



**CITY OF WALLED LAKE
PARKS & RECREATION COMMISSION
MONDAY, AUGUST 13, 2018**

The Meeting was called to order at 7:32 p.m.

ROLL CALL: Moore, Cheney, DuBois, Hecht, O'Rourke

ABSENT: Loch, Palmer

OTHERS PRESENT: Recording Secretary Joyce and DPW Laborer Dan Ladd

REQUESTS FOR AGENDA CHANGES: None

APPROVAL OF MINUTES:

**P&R 08-01-18 APPROVAL OF THE JULY 9, 2018, PARKS AND RECREATION
COMMISSION MEETING MINUTES**

Motion by Cheney, seconded O'Rourke, CARRIED UNANIMOUSLY: To approve the July 9, 2018, Parks and Recreation meeting minutes

COMMUNICATION: None

AUDIENCE PARTICIPATION: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

1. Summer Concert Update

Chairman Tim Moore stated the last concert for the season, which is a rain makeup, is this Wednesday. He stated that on August 1st the weather looked good at 2:30, but about 4:45 the radar was forecasting storms. Tim called Pete, with the band and he was very near Sims Park. Tim told him that he could hang out and see how the weather would be. Pete said he would call the other band members and call him back. He never returned a call to Chairman Moore. Pete Fetters feels that since he was almost to the park he should be paid for the event even though the weather prevented it. He was not willing to pick a makeup date.

The Commission felt that since it was after 3:00 p.m. and he was in the general vicinity that the Pete Fetters Band should be paid.

**P&R 08-02-18 MOTION TO PAY PETE FETTERS BAND \$700 FOR THE
 RAINED OUT CONCERT ON AUGUST 1, 2018**

Motion by Hecht, seconded DuBois, CARRIED UNANIMOUSLY: To pay the Pete Feters Band \$700 for the rained-out concert scheduled for August 1, 2018.

Next year, the Commission will work on a clause being added to the contract for rainouts. It was discussed to possibly move the cancel time to 5 p.m. or have the band make the determination whether to cancel due to weather.

2. Update on Park Walk/Survey

Commissioner O'Rourke drew up a synopsis of his findings of the walk and presented a copy to the Commissioners. The Commission went over the list for each park individually. A lot of the issues are just mowing and weeds issues. Dan Ladd stated that there just isn't enough staff to be on top of regularly mowing and weeding like it should be.

Regarding Hiram Sims Park, there was discussion on a park bench which sits right at the pond edge and is in the weeds. They will look at moving it to another location.

The Commission also asked about the grills and if they were used enough to justify having them there. It was stated that they are used and should be left. The exercise equipment was also discussed and overall it was felt that it should be removed as it just wasn't used enough to justify maintaining and upkeeping the exercise stations.

**P&R 08-03-18 MOTION TO REMOVE THE EXERCISE EQUIPMENT IN
 HIRAM SIMS PARK BY YEAR END DUE TO SAFETY
 CONCERNS AND THEIR DETERIORATING CONDITIONS.**

Motion by O'Rourke seconded Hecht, CARRIED UNANIMOUSLY: To remove the exercise equipment in Hiram Sims Park by year end due to the safety concerns and deteriorating conditions of the equipment.

The Commission discussed the "leash law" sign which needs repair and the information sign. Dan Ladd said he will order a new leash law sign. It was felt the information sign should be placed to the front of the park. Secretary Joyce will get catalogs for next month's meeting.

The Commission felt that an enclosure for the port-a-john was be a definite improvement to the Park. Dan Ladd stated that this is part of the grant request.

The use of the basketball and tennis courts is in the phase two request for grants. They need to be cleaned up and sprayed for weeds. They were done earlier this year but need to be done again. The courts are used by the resident quite regularly.

The Commission's big dream is to have a pier added over the pond. Dan Ladd stated that we would then need a well to keep the area with water as it does dry up.

