



City of Walled Lake
 1499 E. West Maple
 Walled Lake, MI 48390
 248-624-4847 Fax 248 624-1616

For Department Use Only Date Received _____ Number of plan sets received _____

BUILDING PERMIT APPLICATION

DATE _____ JOB ADDRESS _____ Estimated Construction Value _____

1. Owner's Information

Name _____ Address _____
 City _____ MI, Zip Code _____ Phone _____
 Email _____
****Please provide e-mail address for expedited plan review results****

2. Contractor's Information

Name _____ Address _____
 City _____ MI, Zip Code _____ Phone # _____
 Builder's License Number _____ Federal Employer ID/Exemption _____
 Worker's Compensation Insurance Carrier or reason for exemption _____
 MESC Employer Number or reason for exemptions _____
 Email _____ Fax # _____
****Please provide e-mail address for expedited plan review results****

3. Proposed Project - Construction Type _____ Use Group _____

- Single Family Duplex Multi-family Commercial Industrial

If commercial, is there a Knox Box installed? Yes No

****Please Note: NO commercial permits will be approved unless a Knox Box is present at the property****

4. Garage (3 sets of plans required)

Attached Detached Width _____ feet X Length _____ feet
 Height (ground to peak) _____ feet Wall height _____ feet

5. Residential or Commercial Repair or Alternations

(Residential 3 sets of plans required; Commercial 3 sets of paper plans and electronic version required)

Describe work: _____

6. Addition (Residential 3 sets of plans required; Commercial 3 sets of paper plans and a electronic version required)

First floor addition	Width _____ feet X Length _____ feet
Second floor addition	Width _____ feet X Length _____ feet
Accessory building (over 200 sq. ft.)	Width _____ feet X Length _____ feet

NOTE: THESE FEES ARE FOR THE BUILDING DEPARTMENT ONLY. **If you are doing electrical, mechanical, or plumbing work, you will need to apply for the appropriate permit(s) and plan examination(s).**

1. Plan examination fee: REQUIRED for permits. Plan review escrow may be required.

Plan Examination (Review) Fees		Total
Minimum Fee (initial)	\$35	\$35
Plan review escrow required	TBD	\$
	Review Fee Total	\$35

2. Permits including new construction, additions, accessory structures, interior / exterior alterations and all other permit fees to be based on the most current Bureau of Construction Codes Square Foot Construction Cost Table and utilizing the pricing table recommended by the Construction Code Commission. Construction cash escrow may be required for project.

Residential & Commercial Permit Fee Table		
to \$1K		\$75
\$1K - \$10K	\$75 +	\$10/\$1K over \$1K
\$10K - \$100K	\$165 +	\$3/\$1K over \$10K
\$100K - \$500K	\$435 +	\$2/\$1K over \$100K
over \$500K	\$1,235 +	\$3/\$1K over \$500K

3. Specific Permit Fees

Specific Permit Fees		Total
Application Fee	\$50	\$50
Contractor Registration Fee	\$25	
Replacement Windows	\$60	
Replacement Doors	\$60	
Tear Off or Re-Roof: Res/Com <i>Tear off requires open roof inspection and final inspection</i>	\$60/\$120 per roof section	
Decks & Porches (over 200 Sq. Ft.)	\$120	
Siding (*Flashing inspection required)	\$60	
Demolition	\$120+.07/sq ft	
Pools	\$120	
Special/Addtl/Re-inspection	\$50	
Manufactured (Mobile) Housing	\$120	
Temporary Buildings	\$120	
Work not involving Sq Ft Computation	\$60	
Finance Department construction cash escrow required		\$
TOTAL PERMIT FEE	Specific Permit Fee TOTAL	\$

City of Walled Lake, Department of Planning and Development
Building Permit and Worksheet

4. ADDITIONAL INFORMATION:

- 1. All information must be correct, complete, and legible.
- 2. Include copy of mortgage survey or plot plan for any addition, garage, shed, pool, deck or any structure.
- 3. Separate permits are required for electrical, mechanical, and plumbing.
- 4. No work may be started before the approval of this permit. Penalty for work done prior to the issuance of a permit shall double the permit fee.
- 5. 24 Hours notice is required for inspections
- 6. Stamped Approved plans shall be on site in a readily available and observable location for the inspector to use. If plans are not available inspection will be denied
- 7. Commercial/Industrial plans must be provided in an electronic version and paper copy

PERMIT IS VALID FOR 6 MONTHS.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the City of Walled Lake and the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State construction code act, P.A. 230 of 1972, as amended, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirement of this State relating in persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

_____ Date _____
Applicant’s Signature (Signature of Licensee or Homeowner*)
(If applicant is NOT property owner, then the property owner must sign this application as well)

_____ Date _____
Property Owner

Homeowner Affidavit *

I hereby certify the work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Building Code and shall not be enclosed, covered up or put into operation until it has been inspected and approved by the building inspector. I will cooperate with the building inspector and assume the responsibility to arrange for necessary inspections.

Do not write below this line

_____ Per all City Codes and Ordinances; the adopted Michigan Residential Code, and the adopted Michigan Building Code.

Zoning Review Approved by _____ Date _____

Approved by _____ Date _____