

The Commission stated that they would like to have the summer concerts on the City Website with the dates of the concerts.

There was discussion regarding the purchase of signage for the events. It is felt that we need update concerts signs with the location of the concerts. The Commission also felt that we should get signage for the "Movie in the Park" night event.

It was suggested that we attempt to get a Velcro type of attachment to go on the banners signifying whether the event was "Movie in the Park" or "Concert in the Park". It was felt that this would be very cost saving. Commissioner Rondeau said she would see if this option was available and get quotes.

Proposals for portable restrooms will be going out next month. The Commission had previously felt that an additional restroom was needed in Simms Park during the June – August time frame. And, we didn't need as many at the Market Day event. After discussion, it was felt that an additional handicap port-a-john was needed in Sims Park from June through August but five regular port-a-johns were not needed at Market Day. The Commission felt that three regular and one handicap port-a-john would be sufficient at Market Day as there are also three at Mercer Beach.

P&R 01-04-17 MOTION TO MODIFY THE REQUEST FOR PORT-JOHN AS NOTED ON THE PROPOAL LIST

Motion by Palmer, seconded Rondeau, CARRIED UNANIMOUSLY: To approve the Modified Port-a-John proposal which includes an additional handicap port-a-john for Sims Park from June through August and changes the number of regular units for Market Day from five to three regular port-a-johns.

The Commission will do a site walk prior to the delivery of the second unit to Sims Park to determine where it will be located.

4. Farmers Market

Secretary Joyce suggested that we allow a few crafters to participate in the weekly event. They may help fill spaces during lull times of the season. It was felt that the more booths we had filled the more customer clientele we would have. The Commission was in favor of bringing in crafters as well as the local Walled Lake High Schools to sell their spirit wear.

5. Extra Events and Funding

Commissioner Costanzo mentioned that we had discussed adding smaller events to our calendar. Ideas were spring cleanup of the parks, pet activity day, yoga in the park, etc. We could try and get local businesses to help with these events. These events would bring attention to our parks. And these small events wouldn't cost much money.

Another idea was a garden day. People could meet and trade plants from their garden. Plants could be donated and planted in the parks.

Commissioner Costanzo mentioned the Park Master Plan. If we can get an updated Master Plan we can attempt to get funding and grants. Commissioner Palmer, who is also on the Planning Commission, is aware of this and will continue to work with the Planning Commission on getting the Master Plan updated.

OTHER BUSINESS:

The Commission thanked Secretary Janell Joyce and the DPW for their hard work and support to the Parks & Recreation.

P&R 01-05-17 ADJOURNMENT

Motion by Moore, seconded by Rondeau, CARRIED UNANIMOUSLY: To adjourn the meeting at 9:12 p.m.

Janell Joyce
Recording Secretary

Timothy Moore
Chairman