Commissioner Hecht suggested planting wild flowers in the back area where the ball field was. The entire area would look nice and relieve a lot of time on the maintenance of the area. Chairman Moore stated that the area has been used as a soccer field.

The Commission then discussed Mercer Beach and Riley Park. Overall the Mercer Beach is in good condition but the rubber mat under and around the playscape ship needs repair or replacing. It appears to be a trip hazard. Dan Ladd stated that this is a part of the grant request.

It was felt that the benches could use some paint. A privacy wall in front of the port-a-john structure was felt to be necessary. It was felt it should be a PVC fence and possibly a color to match the structure color. Dan also stated that the roll down door that will close of the port-a-john structure will be ordered tomorrow. It was felt that the fence should be grey or white.

It was felt that the gazebo at Riley Park should be painted this summer/fall. Dan Ladd said that the wood that was repaired needed to dry but he felt that September would be a good time to get it painted.

**P&R 08-04-18 MOTION TO HAVE THE GAZEBO PAINTED BEFORE YEAR
END OF 2018**

Motion by Hecht, seconded O'Rourke, CARRIED UNANIMOUSLY: To have the gazebo at Riley Park painted before year end of 2018.

**P&R 08-05-18 MOTION TO HAVE THE PVC FENCE SCREENING PUT IN
FRONT OF THE PORT-A-JOHN STRUCTURE AT MERCER
BEACH NOT TO EXCEED \$500**

Motion by Hecht, seconded O'Rourke, CARRIED UNANIMOUSLY: To have the PVC fence screening put in front of the port-a-john structure at Mercer Beach not to exceed \$500

Commissioner DuBois was at Riley Park recently and it appears there has been some vandalism to the gazebo. Dan Ladd will follow up on her report.

The Commission and Dan Ladd stated that the play structure at Riley had some safety issues. Dan would like to remove a portion of one of the play structure due to its deterioration and its safety issue. Dan also reported that on the big play structure the wood supports are rotting. He will remove this. It is a safety issue. He will replace the post.

**P&R 08-06-18 MOTION TO HAVE REMOVE THE PLAY STRUCTURES THAT
ARE A SAFETY ISSUE AT RILEY PARK**

Motion by Hecht, seconded O'Rourke, CARRIED UNANIMOUSLY: To remove the play structures at Riley Park that are a safety issue.

It was reported that there are several nail heads that are popping out of the wood and the rails need some paint.

At Marshall Taylor Park, the information board is no longer functional. The Commission felt it should be removed.

**P&R 08-07-18 MOTION TO HAVE THE INFORMATION BOARD REMOVED
AT MARSHAL TAYLOR PARK**

Motion by O'Rourke, seconded Cheney, CARRIED UNANIMOUSLY: To remove the information board at Marshal Taylor Park removed with no replacement.

Again, the park needs mulch and there is rust on the playscape cross bar. It was reported that the third step up on the play structure is cracked. Dan Ladd will remove the split rail fence. And, the mutt mitt post needs repair.

The last park discussed was Pratt Park. It was felt that the wood table should be replaced and fix the support on the fire truck. The fire truck also needs some paint. Trim low-hanging tree branches.

Dan Ladd stated that a lot of these repairs could be done by volunteers if anyone would be willing to help. He would get the materials and anyone that wanted to help would help the DPW out greatly.

3. Parks Repair/Maintenance Update

Dan Ladd felt that the discussion that was just held on the Park Walk covered his report on the Parks Repair/Maintenance Update.

4. Holiday Tree Lighting Ceremony

Secretary Janell Joyce said that she added this to the agenda just, so everyone could start thinking about the Tree Lighting event. Discussion will start next month. Chairman Moore said he would contact Bill Ramsey and Dori Matkowski to see if they will participate.

Chairman Moore thanked Janell Joyce, Dan Ladd and the DPW crew for their help and support to the Commission.

P&R 08-08-18 ADJOURNMENT

The meeting adjourned at 8:35 p.m.

Janell Joyce
Recording Secretary

Tim Moore
Chairman