



CITY OF WALLED LAKE

1499 E. WEST MAPLE
WALLED LAKE, MI 48390
(248) 624-4847

humanresources@walledlake.com

Position Open: BUS DRIVER
Employment Type: Part-Time
Posting Date: November 9, 2017

NATURE OF WORK

The City of Walled Lake offers residents discount rides on a passenger van or small commercial bus that holds 13 seated passengers and 2 wheel chair passengers. Employee will be responsible for picking up passengers and transporting them to a destination of their choice within a pre-approved area. Some pre-set routes are also maintained. The City administrative staff schedules appointments with the riders prior to the day of the event. Drivers are contacted directly if a resident would like a ride on that same day and it is at the driver's discretion if they can fit them in. Drivers answer the phone when convenient and safe to do so – for example while stopped at a drop off point.

ESSENTIAL JOB FUNCTIONS (MAY INCLUDE, BUT NOT LIMITED TO)

Driving of small commercial bus or passenger van on both pre-desi
Reporting of any problems with the vehicle to public works.
Scheduling room for any additional riders on the day of the ride

DESIRABLE KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of community streets and roads
Courteous attitude toward passengers required

REQUIREMENTS

State of Michigan Commercial Drivers License

COMPENSATION

\$13.50/hour

DEADLINE

Until filled

APPLICATION

Submit resume and cover letter electronically to humanresources@walledlake.com.
Applications received by mail will not be considered.